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Minutes of the Ordinary Parish Council Meeting held on:
Thursday 21st October 2021 commencing at 7.30PM. Meeting took place at Brampton Primary School.

Minutes taken by Sarah Stock, Clerk to the Parish Council

Apologies received and accepted from: Cllr Richard Gent

Attendees: Cllr Jill Slinn (Chairman) Cllr William Shearer
 Cllr Mick Macmain Cllr Robin Green
 Cllr Stephen Crane Cllr Angharad Garner
 Cllr Jason Stather-Lodge Cllrs Margaret Green

2021/76 Declarations of Interest.

No declarations of interest on matters relating to this agenda.

2021/77 Public Session

Derek Bland asked council to consider locating the VAS nearer to the 30mph sign at the village entry so that vehicles are reminded before they get into the heart of the village of the 30mph limit. It was noted that other villages place their signs nearer the edge of the village, the PCSO can enforce speed limits nearer to the signs although Community Speed Watch cannot.

Clerk was asked to confirm the regulations regarding the VAS locations and council resolved to reconsider the position of VAS signs and Speed Watch locations accordingly. Clerk asked to contact Highways to arrange a meeting with Helen Howard WNC Highways & John Shephard.

2021/78 Minutes

Council approved the minutes of the ordinary meeting held on 16th September. Chairman signed the minutes.

2021/79 Bank reconciliation and YTD budget vs Expenditure review

Council accepted the bank reconciliation. No budget analysis provided this month.

Unity trust account stands at: £40,394.90

Receipts since date of last meeting:

29-Sep	Precept	£	13,375.00
20-Sep	GIFT TO	£	1,685.00

2021/80 Accounts for Payment

Council approved the accounts for payment – all payments are inclusive of VAT

Unity Trust Bank	Statement 14	30.6.21	£18.00
Sarah Stock	October	28.10.21	£420.00
J Hawkins	October	28.10.21	£27.50
Z A Finney (Noah & Grace)	October	28.1.21	£55.00
YU Energy	589674	2.10.21	£36.98
YU Energy	589675	2.10.21	£17.76
PW Warden Environmental	6978	30.9.21	£492.00
PW Warden Environmental	6985	30.9.21	£732.00
PW Warden Environmental	6934 (credit duplicate payment)	23.2.21	(£156.00)

PW Warden Environmental	6970 (credit overcharge)	6.7.21	(£240.00)
Police & Crime Commissioner	113420002893	14.10.21	£3,359.70
Sarah Stock	n/a	19.10.21	£60.13
Maurice Fitch Tree Works	10656	27.9.21	£120.00
E-on Energy Solutions	107903	14.9.21	£155.81
LGG Services	INV71	18.10.21	£185.00
Cllr Stephen Crane (Pocket Pk)	n/a	21.6.21	£21.98

Payments for PKF Littlejohn, E-on & PW Warden are shown on the awaiting authorisation schedule as authorisation period lapsed.

2021/81 2022/23 Budget & Precept

Council resolved to set a precept of £29,00 as per the budget set out below (an increase of 7.5%).

It is likely CCB's annual portion of the cost of the PCSO, will be around £7000. £4200 will be met from precept and £2800 from allocated reserves.

Council noted that increased capital expenditure during 2020/21 and 2021/22 has left the reserve funds somewhat depleted. Council resolved to monitor spending to ensure the unallocated reserve fund is replenished to an amount equal to approximately one year's precept as per NCALC & audit recommendations.

2021/82 Playing Field & Pocket Park

Council resolved to purchase an additional sign, new sign to match existing from Abbotts Signs at a cost of £287. Cllr MM to contact Abbotts Signs

Council received reports that dogs are frequently seen on the playing field. Clerk to contact dog warden for advice on discouraging dog owners from using the field.

Clerk to remind Brampton's Primary School to cut back the hedge on southern boundary and trim the leylandii.

2021/83 Environment (verges, path, trees, and village maintenance)

Council received request to improve the appearance of the small green on Golf Lane/Harlestone Road. Council has planted daffodils and will be planting crocuses this autumn. The bench has been renovated.

Unless works are completed by the end of October, council resolved to end the contract with LGG to clear the pavements on Harlestone Road from the Church to Golf Lane. Cllr SC will contact LGG to give notice.

Network Rail have begun works on the line, accessing from Stables Lane and opposite Railway Cottages. Residents have noticed works although so far, the noise and disruption has been bearable. Council have established contact with Network Rail's community engagement officer should any complaints arise. Cllr AG will report to council as necessary.

