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Minutes of the Ordinary Parish Council Meeting held on:

Thursday 17<sup>th</sup> November commencing at 7.30pm. Meeting took place at Brampton's Primary School.

Minutes taken by Sarah Stock, Clerk to the Parish Council

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Apologies accepted from: Cllrs Angharad Garner

Attendees: Cllrs Jill Slinn (Chair), Robin Green (V-Chair), Richard Gent, Margaret Green, Mick Macmain, Stephen Crane, William Shearer.

Members of the public: 1

**2022/66      Declarations of Interest.**

No declarations of interest on matters relating to this agenda.

**2022/67      Public Session**

Derek Bland: Council noted that DB supported the proposal not to do traffic survey every year.

Council asked to note that the Ash tree on A5199 needs attention (Council has referred this to Althorp), the hedge on Spencer Close needs trimming and that the fallen vegetation on Sandy Lane/Harlestone Road junction needs clearing.

**Verbal Updates (no decisions will be made on items in this section of the agenda)**

- Matters outstanding with Althorp. Cllrs WS & RGn will present Stuart Coleman list at meeting on Friday 18<sup>th</sup>.
  - o Harlestone Road Black Pines. Requested inclusion of the pines on the 5-year landscape plan.
  - o Oak tree at Golf Lane, possible rebalancing works.
  - o Ash tree on A5199/Crawen Bank (WNC notified council that this tree belongs to Althorp)
  - o 22 Cedar Hythe planting in contravention of restrictive covenants
  - o Footpath at rear of Ten Cottage is overgrown.
- A5199 Futures Housing vacant development. Council waiting for update from UA Cllr John Shephard.
- Speed Indicator Sign poles. No date has been given for the installation of the poles. Clerk instructed to request funds (paid end July) be returned to the council.
- Council noted that Colin Clayson will need to make good the green at the end of Golf Lane once building works are completed at Green Close. This should include decompaction of the triangle and repairs to the footpath in front of the seat. Clerk to write to Mr Clayson.
- Clerk to inquire about progress on the relief road between Boughton Crossing roundabout and Harlestone Manor as the development is delayed.
- Council noted PCSO Paul Millers report and provided clerk with list of 'priorities' to be sent to PM.

**2022/68      Minutes**

Council approved the minutes of the ordinary meeting held on 29<sup>th</sup> September 2022.

**2022/69 Bank reconciliation and YTD Budget vs Expenditure review**

Council accepted the bank reconciliation and analysis provided with the agenda.

Current Account (Unity 20415701)	£3,467	
Reserve Account (Unity 20415714)	£25,177	
<b>2022/23 Opening balance:</b>	<b>£28,644</b>	
YTD Income	£32,123	
YTD expenditure (Inc. VAT & Unauthorised payments)		£26,554
Online Balance 1st November		
Current Account (Unity 20415701)		£9,767
Reserve Account (Unity 20415714)		£25,601
Balance b/f		£35,369
<b>YTD Closing balance (less pending expenditure)</b>		<b>£34,281</b>
2022/23 Unclaimed VAT YTD	£2,006	

Receipts

Precept	£14,500
Interest	£34

**2022/70 Accounts for Payment**

Council approved the accounts for payment – all payments are inclusive of VAT

YU Energy	932695	1.10.22	£37.33
YU Energy	932696	1.10.22	£17.80
Sarah Stock	October	28.10.22	£441.00
J Hawkins	October	28.10.22	£27.50
Z A Finney (Noah & Grace)	October	28.10.22	£55.00
Northants Police,	31000696	3.10.22	£3,119.24
PW Warden Environmental	7043	30.9.22	£408.00
YU Energy	958525	2.11.22	£40.77
YU Energy	958526	2.11.22	£19.15
Sarah Stock	November	28.11.22	£441.00
J Hawkins	November	28.11.22	£27.50
Z A Finney (Noah & Grace)	November	28.11.22	£55.00
Eon Energy Solutions	114006	13.9.22	£155.81
PW Warden Environmental	7051	30.10.22	£408.00
Althorp (Chapel)	16750	01.12.22	£69.90

**2022/71 NCALC/SLCC Clerk Pay & Conditions Review**

Council agreed to the NCALC/SLCC pay & conditions recommendations for 2022/23. Clerk will move to SCP 17 at hourly rate of £13.95 and will receive a permanent increase of one day (pro-rata for part-timers) to the annual leave entitlement. This backdates to April 1<sup>st</sup>, 2022.

**2022/72 2023 24 Budget & Precept**

Council proposed a precept of £30,500 as per the budget set out on final page (an increase of 5%) to be confirmed January 2023.

