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The Parish Councillors are summoned to the Council Meeting of the Parish Council on:

Thursday 20<sup>th</sup> July 2023 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

13<sup>th</sup> July 2023

Apologies received: Cllr Richard Gent, Margaret Green

Note: Council has one casual vacancy. Anyone wishing to fill a vacancy should contact the clerk.

**2023/36 Co-opt new member to the Council.**

Council to co-opt Mr Mark Vernon, Spencer Close to the council.

If agreed, Mr Vernon will sign declaration of interests, acceptance of office and agreement to abide by the code of conduct.

**2023/37 Declarations of Interest.**

Councillors are asked to make declarations of interest on matters relating to this agenda.

**2023/38 Public Session**

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Kate Chapman, Gillings Planning, acting on behalf of Esland, where we are currently in the stages of preparing an application to change the use of the existing property at Aysgarth, Harlestone Road, Church Brampton, from a standard dwelling house to a children's care home. Representative from Esland will also attend to answer any operational questions.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Chapel Meeting Room power supply: No progress, clerk to advise.
- Golf Lane Oak. Andrew Leighton (WNC) has confirmed by email that WNC will commence works to the tree after the summer.
- Neighbourhood Plan – WNC Officer Mags Howe has offered to attend a meeting for members of the community interested in progressing a NDP.
- Althorp (email from Stuart Coleman, 10/5) confirming action will be taken to clear Ash tree, clear ROW CE6, and trim hedges at Ten Cottages, Harlestone Road. Mtg with Sam Williams (Althorp) agreed actions.
- Harlestone Road SID Pole. New location agreed with WNC Highways.
- Council to note grant of £2,550 awarded from Safer Road Northamptonshire for purchase of SID.
- Cllr MM & Clerk attended WNC Local Area Partnership Training. The program is there to address specific issues of social deprivation by area. No action for CWC.

**2023/39 Minutes**

Council to approve the minutes of the ordinary meeting held on 15<sup>th</sup> June. Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

**2023/40 Bank reconciliation and YTD budget vs Expenditure review**

Council to review and accept the bank reconciliation and the budget analysis provided with this agenda.

Current Account (Unity 20415701)	£5,258	
Reserve Account (Unity 20415714)	£27,127	
<b>2023/24 Opening balance:</b>	<b>£32,385</b>	
YTD Income	£17,408	
YTD expenditure (Inc. VAT & Unauthorised payments)		£14,241
Online Balance on July 17th 2023		
Current Account (Unity 20415701)		£4,671
Reserve Account (Unity 20415714)		£32,806
Balance b/f		£37,477
<b>YTD Closing balance (less pending expenditure)</b>		<b>£35,553</b>
2023/24 Unclaimed VAT YTD	£1,326	

**2023/41 Accounts for Payment**

Council to approve the accounts for payment – all payments are inclusive of VAT.

J Hawkins (SO)	July	28.7.23	£27.50	
Z A Finney (Noah & Grace) (SO)	July	28.7.23	£55.00	
Sarah Stock (SO)	July	28.7.23	£488.60	
Yu Energy	1185022	3.7.23	£261.78	£12.47
Yu Energy	1142381	1.6.23	£32.66	£1.56
E-On Energy Solutions	119008	28.6.23	£273.00	£45.50
PW Wardent Environmental	7069	24.5.23	£900.00	£150.00
Mr J Thompson	Mtg Rm Windows	24.6.23	£180.00	

**2023/42 Streetlighting – review maintenance and efficiency**

Maintenance: Council to note E-on Electricity Solutions have increased quarterly maintenance charges from £130 per quarter to £227 per quarter. The price includes functional testing of the LED lanterns, cleaning lanterns and column base compartments on a periodic basis and visual inspections and replacement of fuses, and minor wiring repairs. Any visual defects noticed will be advised in writing.

All other maintenance must be paid for per item.

Electrical Testing.

There is a requirement under BS7671 for all streetlights to be electrically tested every 6 years. For budget purposes, the cost to carry out electrical testing and provide test certificates is £27 (excluding VAT) per light.

Council to confirm they accept the cost increase and intend to continue the contract.

Streetlight Efficiency: Balfour Beatty are reviewing the current technology, and will provide a quote to upgrade to lower wattage bulbs and to introduce 'dimmed' lighting between 12midnight & 5am.

**2023/43          Playing Field & Pocket Park**

Playing Field: Cllr MM to advise council on works to cut down dead and dying trees and make repairs to the Western Boundary Hedge

**2023/44          Community Governance review**

West Northamptonshire Council is preparing a Community Governance Review, allowing Town and Parish Councils an opportunity to put forward proposals to change your boundaries and the number of members. It also allows for the possibility of merging with an adjacent parish or parish meeting.

If the Parish Council would like to form part of the Community Governance Review email your views to [electoralservices@westnorthants.gov.uk](mailto:electoralservices@westnorthants.gov.uk) no later than 18 August 2023

**2023/45          Environment (verges, path, trees, and village maintenance)**

Spencer Close: Council to decide action regarding the bench which is falling apart and overgrown front hedge.

**2023/46          Planning matters**

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may also be included.

No applications received.

**Date of next meetings:** No August meeting. 21<sup>st</sup> September. 19<sup>th</sup> October. 16<sup>th</sup> November. No December meeting.

<b>BRAMPTON</b>	2023/24 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerks Salary	£6,600	£2,541	£4,059
Litter Wardens	£1,000	£330	£670
Insurance	£700	£728	(£28)
Audit, Legal & NCALC	£900	£664	£236
Office Expenses	£500	£300	£200
Street Lighting	£2,250	£1,533	£717
Grass Cutting	£3,500	£1,430	£2,070
Village Maintenance	£1,500	£599	£901
Playing Field	£2,000	£1,000	£1,000
Pocket Park	£500	£206	£294
Chapel Meeting Room	£1,000	£180	£820
Coronation Related Expenditure	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£6,000	£0	£6,000
Traffic Calming/VAS	£750	£0	£750
Contingency	£1,000	£0	£1,000
<b>Total precepted budget &amp; expenditure</b>	<b>£29,000</b>	<b>£9,510</b>	<b>£19,490</b>
<u>2021/22 Allocated reserves</u>			
Chapel Brampton Defib	£500	£0	£500
Traffic Calming/VAS	£750	£0	£750
Replacement Street Light (Back Lane)	£2,190	£2,190	£0
2022/23 Street Light Costs	£1,215	£1,215	£0
Allocated Reserves	£4,655	£3,405	£1,250
Unspecified Reserves	£27,730	£0	£27,730
<b>Total allocated &amp; unallocated reserves</b>	<b>£32,385</b>	<b>£3,405</b>	<b>£28,980</b>