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The Parish Councillors are summoned to an ordinary council meeting of the Parish Council on:

Thursday 16th March 2023 commencing at 7.30pm

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

8th March 2023

Apologies received:

2022/89 Declarations of Interest.

Councillors to make declarations of interest on matters relating to this agenda.

2022/90 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Update from Althorp.
- Harlestone Road Black Pines. Requested inclusion of the pines on the 5-year landscape plan.
- Oak tree at Golf Lane – not Althorp's responsibility
- Ash tree on A5199/Crawen Bank (WNC notified council that this tree belongs to Althorp)
- Speed Indicator Sign poles. Helen Howard has confirmed poles will be installed by end of March.
- Electricity charges. Yu Energy have placed CCB accounts on hold pending an investigation into increased consumption. Response expected mid-March.

2022/91 Minutes

Council to approve the minutes of the ordinary meeting held on 19th January 2022. Minutes of past meetings are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2022/92 Bank reconciliation and YTD Budget vs Expenditure review

Council to review and accept the bank reconciliation and analysis provided with this agenda.

Current Account (Unity 20415701)	£3,467	
Reserve Account (Unity 20415714)	£25,177	
2022/23 Opening balance:	£28,644	
YTD Income	£33,231	
YTD expenditure (Inc. VAT & Unauthorised payments)		£28,758
Online Balance 8th March		
Current Account (Unity 20415701)		£6,891
Reserve Account (Unity 20415714)		£25,691
Balance b/f		£32,582

YTD Closing balance (less pending expenditure) £33,342
 2022/23 Unclaimed VAT YTD £2,553

2022/93 Accounts for Payment

Council to approve the accounts for payment – all payments are inclusive of VAT.

Payee	Invoice reference	Date	Gross	VAT
J Hawkins (SO)	February	28.2.23	£27.50	
Z A Finney (Noah & Grace) (SO)	February	28.2.23	£55.00	
Sarah Stock (SO)	February	28.2.23	£488.60	
Sarah Stock (Timpsons)	Timpsons	23.1.23	£179.48	£29.91
Greenbarnes Ltd	27179/1	30.1.23	£16.87	£2.81
Cllr Mick Macmain (Jones)	Wildflowers 391828	6.2.23	£7.18	£1.20
Cllr Stephen Crane (Wickes)	Backing for signs	1.2.23	£20.25	£3.38
Cllr Robin Green (Timpson)	Keys	1.12.22	£9.00	
J Hawkins (SO)	March	28.3.23	£27.50	
Z A Finney (Noah & Grace) (SO)	March	28.3.23	£55.00	
Sarah Stock (SO)	March	28.3.23	£488.60	
Sarah Stock (Timpsons)	Timpsons	25.2.23	£37.99	£6.33
Cllr Robin Green (TheDefibPad)	DP43432	13.2.23	£59.99	£10.00
A&A Landscapes	9975	28.2.23	£930.00	£155.00
MGT Design	123621	1.3.23	£330.00	£55.00
Cllr Mick Macmain (Jones)	Refuse Sacks	3.3.23	£7.31	£1.22
Althorp Estate	Pocket Park Rent	31.3.23	£206.00	
Unity Trust Bank	Statement 28	31.3.23	£18.00	
AVIVA Insurance	Claim RE: Back Lane	26.1.23	(£2,557.97)	
Police Fore & Crime Comm	31001373	3.3.23	(£1,313.54)	*
West Northants Council	22/23 Mowing Grant		(£832.12)	*
West Northants Council	Litter Picking Grant		(£550.56)	*

*Credits due before year end

2022/94 PCSO/PLR/NHW

Council to receive update from UA Cllr John Shephard on sponsored PCSO scheme. PCSO Paul Miller began a period of extended leave on 17th Jan and will not be returning to the role of PCSO. The scheme is suspended until a replacement is recruited and councils will be invited to re-join the scheme in July. Pitsford PC will not be joining the scheme.

Council has received a credit for the 2022/23 scheme of £1,313.54.

2022/95 Playing Field & Pocket Park

PP: Advice provided from BHIB regarding signage at the part. To fulfil our legal obligation council is advised to place a sign near the entrance to the park to read: "Persons engaging in unauthorised activities do so at their own risk". Cllr SC has installed sign.

Rent for the Pocket Park was due for review with effect from September 2022. Rent has been revised to £206 pa. Council to accept calculation from Althorp and sign confirming letter.

PF: Works to car park have been completed.

Planting of whips along boundary is in progress – trees have been received and Cllr MM is organising a working party to do the planting.

2022/96 Chapel Meeting Room

Progress report.

2022/97 Environment (verges, path, trees, and village maintenance)

Fix-my-Street: Outstanding reports

16-Mar	Ash tree near Crawan Bank/A5199 junction damaged	referred to Althorp
04-Jul	ROW at rear of Halfway Thorn blocked with vegetation	In progress - possibly Althorp to clear
02-Dec	Streetlight at 27/29 Great Close, NN6 8AN damaged	Reported to EON for repair
02-Dec	Streetlight on Back Lane, NN6 8AJ damaged	Pole removed by BB. Reported to EON for replacement
09-Feb	Flytipping: back of Halfway Thorn	Althorp to clear
08-Mar	6-inch pothole at opposite driveway to Coach Turn and Mulberry House	

2022/98 Traffic Calming

Council to consider traffic calming measures for the A5199 to mitigate against the likely increased traffic flow after the opening of the NW relief road. Cllr MM to brief the council.

2022/99 Pedestrian Safety

Council to consider solutions to improve pedestrian safety when crossing Back Lane, near to Jack's Lane. Ms Speakman asked council to install a road safety mirror, however, Highway Officer HH informed the clerk that a mirror will not be allowed.

2022/100 Planning matters

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may also be included.

WND/2023/0163 Glebe House 27, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG	Work to tree subject of tree preservation order TPO 46	Michael Venton, 23/3/23
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Full approval granted for new dwelling at Rydal House (WND/2022/0645).

Date of next meetings: April 20th. Annual Parish Meeting April 24th.

BRAMPTON

2022/23 Budget
(as Precept)

YTD Expenditure
(exc. VAT)

Balance

<u>Allocated Precept</u>			
Clerks Salary	£6,550	£6,396	£154
Litter Wardens	£1,000	£1,108	(£108)
Insurance	£650	£680	(£30)
Audit, Legal & NCALC	£900	£804	£96
Office Expenses	£500	£952	(£452)
Street Lighting	£1,500	£1,750	(£250)
Grass Cutting	£4,400	£3,060	£1,340
Village Maintenance	£1,300	£751	£2,051
Playing Field	£1,500	£1,781	(£281)
Pocket Park	£800	£579	£221
Chapel Meeting Room	£0	£79	(£79)
Election Costs	£300	£0	£300
PCSO	£4,200	£3,360	£840
Traffic Calming/VAS	£3,850	£2,448	£1,402
Contingency	£1,550	£0	£1,550
Total precepted budget & expenditure	£29,000	£22,246	£6,754
<u>2021/22 Allocated reserves</u>			
PCSO	£2,800	£1,806	£994
Chapel Brampton Defib	£1,760	£1,257	£503
Playing Field Gate	£1,261	£1,261	£0
Allocated Reserves	£5,821	£4,324	£1,497
Unspecified Reserves	£21,447	£365	£21,812
Total allocated & unallocated reserves	£27,268	£3,959	£23,309