2021/84 Community Speed Watch

Council confirmed participation in Community Speed Watch 2022 and nominated Cllr Jill Slinn as coordinator. Any resident wishing to become involved would be very welcome and should contact Jill Slinn or the Clerk. Full training will be given.

2021/85 Traffic Calming

Council reviewed quotes for VAS speed signs. Council resolved to purchase one additional mobile sign at a cost of approximately £3000 next financial year and will ask Highways for two posts, one near the memorial and one adjacent the entry to Golf House Lane. Council will confirm which sign will be purchased next meeting.

Council authorised payment of £60 for six 20mph sign and stickers for bins. Cllr RGN will arrange fitting and distribute stickers.

Council reviewed 2019 traffic dates. Council resolved to engage Tracsis for traffic survey at all seven locations. Clerk to obtain quotes and confirm locations.

2021/86 Defibrillator

Council approved expenditure for the defibrillator box, to be installed at the Chapel Meeting Room. Cllr RGt to purchase defib & box.

Church & Chapel Brampton parishioners are invited to attend First Aid/resuscitation training in Harlestone Village Institute on 11th November at 7.30pm. Contact Paul Thomas at harlestoneclerk@btinternet.com

2021/87 Planning matters

Applications Received: Council resolved to respond to planning applications as follows:

Application No: WND/2021/0644

Description: Demolition of existing conservatory. Construction of two storey side extension.

Location: 2, Great Close, Chapel Brampton, Northamptonshire, NN6 8AN

(Deadline for comments 4th November, Case Officer Oliver Billing). NO OBSERVATIONS

Application No: WND/2021/0616

Description: Demolition of existing conservatory and construction of single storey rear extension.

Location: Salar, Harlestone Road, Church Brampton, Northamptonshire, NN6 8AU

(Deadline for comments 1st November, Case Officer Tim Cantwell). NO OBSERVATIONS.

Application No: WND/2021/0632

Description: Removal of tree subject to tree preservation order DA 492

Location: Rydal House, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

(Deadline for comments 28th October, Case Officer Michael Venton). NO OBSERVATIONS.

DECISION NOTICES (received since the date of the last meeting)

WND/2021/0377: 7, Cedar Hythe, Chapel Brampton. Single storey side extension. APPROVED

DA/2021/0194: The Cottage, Church Lane, Church Brampton. Replacement shed and surfacing. APPROVED

DA/2021/0357: 14, Little Close, Chapel Brampton. Construction of extension. APPROVED

DA/2021/0271: Brownstones, Chapel Brampton. Replacement garage. PENDING

2021/88 West Northamptonshire Strategic Plan: Spatial options consultation

Council reviewed the proposals in the draft West Northamptonshire Council new strategic plan which will guide development for the area up to 2050. Council noted that a key area for development is land adjacent to Boughton Lane, opposite Smiths Farm Shop. Deadline for comment 6th December.

Council resolved respond to the consultation objecting to development of land adjacent to Boughton Lane. Council encourages residents to make individual representations. Clerk to ask Cllr RGt to add information to the newsletter.

Meeting closed 21:20

RE item 2021/78 - 2022/23 Council resolved to set the budget as follows:

BRAMPTON	2021/22 Budget (as Precept)	YE Expenditure Forecast	2022/23 Budget
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£5,700	£6,315	£6,550
Litter Wardens	£1,000	£990	£1,000
Insurance	£700	£637	£650
Audit, Legal & NCALC	£850	£907	£900
Office expenses * inc Room Hire & training	£1,000	£500	£500
Streetlight maintenance & supply	£1,500	£1,156	£1,500
Grass/verge cutting *	£4,000	£5,173	£4,400
Tree surgery	£1,500	£800	£1,300
Playing Field (Inc. rental)	£1,300	£1,500	£1,500
Pocket Park (Inc. rental)	£600	£800	£800

Donations *	£500	£0	£250
Election Costs	£300	£0	£300
PCSO	£3,300	£3,360	£4,200
Notice Boards	£2,900	£2,859	£0
Traffic Survey			£1,350
VAS Sign			£2,500
Contingency	£1,600	£500	£1,300
Total precepted budget & expenditure	£26,750	£25,497	£29,000
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£3,000	£2,000	£0
PCSO	£3,300	£3,360	£2,800
Tree Works	£1,000	£0	£0
Playing Field equipment refurb'	£2,000	£0	£0
Total allocated reserves	£9,300	£5,360	£2,800
Unallocated reserves (Inc. YTD receipts)	£17,968	£0	£20,861
Total allocated & unallocated reserves	£27,268	£5,360	£23,661