

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:
Thursday 16th April 2020 commencing at 7.00PM. Meeting conducted using Zoom video conferencing.

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr David Shawyer - Apology received and accepted.

Attendees:	Cllr Jill Slinn (Chairman)	Cllr William Shearer
	Cllr Mick Macmain	Cllr Robin Green
	Cllr Steve Walsh	Cllr Stephen Crane
	Cllr Richard Gent	Cllr Jason Stather-Lodge

- 20/001** Declarations of Interest - none declared
- 20/002** Meeting conducted using Zoom Video conferencing. No MOP in attendance.
- 20/003** Minutes from the meeting held 19th March 2020 having been circulated separately were approved. The minutes will be signed by the chairman at the earliest convenience.

Outstanding Issues/Updates

- Gigaclear 'snagging' (minute ref: 19/110 & 19/122): Re-seeding to take place in Spring 2020. Gigaclear are unable to provide a date for this works at the moment.
- Village Design Statement (minute ref: 19/158): Work on the VDS is deferred until further notice.
- Annual Parish Meeting (minute ref: 19/161): see item 20/004. Meeting Cancelled.
- Request for path clearance through villages – request sent to DDC. Martin Wilson (DDC) has confirmed the request is with the contractor. DDC have not confirmed when this work will take place.
- Dog Fouling (minute ref: 71): Signs ordered from DDC and delivered to the Clerk 16th April. Cllr JS will collect the signs and erect them around the village.
- Playing Field Trees (minute ref: 19/121) School have cut leylandii trees.
- Playing Field Hedge: Guy Robins has completed the hedge laying. Cllr MM has sent a photo to Derek Bland for publication in the newsletter.

20/004 COVID-19 Arrangements

- The council reviewed and accepted the advice provided on the agenda regarding the arrangement for running the council during the COVID-19 restrictions.

20/005 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn)

Cllrs RGn & RGt have worked with Liz Sargent to compile a wish list of items. The list comprises 3 items from Miracle play, 1 from Pentagon and a commitment to refurbish the existing equipment (prices TBC). The cost of this plans exceeds the original budget set by the PC. However, the PC hope to obtain community grants to cover the excess.

- Playing Field

The council has received reports that members of the public are using the playing field to exercise their dogs despite this being prohibited. The council agreed that additional signage was necessary and Cllr JS will source for appropriate signs.

The council have received reports that groups of people are using the playing field in contravention of the COVID-19 restrictions. Some reports suggest that there is an increased number of people travelling to the park. The council will not be closing the park for vehicle access and understand that PCSO Paul Miller has the park on his regular route around the villages.

- Pocket Park

The council received reports and cllrs have witnessed a group of young men using the park for fishing. Signage clearly states that fishing is prohibited. The PCSO and environment agency have been informed and will enforce the restrictions where possible.

20/006 Environment (verges/paths/trees)

- Crowan Bank Shrubbery:

The council will consider removing the shrubbery on Crowan Bank which has become overgrown and unsightly. Maurice Fitch asked to provide quote for removal and reseed/replant. Clerk to follow up.

- Spencer Close (minute ref: 19/107, 119 & 139):

The parish council has received notifications from BPHA that the PC will undertake an agreed portion of the grounds maintenance. The parish council has received communication from a resident in Spencer Close seeking confirmation regarding the chain of communication for reporting complaints. The council confirmed that residents should continue to contact BPHA with any issues and BPHA will refer items to the PC if necessary. Clerk will confirm this with BPHA.

The PCs remit excludes any vegetation planted by residents on the boundary between public and private areas. Residents should continue to maintain these plants themselves.

The PC will obtain a quote for maintenance of the boundary hedge which needs tidying (Cllr MM to contact Guy Robins).

- Pavement widening (Cllr SC)

NCC have been advised of all the works which the parish council would like undertaken. The COVID-19 restrictions means that NCC are only undertaking urgent works at the moment and will review this project later in the year.

Hedgerow at Ten Cottages, Church Brampton is overgrown and impeding access to the footpath. Clerk to contact Althorp.

20/007 Brampton Hill Track Access

- All signage regarding access to the track was removed. However, MOPs have been challenged by the tenant farmer when using the tack. Nigel Shields has yet to clarify the position.

20/008 Neighbourhood Watch/PCSO (Cllr RGt)

- The PCSO has been advised of anti-social behaviour occurring at the Spencer Arms. The council understands that the disruption is caused by the tenant living at the Spencer Arms and that Green King are aware.

20/009 Applications for Consideration:

- The council accepted the comments from DDC regarding tree works.
- The council discussed the complaints regarding the development at Little Close. DDC enforcement team have received comments from members of the public and are checking that the development is in accordance with the permission granted. Rebecca Hambridge (DDC Case Officer) has been asked for a comment.

20/010 Consultations & Meetings

The council is asked to review and respond to the following consultations:

- N/A

20/011 Bank Reconciliation & YTD Budget vs Expenditure review

The council reviewed and accepted the bank reconciliation and reviewed the detailed budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,740	
2019/20 Opening balance:	£44,761	
YTD Income	£0	
YTD expenditure (Inc. VAT & Unauthorised payments)		£3,619
Online Balance as at 10th April		
Current Account (Unity 20415701)		£1,021

Reserve Account (Unity 20415714)	£43,740
Balance b/f	£44,761

YTD Closing balance (less unauthorised expenditure) £41,142

2020/21 Unclaimed VAT YTD £318

Receipts

Apr-20 £0

20/012 Accounts for Payment & Receipts

The council approved the accounts for payment - all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	April	28.4.20	£369.65
Litter Wardens	J Hawkins	April	28.4.20	£27.50
Litter Wardens	D J Flemington	April	28.4.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	April	28.4.20	£27.50
Playing Field	Althorp Estate	12727	6.4.20	£960.00
Office Expenses	Datacenta	29683	25.3.20	£300.00
Street Lighting	E-on Energy Solutions	CHU002 098070	23.3.20	£155.81
Grass Cutting	PW Warden	6886	30.3.20	£492.00
Insurance	BHIB	LCO01362-362423	5.4.20	£630.52
Audit & Legal	NCALC	354	3.4.20	£602.63
Street Lighting	E-on	H18534E05E	2.4.20	£204.42
Playing Field	Guy Robins (Hedge Laying)	19/15	4.4.20	£1,732.50

The clerk will circulate electronic copies of the invoices where possible so that councilors authorizing the payments can review them when authorizing the payment.

Correspondence:

None received.

Next Meeting May 21st, 2020.

This meeting will likely have to take place using Zoom. As the requirement to hold an annual council meeting has been lifted, the council decided not to hold an ACM and Cllr Jill Slinn will remain chair & Cllr Robin Green the vice-chair.

Future dates for 2020

June 18th, 2020 July 30th, 2020 (meeting at County Golf Club)