

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:
Thursday 16th January 2020 commencing at 7.30PM at Brampton Primary School

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr Robin Green (Vice-Chairman)

Attendees:	Cllr Jill Slinn (Chairman)	Cllr Jason Stather-Lodge
	Cllr David Sawyer	Cllr William Shearer
	Cllr Richard Gent	Cllr Steve Walsh
	Cllr Mick Macmain	Cllr Stephen Crane

19/149 Declarations of Interest

Nothing declared

19/150 Meeting adjourned for comments/questions from parishioners

No members of the public were in attendance.

19/151 Minutes from the meeting held 21st November 2019 and 7th December (Planning Mtg) having been circulated separately were approved and signed by the Chairman

Outstanding Issues/Updates

- Playing Field Maintenance (minute ref: 19/121): Work commenced w/b 20th January.
- Playing Field trees (minute ref: 19/121) School have yet to cut the leylandii trees back - Clerk to contact school.
- Gigaclear 'snagging' (minute ref: 19/110 & 19/122) Harry King (Gigaclear Delivery Manager), Cllrs DS & MM have agreed snagging items. RE-seeding to take place in Spring 2020. Clerk asked to contact Mr King to arrange removal of an abandoned sign on the Harlestone Road.
- Purchase of mobile VAS (minute ref: 19/123). VAS delivered in December. JS will test laptop. Cllr JSL & MM will coordinate positioning and installation of the signs.
- Verge nr Farmdale House, Northampton Road (minute ref: 19/124). Highways passed this to the enforcement team (November). Clerk to contact Highways for update.
- Brampton Hill Footpath (minute ref: 19/107 & 139): Residents object to the permitted footpath closure. Map returned to Nigel Shields, as requested, 8th Jan. Ian Costello (resident) is in dialogue with Althorp and will report to the council. No action required.

- 2020/21 Budget and Precept (minute ref: 19/146): In accordance with the budget agreed in November forms have been submitted to DDC requesting a precept of £26,000. No further action.
- DDC litter picking contract – Contract sent to DDC. Invoice submitted for payment.
- Bus Stop signs outside Brampton Cottage, Welford Road and opposite Spencer Arms – Response from Matt Barber (NCC KIERWSP) stated that these are unmarked stops. The cost of installing stops would fall to the parish council. Council will investigate possibility and cost of relocating the unused stops from Church to Chapel Brampton.
- Tree Works (minute ref: 19/139). Maurice Fitch confirmed that work to the Tulip Tree in Cedar Hythe will be completed in January. Council confirmed that MF will be doing works on the tree in Great Close.

19/152 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn) (minute ref 19/096 & 19/121):

Quotes were circulated to councillors prior to the meeting. Councillors reviewed quotes for new equipment as follows

Miracle £15,190.61 (Miracle also provided refurbishment costs: £1,433.09)

Kompan £18,447.45

Hags individual items priced – including Titan Swing at £11,164.

Each company suggested several pieces of play equipment within a scheme. All recommended a basket swing suitable for multiple children at once. Councillors concluded that Miracle presented best value for money. Cllr RGt will use social media to update local residents and will put together information for the annual village meeting.

Cllr MM submitted inspection reports – no actions required.

The annual inspection of the play equipment has been arranged. Wicksteed will complete an unaccompanied inspection in March at a cost of £45.

- Pocket Park: Cllr WS has submitted forms to land registry.

Council agreed to organise a working party to undertake a spring tidy up. Cllr SC will arrange notice in newsletter.

19/153 Highways/Zebra Crossing:

- Zebra Crossing NCC engineers yet to complete inspection. A feasibility study will be forwarded to the council in due course.
- Pitsford Road/A5199 Junction: Report made to KIEWR NCC requesting that the vegetation is cleared at the junction. Cllr MM informed council that highways will be removing the shrubbery in coming weeks.

- Buckton Fields entrance: KIEWR NCC have confirmed that resurfacing works are taking place w/c 13th January and are scheduled to finish at end of January.

19/154 Community Speed Watch/Traffic Calming

- Council have confirmed to that Church & Chapel Brampton will participate in the next Speedwatch period which runs 28th March – 9th May. Training for new volunteers is available on 21st March; Cllr JS will use social media to recruit volunteers.
- The council accepted the quote from Tracsis for 7 x ATC Traffic Survey at a total cost of £1,245 (exc. VAT). The council agreed to go ahead using the same sites and dates.

19/155 Grass Cutting Tender.

- The council opened and reviewed tenders for grass cutting as per the specification sent out on 9th December to:
 - A&A Landscapes - email received declining the opportunity to tender
 - Letts Go Gardening - telephoned declining the opportunity to tender
 - Winstanley - nothing received
 - R&G Grounds Maintenance - all relevant documents received, tender value: £5,124
 - PW Warden Environmental Services - all relevant documents received, tender value: £4,620

The council will appoint PW Warden environmental services. The Clerk will inform R&G and Mr Warden.

19/156 Environment (verges/paths/trees)

- Tree Inspection (minute ref 19/099 & 19/124): Maurice Fitch (MF) Tree inspection completed and quote for works received from MF. Detailed quotation has been circulated to councillors separately.

