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The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

**Thursday 18<sup>th</sup> February 2021 commencing at 7.00PM**

Due to restrictions resulting from the COVID-19 outbreak, the meeting will take place using Zoom video conferencing. Members of the public can join the meeting virtually or may submit questions to the clerk by email.

#### Meeting Details

<https://us02web.zoom.us/j/9726599267?pwd=OUdrdU1RQm9wRmhKVctBcllGUUnNXdz09>

**Meeting ID: 972 659 9267 Passcode: Brampton**

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

12<sup>th</sup> February 2021

Apologies received:

- 2020/127**      Declarations of Interest.
- 2020/128**      Meeting adjourned for members of the public to address the council on matters related to this agenda.
- 2020/129**      Council is asked to approve minutes from the meeting held 21<sup>st</sup> January 2021 (circulated separately).

#### **Outstanding Issues/Updates**

- Brampton Valley Caravans: DDC Planning Enforcement has been notified. DDC Planning Enforcement are aware and D-Cllr Sarah Peck will update us as and when.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowner's rather aggressive Alsatian dogs are allowed to roam loose. Awaiting update from PCSO Paul Miller following council request for PM to ensure the landowner understands that the dogs must be kept away from all public rights of way to preserve safe public access.
- Defibrillator connection. Council will organise a second defibrillator in Chapel Brampton. Funds will be raised through "crowd funding" website.
- Brampton Hill Track. Meeting with Mr Slack on 27<sup>th</sup> January attended by Cllr JS, Ian Costello and Tom Paybody. Mr Paybody outlined future plans for the field which include grazing cattle. However, the foot traffic and dog mess are at odds with this plan. Parasites found in some dog faeces can result in the abortions of cattle and death in sheep. For now, the track remains closed to pedestrians.
- Traffic Calming. Council is trying to secure funding for Enhancing Speed Limit Signing (£2K - £2.5K total), Priority chicane feature Sandy Lane (£40K - £45K) subject to the engineering report from Highways and additional Vehicle Speed Indicator devices (£7K - £8K).  
Steve Ellis (DDC Major Projects) confirmed that the provision for traffic calming in Brampton and Boughton made against permission granted under DA/2008/0500 Section 106 agreement was £90K (split two-thirds/one-third respectively) and that Brampton has spent its provision.  
Phil Donaldson (Local Highways Authority) has advised that the Local Planning Authority (DDC) receive CIL payments and administer the spending of CIL funds even on items traditionally the responsibility of the County Council (e.g., highways, education and libraries etc.). Therefore, application should be made to DDC. As part of the application, the Highway Authority will need to provide advice/approval.

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.  
Tel.: 01604 820635 email: [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

Simon Bower (DDC Business Team) has request that council postpone any request until after the Unitary Authority Vesting Day (1st April) and to send a request to Fiona Unett, who will then be the Assistant Director for Highways & Waste at WNC. Awaiting responses from: Nicky Scaife (NBC Planning) and Peter Moor (NCC Planning).

### **2020/130 Environment (verges/paths/trees)**

Council is asked to review and accept the quote from Maurice Fitch for works at Spencer Close, cutting down the saplings and removing the Ash stump on the outside of the hedge line. Removing the debris, drilling and poisoning with eco-plugs glyphosate capsules. Total cost: £250.00 exc. VAT

Council is asked to include the pavement on Golf Lane (nr Grit bin) and the pavement from Walkers Lane to the Church in the program of siding out.

### **2020/131 Tree Planting**

Council is asked to consider launching a tree planting initiative, giving consideration to a suitable location and likely cost of the project. Request has come from Elspeth May.

### **2020/132 Playing Field & Pocket Park**

- Playing Field: “Eddie the Truck” delivered 11th Feb. To be installed by A&A.
- Playing Field: Awaiting delivery of memorial benches. Due mid Feb.
- Playing Field: Cllr MM to obtain/install signs
- Playing Field: Cllr MM to meet with school representative (TBA)
- Pocket Park: Litter in the park has increased recently (three bags collected by Cllr SC w/b 11th Jan). Council resolved to investigate costs associated with installing a new bin.

### **2020/133 PCSO**

- Updates on HGV Amenity Weight Limit enforcement.
- Awaiting confirmation of Boughton CTB
- Spratton Ward January 2020 crime report circulated to councillors by email 30th Jan.
- Minutes from the quarterly meeting (attended by Cllr RGt) circulated to councillors by email 30th Jan.

Council is asked to review the Locally Identified Priorities. Current list includes:

- a. Road safety and accident prevention at Pitsford Road crossroads in Chapel Brampton
- b. Reducing speeding on the Northampton / Welford Road in Chapel Brampton and Harlestone Road and Sandy Lane in Church Brampton
- c. Crime prevention and investigation in Church and Chapel Brampton with targeted reduction in crimes and antisocial behaviour
- d. Reduce frequency of overweight vehicles using the Harlestone Road in Church Brampton and in Harlestone at Railway Cottages (shared concern)

Suggestion from Cllr MM that list should include increased foot patrols as residents feel that the ‘drive through’ is insufficient.

