

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:
Thursday 13th February 2020 commencing at 7.30PM at Brampton Primary School

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr David Shawyer; Cllr Jason Stather-Lodge. Apologies received and accepted.

Attendees: Cllr Jill Slinn (Chairman) Cllr Robin Green (Vice-Chairman)
Cllr William Shearer Cllr Mick Macmain
Cllr Richard Gent Cllr Steve Walsh
Cllr Stephen Crane

19/165 Declarations of Interest

Nothing declared.

19/166 Meeting adjourned for comments/questions from parishioners

None in attendance.

19/167 Minutes from the meeting held 16th January 2020 having been circulated prior to the meeting were approved.

Outstanding Issues/Updates

- Playing Field Maintenance (minute ref: 19/121): A&A have completed maintenance work. Invoice received. Item Closed.
- Playing Field trees (minute ref: 19/121): Having reviewed quotes for trimming the leylandii the school advised the council that the current year budget will not cover this work. Councillors recommended that the ongoing maintenance cost could be avoided if the trees were removed; CCB-PC would be willing to contribute to the cost of the removal. The clerk was asked to put this suggestion to the school.
- Gigaclear 'snagging' (minute ref: 19/110 & 19/122): Re-seeding to take place in Spring 2020. Abandoned sign removed from verge. Item Closed.
- Village Design Statement (minute ref: 19/158): Item to be reviewed at Annual Parish Mtg.
- Annual Parish Meeting (minute ref: 19/161): Date confirmed (27th April) & school booked.
- Request for path clearance through villages - request sent to DDC. Clerk to contact DDC.

19/168 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn)
Cllr RGt provided an update - currently awaiting costings from Miracle Design & Play for an amended scheme of equipment. MD&P will provide advice on possible grant funding, if awarded funding the council will consider a more ambitious scheme of play equipment. Clerk advised that the council may be eligible for DDC community grant. Community consultation is underway. Council would like to progress this project before summer.

- Playing Field Weed Killing (Cllr MM)
The council accepted the quote from A&A Landscapes to apply Grazon 90 to the playing field boundary during March/April and again in May/June at a cost of this work will be £75.00 per application (exc. VAT).

The council noted that the boundary edge needs some replacement hedges and tree. Possible to use A&A or R&G to quote and provide planting scheme.

- Pocket Park: (Cllrs WS/SC)
Cllr SC will convene first working party to undertake a Spring tidy w/c 29th February with possibility of an additional weeks work at the end of March. Cllr SC advised that the footpath leading to the PP is in desperate need of cleaning and possibly edging. Clerk to notify DDC.

Security at park has improved and no incidents have been reported. The council authorised Cllr SC to buy a good quality combination padlock, estimated cost £50.

The Rotary Club National Citizen Service may be interested in working on any environmental projects in the parish. Cllr RGn to advise.

19/169 Highways/Zebra Crossing

- Zebra Crossing: Feasibility study from KIEWR/NCC engineers has been received and was reviewed by the council.

KIEWR advised that a Zebra Crossing is not appropriate in this location and if any crossing were to be installed a pelican crossing would be more appropriate. Council considered that a pelican crossing would disturb the nearby residents. The feasibility study found that there is insufficient pedestrian traffic to warrant a crossing at this location. KIEWR suggested that it may be possible to install a pedestrian refuge and dropped curb to aid crossing.

The council do not accept the recommendation and conclusion made by KIEWR and will continue to push the County Council to install a Zebra Crossing. They noted that the installation of a crossing would slow the traffic in general and was vital to provide a safe crossing, especially the children attending the school. The council considered that the centre refuge would not be satisfactory. Cllr WS will draft letter to the County Council.

- **Bus Stop:** Signs outside Brampton Cottage, Welford Road and opposite Spencer Arms.

The council reviewed the information provided by Matt Barber at NCC and resolved not to progress this project.

19/170 Community Speed Watch/Traffic Calming

- **Tracsis:** Traffic survey is booked for first week of May 2020 at a cost of £1,245 (exc. VAT). Council is keen that the survey avoid the bank holiday so as not to distort the results. Clerk will move the date of the survey to w/c 27th April.
- **Speed Watch:** Additional volunteers have come forward and will complete the training in March. Campaign begins towards end of March. More volunteers would be welcome.

Cllr JS will obtain 30mph stickers for bins.

19/171 Environment (verges/paths/trees)

- **Tree Inspection:** Maurice Fitch (MF) tree works now complete. MF advised that the ornamental hedges on Crawan Bank are unsuitable in this location. Council instructed clerk to obtain a quote for their removal and replacement trees.
- **Spencer Close** (minute ref: 19/107, 119 & 139): Enya Dowes (BPHA) confirmed that the proposal for CCB-PC to maintain the ornamental hedge in the centre of the common area, roadside hedge and do the grass cutting was acceptable. BPHA to retain responsibility for the trees in along the roadside edge, the tarmacked area and all drainage. The council await the outcome of BPHA's formal consultation with Spencer Close residents before formal transfer of the agreed maintenance can be finalised.

The clerk was instructed to contact BPHA regarding the installation of the 'No Parking' sign.

