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Minutes of the Ordinary Parish Council Meeting held on:

Thursday 19<sup>th</sup> January commencing at 7.30pm. Meeting took place at Brampton's Primary School.

Minutes taken by Sarah Stock, Clerk to the Parish Council

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Apologies accepted from: Cllrs Richard Gent & William Shearer. No apologies from Cllr Angharad Garner.

Attendees: Cllrs Jill Slinn (Chair), Robin Green (V-Chair), Margaret Green, Mick Macmain, Stephen Crane,

**2022/77      Declarations of Interest.**

No declarations of interest on matters relating to this agenda.

**2022/78      Public Session**

None in attendance.

**Verbal Updates (no decisions will be made on items in this section of the agenda)**

- No update from Althorp.
- Harlestone Road Black Pines. Requested inclusion of the pines on the 5-year landscape plan.
- Oak tree at Golf Lane, possible rebalancing works. Clerk to alert Althorp/WNC that this tree presents a safety issue.
- Ash tree on A5199/Crawen Bank (WNC notified council that this tree belongs to Althorp)
- 22 Cedar Hythe planting in contravention of restrictive covenants. Althorp notified.
- Footpath at rear of Ten Cottage is overgrown.
- Speed Indicator Sign poles. Update on installation.
- Restoration works at Golf Lane green. Cllr RGN & Clerk have contacted Mr Clayson regarding repairs.

**2022/79      Minutes**

Council agreed the minutes of the ordinary meeting held on 17<sup>th</sup> November 2022.

**2022/80      Bank reconciliation and YTD Budget vs Expenditure review**

Council noted the bank reconciliation.

Current Account (Unity 20415701)	£3,467	
Reserve Account (Unity 20415714)	£25,177	
<b>2022/23 Opening balance:</b>	<b>£28,644</b>	
YTD Income	£31,848	
YTD expenditure (Inc. VAT & Unauthorised payments)		£29,665
Online Balance 12th January		
Current Account (Unity 20415701)		£5,966
Reserve Account (Unity 20415714)		£25,691
Balance b/f		£31,657

YTD Closing balance (less pending expenditure) £30,828

2022/23 Unclaimed VAT YTD £2,288  
Receipts £90 Interest

## 2022/81 Accounts for Payment

Council agreed the accounts for payment – all payments are inclusive of VAT

			Gross	VAT
YU Energy (DD)	981704	1.12.22	£29.73	£1.42
YU Energy (DD)	981703	1.12.22	£227.54	£10.84
J Hawkins (SO)	December	28.12.22	£27.50	
Z A Finney (Noah & Grace) (SO)	December	28.12.22	£55.00	
ICO (DD)	Z2520159	31.12.22	£35.00	
Unity Trust Bank (DD)	Statement 27	31.12.22	£18.00	
Sarah Stock	December	28.12.22	£X	
Northants CALC	INV-2381	22.11.22	£55.80	£55.80
Cllr S Crane	n/a	29.8.22	£52.05	
Balfour Beatty	INV 133883	29.11.22	£591.56	£98.59
Bramptons' Primary School	E2012200117	17.11.22	£75.00	
YU Energy (DD)	1022056	4.1.23	£531.20	£25.30
YU Energy (DD)	1022057	4.1.23	£43.83	£2.09
J Hawkins (SO)	January	28.12.22	£27.50	
Z A Finney (Noah & Grace) (SO)	January	28.12.22	£55.00	
Sarah Stock (SO)	January	28.12.22	£X	
Barbara Osborne	7219	31.12.22	£67.50	
Eon Energy Solutions	115809	12.12.22	£155.81	£25.97
ICO (DD)	Z2520159	31.12.22	£35.00	

Councillors noted new energy prices, which took effect on 16<sup>th</sup>. Prices went from 17.43pence/kWh day & 12.77pence/kWh night to 37.4pence/kWh day & night. However, consumption has increased three-fold. Yu Energy have put both CWC accounts on hold pending review. Unmetered supply certificates notes 6 lamps which are not LED. Cllr MM confirmed only Church lamp is not LED.