Council is asked to review the PCSO shift pattern. It is proposed by Harlestone & Harlestone Manor Parish Councils that the PCSO should work 9am to 5pm and 11am to 7pm across his rota.

### **2020/134 Planning Applications**

The council is asked to review the following applications:

Application No: DA/2020/1077  
 Description: Demolition of existing dwelling and garage. Construction of replacement dwelling with ancillary parking facilities, garage and gym.  
 Location: Rydal House, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Application No: DA/2020/1138  
 Description: Construction of single storey rear extension.  
 Location: Boxmoor, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Application No: DA/2021/0031  
 Description: Demolition of existing conservatory. Construction of orangery and link to existing swimming pool.  
 Location: Salar, Harlestone Road, Church Brampton, Northamptonshire, NN6 8AU

#### Decision Notices Received & Pending

DA/2020/0557 The Stables, Chapel Brampton - barn conversion. Full refusal.

DA/2020/0934 Dormy Three, two storey extension. Approved.

DA/2020/1089 Field House, two storey side extension. Decision pending.

#### 2020/135 Bank Reconciliation & YTD Budget vs Expenditure review

Council to review and accept the bank reconciliation and the budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
<b>2019/20 Opening balance:</b>	<b>£44,811</b>	
YTD Income	£41,279	
YTD expenditure (Inc. VAT & Unauthorised payments)		£55,856
Online Balance as at 11th February		
Current Account (Unity 20415701)		£3,507
Reserve Account (Unity 20415714)		£27,462
Balance b/f		£30,970
<b>YTD Closing balance (less pending expenditure)</b>		<b>£30,234</b>
2020/21 Unclaimed VAT YTD	£1,803	
<u>Receipts</u>		nil

#### 2020/136 Accounts for Payment & Receipts

The council to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	February	28.2.21	£420.00
Litter Wardens	J Hawkins	February	28.2.21	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	February	28.2.21	£55.00
Office Expenses	Sarah Stock (Zoom Subscription)	INV64429894	22.1.21	£14.39
Contingency	CLlr RGreen (Dobbies, thermometer)	n/a	29.12.20	£14.99
Street Lighting	E-on (Supply)	H1754A8C8C	2.7.19	£204.42
Playing Field	David Ogilvie Engineering	186144	11.2.21	£4,844.40
Pocket Park	CLlr SCrane (compost)	n/a	20.1.21	£5.94

#### 2020/137 Consultations & Meetings

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.  
 Tel.: 01604 820635 email: [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

**Correspondence:**

- Email 4th Feb: Notice of submission from Northampton CC regarding NORTHAMPTON LOCAL PLAN PART 2: NCC submitted the Northampton Local Plan Part 2 to the Secretary of State for Housing, Communities and Local Government for independent examination by a Planning Inspector. Further information can be found in the attached Submission Notice as well as on the Council's website: [www.northampton.gov.uk/lpp2submission](http://www.northampton.gov.uk/lpp2submission).

**Next Meeting March 18<sup>th</sup>, 2021**

Meeting dates for 2021: April 15<sup>th</sup>; May 20<sup>th</sup>; June 17<sup>th</sup>; July 15<sup>th</sup>

	2020/21 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£5,500	£4,620	£880
Litter Wardens	£1,000	£948	£52
Insurance	£700	£631	£69
Audit, Legal & NCALC	£900	£803	£97
Office expenses * inc Room Hire	£800	£854	(£54)
Training	£200	£0	£200
Streetlight maintenance & supply	£2,000	£1,494	£506
Grass/verge cutting *	£5,000	£4,080	£920
Tree surgery	£2,000	£1,540	£460
Playing Field (Inc. rental)	£1,500	£1,769	(£269)
Pocket Park (Inc. rental)	£600	£252	£348
Donations *	£2,500	£2,211	£289
Election Costs	£300	£0	£300
PCSO			
Notice Board replacement	£1,500	£0	£1,500
Contingency	£1,500	£685	£815
<b>Total precepted budget &amp; expenditure</b>	<b>£26,000</b>	<b>£19,886</b>	<b>£6,114</b>
<u>2019/20 Allocated reserves</u>			
Pavement siding out	£5,000		£5,000
PCSO	£6,500	£6,609	(£109)
Tree Works	£1,000	£0	£1,000
Playing Field equipment refurb'	£20,567	£17,929	£2,638
Playing Field & Spencer Close Hedge laying	£2,678	£5,952	(£3,274)
<b>Total allocated reserves</b>	<b>£35,744</b>	<b>£30,490</b>	<b>£5,255</b>
Unallocated reserves (Inc. YTD receipts)	£12,744	£0	£12,744
<b>Total allocated &amp; unallocated reserves</b>	<b>£48,489</b>	<b>£30,490</b>	<b>£17,999</b>