- **Verge nr Farmdale House**, Northampton Road (minute ref: 19/124). The council reviewed the proposal from Mr Cutler to enclose an area of verge near his home to cultivate a wildflower area. The council resolved not to support this project and will not obtain the free licence to cultivate wildflowers on this part of the verge or leave this area un-mowed. The clerk will notify Mr Cutler, DDC and Highways that the pegs will need to be removed and mowing will commence in March. The council was keen to involve Mr Cutler in an alternative environment project and extend an invitation to help with pocket park.
- **Dog Fouling** (email from Tanya Speakman). The council considered the comments received from Ms Speakman and agreed to obtain poo-spray which has been shown to be effective in highlighting the problem and reducing the amount of poo left. The clerk will contact DDC for additional Dog fouling signs.

- **Emergency Works**

The council approved the quote supplied by Maurice Fitch to complete emergency works to the tree near Cedar Hythe following Storm Ciara at a cost of £270 excluding VAT.

19/172 Neighbourhood Watch/PCSO (Cllr RGt)

- **PCSO:** Briefing from Cllr RGt following quarterly review meeting. Cllr RGt was unable to obtain requested information regarding the impact of ANPR on crime but will ensure this information will be available before the Annual Parish Meeting.

There have been two reports of shed break ins along Golf Lane. Residents have been notified via FaceBook and advised to be more vigilant.

19/173 Citizens Advice Daventry

- The council resolved not to make a donation of £300 toward the cost of running the Citizens Advice phone lines. Clerk to confirm the regulations regarding charitable donations for Parish councils.

19/174 Applications for Consideration:

The council is asked to review the plans and discuss the merits of each application.

No applications received.

19/175 Consultations & Meetings

The council is asked to review and respond to the following consultations:

- Parish and Town Council's meeting, 30th January; Cllr WS updated the council highlighting the following points from the meeting:
 - o KIEWR/Highways were criticised for not repairing potholes quickly enough. They only have available two machines for use across the county to make the repairs, the constant demand does result in delays.
 - o Local Government Reorganisation will commence April 2021 although the interim council will convene in April 2020. The new West Northants Unitary Authority will continue to use DDC offices for this interim period.
 - o Maidwell & Draughton Parish Council raised concern about the proposal to restore rail services along the route of the Brampton Valley Way. Although this proposal is at very early stages, DDC is committed to proper consultation as the proposal develops.

19/176 Bank Reconciliation & YTD Budget vs Expenditure review

- The council reviewed and accepted the bank reconciliation and reviewed the detailed budget supplied with the agenda.

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	
2018/19 Accrual	(£4,749.34)	
2019/20 Opening balance:	£56,935.42	
YTD Income	£28,317.20	
YTD expenditure (Inc. VAT & Unauthorised payments)	£34,702.99	
Unauthorised Payments (inc. VAT)	£8,739.63	*£40 ICO fee, not paid

Online Balance as at 7th February	
Current Account (Unity 20415701)	£8,226.45
Reserve Account (Unity 20415714)	£51,062.81
Balance b/f	£59,289.26

YTD Closing balance **£59,289.26**

2019/20 Unclaimed VAT YTD £3,171.86

Receipts
February £0.00

19/177 Accounts for Payment & Receipts

- The council approved the accounts for payment - all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	February	28.1.20	£296.95
Clerk's Salary	HMRC	February	28.1.20	£74.00
Litter Wardens	J Hawkins	February	28.1.20	£16.70
Litter Warden	HMRC (re: J Hawkins)	February	28.1.20	£10.80
Litter Wardens	D J Flemington (re-issue chq 2064)	August	30.8.19	£27.50
Litter Wardens	D J Flemington	February	28.1.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	February	28.1.20	£27.50
Contingency	Cllr Robin Green (Reimburse)	Daffodils	13.1.20	£24.98
Tree Surgery	Maurice Fitch Tree Surgery	10405	26.1.20	£2,736.00
Office expenses	Barbara Osborne	6174	31.12.19	£64.50
Playing Field	A&A Landscapes	8925	7.2.20	£2,196.00
Pocket Park	Cllr William Shearer (Reimburse)	Land Registry	2.12.19	£40.00

The council approved the re-issued payment for Daisy Flemington and note the change made to the payment to Jemima Hawkins to reflect tax due.

Correspondence:

- Invitation to join the Great British Spring Clean. National campaign to promote 'Keep Britain Tidy'
- Invitation to attend Parish Council Network Event, Tuesday 25th February, 10am -12.30pm.
- Invitation to attend meeting with the Police, Fire and Crime Commissioner on Monday 24th February in the Lecture Theatre at Wootton Hall, NN4 0JQ from 6.00pm.
- Email from Colin Rabjohn regarding the West Northamptonshire Strategic Plan (WNSP) which included a proposal to re-install a railway along the Brampton Valley along with associated housing development. Mr Rabjohn urges local councils to join the Joint Planning Unit's database by emailing them at westnorthantsjpu@northampton.gov.uk (CCB-PC is already on the mailing list, but individual councillors may wish to add their names).
- DDC heritage Team (email from Alison Wilson): results of the public consultation on the draft Cedar Hythe Design Guidance, as part of the Chapel Brampton Conservation Area and Management Plan, were considered at a meeting of Strategy Group on February 6th and it will be proceeding to a meeting of the full Council on February 20th. The Strategy Group report can be viewed under Agenda item 7 at the following link: <https://bit.ly/2OyNF5S>

No action required.

Next Meeting March 19th, 2020

Future dates for 2020

April 23rd, 2020

May 21st, 2020 (AGM)

June 18th, 2020

July 30th, 2020 (meeting at County Golf Club)

Annual Village Meeting: Monday 27th April