## 2022/82 2023 24 Budget

Council agreed 2023/24 budget and resolve to set a precept of £29,000 – 0% increase on 2022/23

### BRAMPTON

2023/24 Budget

#### Allocated Precept

Clerks Salary	£6,600
Litter Wardens	£1,000
Insurance	£700

Audit, Legal & NCALC	£900	
Office Expenses	£500	
Street Lighting	£2,250	
Grass Cutting	£3,500	
Village Maintenance	£1,500	
Playing Field	£2,000	
Pocket Park	£500	
Chapel Meeting Room	£1,000	
Coronation Related Expenditure	£500	
Election Costs	£300	
PCSO	£6,000	21%
Traffic Calming/VAS	£750	
Contingency	£1,000	
Total precepted budget & expenditure	<b>£29,000</b>	0%

2021/22 Allocated reserves

Chapel Brampton Defib	£503
Traffic Calming/VAS	£750
Allocated Reserves	£1,253
Unspecified Reserves	£26,831
Total allocated & unallocated reserves	<b>£28,084</b>

**2022/83 Playing Field & Pocket Park**

PP: Council agreed expenditure for two signs to be placed at the entry to the pocket park. Signs available from Timpsons (engraved acrylic signs 18" x 12") at cost of £70 each (exc. VAT). Check with insurance company regarding PC liability.

Council noted that a tree in the PP has been removed illegally. PCSO to be notified.

PF: Council noted A&A will commence car park refurbishment during half term.

Cllrs MM & SC will place order for boundary plants & liaise with Rob Newton regarding the planting. Trees will be supplied FOC. Cllr RGN reported that wildflower seed may also be available FOC.

The disused goal posts by the Western Boundary will be removed by A&A Landscapes when they do the works to the playing field during the half term holiday.

**2022/84 Environment (verges, path, trees, and village maintenance)**

Fix-my-Street: Outstanding reports

FMS Ref/report date	Details	WNC Status
16 <sup>th</sup> March	Ash tree near Crawan Bank/A5199 junction damaged	Althorp to clear
(3689512) 20 <sup>th</sup> July	ROW b/n Harlestone Road & Church Lane blocked with vegetation	In progress. Possibly Althorp to clear.

4 <sup>th</sup> July	ROW at rear of Halfway Thorn blocked with vegetation	In progress. Possibly Althorp to clear
2 <sup>nd</sup> September	Cedar Hythe Pot- Hole	COMPLETED
(3872332) 6 <sup>th</sup> October	Vegetation obscuring signs, approach to Pitsford Road junction	COMPLETED
21 <sup>st</sup> October	Drains Blocked, Pitsford Road Chapel Brampton	In progress

Council noted that Church Brampton footpaths are hazardous due to leaf debris. Cllr WS reported on FMS and was told the Parish Council is responsible for street cleaning. Clerk established that responsibility still falls to WNC and has reported areas in need of cleaning. Cllr SC will report for Chapel Brampton.

#### **2022/85 Chapel Meeting Room**

Council noted the report from the meeting with Stuart Coleman (Althorp) regarding refurbishment works. Clerk to contact Martin Palmer (Pitsford) to for quote and advice regarding repairs.

#### **2022/86 PCSO/PLR/NHW**

Council noted verbal update from SPOC and accepted report from Paul Miller.

Cllr MM addressed questions to Cllr RGN regarding PM's attendance at HH meeting – his attendance was, approved by Cllr RGN; possible use of STRADA (tracker) to monitor the PCSO's location – council considered this technology to be intrusive and unnecessary; confirmation that patrols around Cedar Hythe are taking place was given and PM has made extra patrols around Church Brampton following publicity in the newspapers.

Council noted Brampton's 2023/24 contribution towards sponsored PCSO has been confirmed at £6,007.11

Following Sgt Matt Moore's request to appoint one Single Point of Contact (SPOC) as the parish representative Cllr RGN was confirmed as the SPOC. Cllr MM will send questions, comments, or information to Cllr JS.

#### **2022/87 Highgate House – Asylum Contingency Hotel**

Home Office has issued notice that they will Stand Down Highgate House.

#### **2022/88 Planning matters**

No new application received.

No decision provided for Rydal House, amended plans have been submitted, no consultation has received.

**Date of next meetings:** No meeting in February 2023. March 16<sup>th</sup>. April 20<sup>th</sup>. Annual Parish Meeting April 24<sup>th</sup>.

Meeting closed: 20:40