It is likely CCB's annual portion of the cost of the PCSO will be around £7000. The full cost will be met from precept. Council noted that it may not be appropriate to undertake a traffic survey during 2023/24 as the progress on the Boughton Crossing roundabout and relief road may skew the data findings. Accordingly, council has allocated 50% of the cost of the survey to come from precept and 50% from reserves.

**2022/73 Playing Field & Pocket Park**

PF: Council resolved to accept the quotation for carrying out repairs to the timber retainer around the perimeter of the car park. Cost includes replacing one whole section to the right-hand side of the main gate and supplying and fitting additional support posts and rails to the other areas at cost of £775 excluding VAT.

PF: Council noted that the dead elms on Western Boundary and Ash tree need attention but resolved to leave these non-urgent items until next year. Council allocated £250 for 130 whips for the southern boundary at. Cllr RGn liaise with a contact at the Woodland Trust to arrange planting.

PF: Clerk to write to Chair of Governors regarding maintenance of the trees on the Southern boundary of the school. Leylandii tree branches hang into the playfield.

PP: Council allocated £200 for two signs to be placed at the entry to the pocket park. Cllr SC/Clerk to action. Clerk to ask BHIB for advice regarding council's health & safety obligations.

**2022/74 Environment (verges, path, trees, and village maintenance)**

Fix-my-Street: Outstanding reports

FMS Ref/report date	Details	WNC Status
16 <sup>th</sup> March	Ash tree near Crawan Bank/A5199 junction damaged	Althorp to clear
(3689512) 20 <sup>th</sup> July	ROW b/n Harlestone Road & Church Lane blocked with vegetation	In progress. Possibly Althorp to clear.
4 <sup>th</sup> July	ROW at rear of Halfway Thorn blocked with vegetation	In progress. Possibly Althorp to clear
2 <sup>nd</sup> September	Cedar Hythe Pot- Hole	Completed
(3872332) 6 <sup>th</sup> October	Vegetation obscuring signs, approach to Pitsford Road junction	Inspected & no action required
21 <sup>st</sup> October	Drains Blocked, Pitsford Road Chapel Brampton	In progress
28 <sup>th</sup> October	Streetlight at 27/29 Great Close damaged.	Clerk to report to E-on

Council noted that WNC have appointed a new contractor to complete highway works. However, most villages are experiencing considerable delays. Clerk has briefed Cllr John Shephard of the problem and JS has agreed to speak with Cabinet Councillor responsible for Highways. Council is waiting for an update.

**2022/75 Chapel Meeting Room**

7<sup>th</sup> Earl made the land available for the parish in 1928, for a non-denominational church – The Chapel Meeting Room. Since that time, The Chapel has been on licence to the parish council without obligation to maintain it. Council resolved to request Althorp undertake the repairs as per the terms of the lease. Cllr RGn & Cllr WS to attend a meeting with Stuart Coleman (Althorp Estate Director) on Friday 18<sup>th</sup> Nov.

**2022/76 Planning matters**

Council resolved response to the following planning applications:

WND/2022/0984 Jays Nest 32A, Welford Road, Chapel Brampton, Northamptonshire, NN6 8AF	Felling of trees in a conservation area	Michael Venton, 6/12/2022
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NO OBSERVATIONS

Council noted that no decision for Rydal House, although amended plans have been submitted (on website 30<sup>th</sup> September), no consultation has been received by the council.

Council discussed the protocol for determining planning applications where WNC exceed the 56-day deadline for decisions. Council noted that objections submitted by the council in accordance with the WNC deadline for comments will be considered regardless of the delays incurred at WNC Planning Authority.

**Date of next meetings:** No December meeting. January 19<sup>th</sup>, 2022. No February meeting. March 16<sup>th</sup>. April 20<sup>th</sup>. Annual Parish Meeting April 24<sup>th</sup>.

Meeting closed 21.10

**Brampton 2023-24 Budget**Proposed 2023/24  
BudgetAllocated Precept

Clerk's salary (Inc. PAYE & HWA)	£6,600
Litter Wardens	£1,000
Insurance	£700
Audit, Legal & NCALC	£1,000
Office expenses * inc. Room Hire & training	£500
Streetlight maintenance & supply	£1,700
Grass/verge cutting *	£4,500
Tree surgery	£1,500
Playing Field (Inc. rental)	£1,500
Playing Field car park repair	£800
Pocket Park (Inc. rental)	£1,000
Donations *	£300
Election Costs	£400
PCSO	£7,000
Traffic Survey (50%)	£750
Contingency	£1,250
<b>Total precepted budget &amp; expenditure</b>	<b>£30,500</b>

2021/22 Allocated reserves

Chapel Brampton Defib (fitting)	£504
Traffic Survey (50%)	£750
<b>Total allocated reserves</b>	<b>£1,254</b>
Unallocated reserves	£27,700