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The Parish Councillors are summoned to the Council Meeting of the Parish Council on:

Thursday 21st September 2023 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

14th September 2023

Apologies received: Cllr Jill Slinn

2023/47 Co-opt new member to the Council.

Council to co-opt Mrs Jenny O'Dwyer to the council. If agreed, Mrs O'Dwyer will sign declaration of interests, acceptance of office and agreement to abide by the code of conduct.

2023/48 Declarations of Interest.

Councillors to make declarations of interest on matters relating to this agenda.

2023/49 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Chapel Meeting Room power supply: No progress, clerk to advise.
- Golf Lane Oak. Andrew Leighton (WNC) confirmed WNC will commence work after the summer.
- Althorp (email from Stuart Coleman, 10/5) confirming action will be taken to clear Ash tree, clear ROW CE6, and trim hedges at Ten Cottages, Harlestone Road. Mtg with Sam Williams (Althorp) agreed actions.
- Harlestone Road SID Pole. New location agreed with WNC Highways.
- Notice has been received that Esland have withdrawn their application to convert Aysgarth (Holdenby Rd) to a children's home.

2023/50 Minutes

Council to approve the minutes of the ordinary meeting held on 20th July. Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2023/51 Bank reconciliation and YTD budget vs Expenditure review

Council to review and accept the bank reconciliation and the budget analysis provided with this agenda.

2023/24 Opening balance:	£32,385	
YTD Income	£17,408	
YTD expenditure (Inc. VAT & Unauthorised payments)		£20,635
Current Online Balance		
Current Account (Unity 20415701)		£4,643

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
Tel.: 01604 820635 email: theclerk@churchwithchapelbrampton-pc.gov.uk

Reserve Account (Unity 20415714)	£26,806
Balance b/f	£31,448
YTD Closing balance (less pending expenditure)	£28,865

2023/52 Accounts for Payment

Council to approve the accounts for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
J Hawkins (SO)	August	28.8.23	£27.50	
Z A Finney (Noah & Grace) (SO)	August	28.8.23	£55.00	
Sarah Stock (SO)	August	28.8.23	£488.60	
Yu Energy	1213738	1.8.23	£265.95	£12.66
Yu Energy	1213739	1.8.23	£33.40	£1.59
Elan City Ltd	1270	3.8.23	£2,807.99	£468.00
J Hawkins (SO)	September	28.9.23	£27.50	
Z A Finney (Noah & Grace) (SO)	September	28.9.23	£55.00	
Sarah Stock (SO)	September	28.9.23	£488.60	
Barbara Osborne Payroll	7471	30.9.23	£69.00	
Unity Trust Bank	Statement 32	30.9.23	£18.00	
PW Warden Environmental	7090	30.8.23	£816.00	£136.00
PW Warden Environmental	7069	30.7.23	£816.00	£136.00
Yu Energy	1252400	1.9.23	£32.44	£1.54
Yu Energy	1252399	1.9.23	£261.27	£12.44

2023/53 Streetlighting

Councils are required under BS7671 for all streetlights to be electrically tested every 6 years. The cost to carry out electrical testing and provide test certificates is £27 (excluding VAT) per light. Total cost £1,260 plus cost of any minor repairs. Council to consider incorporating this cost into 2024/25 budget.

Resident at 18 Great Close seeks permission to move a lamp post to accommodate a dropped curb. The post would need to move approximately 2 – 3 meters. Cost would be met by the residents.

2023/54 Playing Field & Pocket Park

Playing Field: Council to review quote for felling dead Elms and Elm suckers. Leave the stumps. Chip the debris onto the ground and chip existing debris. £300.00

Pocket Park:

2023/55 Chapel Meeting Room

Subject to a detailed plan being presented, Council is asked to consider a proposal from Jamie Thompson to to remove the current meeting room and replace it with a new structure. Project would be financed by the community through fundraising events.

For this to go ahead, council need to indorse the proposal, taking into consideration likely cost impact and obtain permission from Althorp.