Holdenby Road	£280
Holdenby Road Green	£1,380
Church Lane	£885
Holdenby Rd/Harlestone Rd Cross Road	£420
Great Close (agreed)	£225
Crawan Bank	£675
Total	£3,865

The council will instruct MF to complete all works

- Spencer Close (minute ref: 19/107, 119 & 139):
The council considered the proposal from BPHA. The council will add maintenance of the shrubbery in the centre of the communal area to their schedule. At some point in the future, the council may look to alter the planting scheme - perhaps replacing the shrubs with lower maintenance trees. Clerk will write to BPHA.

Cllr MM will send maps to the clerk.

19/157 Neighbourhood Watch/PCSO (Cllr RGt)

- The council reviewed the information regarding increased costs for the PCSO and agreed to continue the proportional contribution. Cllr RGt will attend the quarterly PFCC review meeting and will report back to the council. Councillors asked for detailed information on the PCSOs impact on crime.
- The council reviewed the proposal from the PFCC regarding participation in a scheme to purchase an Automatic Number Plate Recognition (ANPR) Camera. The council will register an interest and try to establish the scope and likely location of the camera.

19/158 Village Design Statement

- Margaret Howe (DDC Officer) provided detailed pre-submission advice. The council reviewed the advice and discussed the value of the VDS. It was agreed to raise awareness of the VDS at the AVM with a view to establishing a working party. The clerk will be available to support any community group established.

19/159 Donation toward Uno Bus Service

The council agreed to contribute £520 towards the Uno bus contract for 2020/21.

19/160 Applications for Consideration:

The council reviewed the plans and discussed the merits of the application.

Application: DA/2019/0420 (Amended)

Description: Demolition of existing house and construction of new house with triple garage and improved widened vehicular access

Location: Everglades, Golf Lane, Church Brampton, Northamptonshire. NN6 8AY

The council was unclear what amendments had been made to the plan so instructed the clerk to establish the amendments and circulate the details. The councillors will email comments to the clerk who will submit a response to DDC using delegated powers.

19/161 Annual Parish Meeting

The Annual Village/Parish Meeting will take place on Monday 27th April at Bramptons Primary School. Cllr JS will not be available for meeting. The clerk will invite all the village organisations to submit a report and extend the invitation to The Lamport Valley Railway, Chris Heaton Harris MP, the PCSO and district councillors.

19/162 Consultations

The council reviewed the consultation:

- Northamptonshire County Council Country Parks consultation - Councillors will make individual responses.

19/163 Bank Reconciliation & YTD Budget vs Expenditure review

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	

2018/19 Accrual	(£4,749.34)	
2019/20 Opening balance:	£56,935.42	
YTD Income	£28,317.20	
YTD expenditure (Inc. VAT & Unauthorised payments)		£26,030.86
Unauthorised Payments		£4,788.55
Bank Statements as at 31st December		
Current Account (Unity 20415701)		£5,447.50
Reserve Account (Unity 20415714)		£58,562.81
YTD Closing balance		£64,010.31

Notes/Receipts

2019/20 Unclaimed VAT YTD	£2,349.86
September - December interest (Unity)	£37.44

The council reviewed and accepted the bank reconciliation and reviewed the detailed budget analysis provided at the end of the agenda.

19/164 Accounts for Payment & Receipts

- The council approved the accounts for payment - all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	January	28.1.20	£296.15
Clerk's Salary	HMRC	December/January	28.1.20	£148.00
Litter Wardens	J Hawkins	January	28.1.20	£27.50
Litter Wardens	D J Flemington	January	28.1.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	January	28.1.20	£27.50
	Cllr R Green (reimburse)	n/a	13.1.20	£24.98
Street Lighting	E-on (maintenance)	95881	4.10.19	£155.81
Playing Field	Althorp	12048	1.12.19	£69.90
Traffic Calming	Coeval	4238	20.12.20	£3,669.78
Office Expenses	ICO	Z2520159	23.1.20	£40.00
Office Expenses	Sarah Stock	Autumn 2019	28.1.20	£64.75
Office Expenses	Unity	n/a	31.12.19	£18.00
Street Lighting	E-on (supply)	H17FDEC666	1.1.20	£206.66
		Total Payment for January		£4,775.53

Cllr JS reported that an E-on representative had asked for a key to the meter, which was supplied. The meter is not connected. Clerk will investigate.

Registration with the Information Commissioners Office will be paid by DD. They do not accept BACS payments.

Correspondence:

- Climate Emergency, public meetings being held to promote information to reduce carbon footprints www.daventrydc.gov.uk (Cllr SC may attend)
- Councillor are invited to attend: Parish & Town Council Meeting, DDC Offices 30th Jan 2020 (Cllr WS will attend)
- Email from Ian Costello. Copy of correspondence to Nigel Shields including emails from residents regarding footpath closure.

Next Meeting February 13th, 2020

Future dates for 2020

March 19th, 2020

May 21st, 2020 (AGM)

April 23rd, 2020

June 18th, 2020

July 30th, 2020 (meeting at County Golf Club)

Meeting Closed 21.04

Clerk to contact DDC about Road Sweeping - paths in church and chapel Brampton
Derek retiring after 50 years of collating and writing newsletter.