2023/56 Community Governance review

Church with Chapel Brampton has registered an interest to incorporate Brampton Plains, Brampton Holt, and Brampton Valley Way into the parish boundary. WNC will initiate consultation to residents impacted by the proposed change.

Council to note implications on the council tax as follows: the council tax base (number of band D homes) would increase, and any budget set would be apportioned accordingly.

2023/57 Traffic Calming

Council to consider traffic calming strategy for 2024/25. Proposal from Cllr RGN to request additional speed signs: 2 along Sandy Lane (Opposite Field House where horses come out and one by Littlestones); 2 in Chapel Brampton, one by the school and one on Back Lane before the junction. For Chapel Brampton, the request would be for solar powered permanent signs on posts Balfour Beaty can put in and purchase if necessary.

Council to consider implementation of 20mph speed restriction in front of the school and into Back Lane.

Windhover Roundabout: Council to note that works at the roundabout and bridge, with the traffic lights are causing considerable congestion morning and evening. On Tuesday 6th, the signals introduced failed and that essentially caused chaos for a short period in the morning. Council is invited to attend a site meeting w/b 25th September – details TBC. Clerk has requested an emergency contact at Balfour Beatty should the lights fail again.

2023/58 Environment (verges, path, trees, and village maintenance)

Spencer Close: BPHA have committed to removing the bench. Council to review quote for removal of ornamental shrubbery in the centre of the grassed area, the collapsed bench removed (if not already taken by BPHA) and the area re-seeded.

Debris from the ornamental shrub where residents tidied can be deposited in resident's green waste bins. Proposal from Cllr RGN for CWC to pay licence on a green waste bin, to be located at the Chapel Meeting Room.

BPHA requested CWC extend the maintenance agreement to include shrubbery on the Eastern boundary. Council to note agreement with BPHA stands which excludes all but mowing and the front hedge.

Wildflowers: Proposal from Cllr Macmain to establish wildflower areas on the verges on the entry to Church and Chapel Brampton (scheme like Pitsford PC).

Cedar Hythe: Council to review quote for fell dying Rowan outside 24 Cedar Hythe, grind out the roots, fell sallow on corner of 12 Cedar Hythe and. Grind out the roots, fell 3 large shrubs and grind out the roots. To include removal of all debris and make the planning application. £675

Council to consider the 2024 mowing contract. Suggestion from Cllr MM to retain the current schedule and contractor.

2023/59 Planning matters

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may also be included.

2023/6621/FULL at Field House Sandy
Lane Church Brampton NN6 8AX

Single storey side, two storey side
extensions, first floor front dormer
extension & first floor rear dormer.

26-Sep

Date of next meetings: 19th October. 16th November. No December meeting.

BRAMPTON	2023/24 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerks Salary	£6,600	£3,518	£3,082
Litter Wardens	£1,000	£495	£505
Insurance	£700	£728	(£28)
Audit, Legal & NCALC	£900	£664	£236
Office Expenses	£500	£387	£113
Street Lighting	£2,250	£2,098	£152
Grass Cutting	£3,500	£2,790	£710
Village Maintenance	£1,500	£599	£901
Playing Field	£2,000	£1,110	£890
Pocket Park	£500	£206	£294
Chapel Meeting Room	£1,000	£180	£820
Coronation Related Expenditure	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£6,000	£0	£6,000
Traffic Calming/VAS	£750	£2,340	(£1,590)
Contingency	£1,000	£0	£1,000
Total precepted budget & expenditure	£29,000	£15,114	£13,886
<u>Allocated Reserves</u>			
Chapel Brampton Defib	£500	£0	£500
Traffic Calming/VAS	£750	£0	£750
Replacement Street Light (Back Lane)	£2,190	£2,190	£0
2022/23 Street Light Costs	£1,215	£1,215	£0
Allocated Reserves	£4,655	£3,405	£1,250
Unspecified Reserves	£27,730	£0	£27,730
Total allocated & unallocated reserves	£32,385	£3,405	£28,980

Note: Traffic Calming/VAS. Council has been awarded grant for costs, yet to be received.