

## Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:  
Thursday 13<sup>th</sup> February 2020 commencing at 7.30PM

The meeting will take place at Brampton Primary School

Members of the public and the press are invited to attend.

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

7<sup>th</sup> February 2020

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Record of attendance & apologies received: none

**19/165** Declarations of Interest

**19/166** Meeting adjourned for comments/questions from parishioners

**19/167** Minutes from the meeting held 16<sup>th</sup> January 2020 having been circulated separately to be approved

### Outstanding Issues/Updates

- Playing Field Maintenance (minute ref: 19/121): A&A have completed maintenance work.
- Playing Field trees (minute ref: 19/121) School have confirmed they will have leylandii trees cut back. In response to a follow-up email school has informed us that the budget will not stretch to this during 2019/20 financial year. Clerk is corresponding with school to resolve this problem.
- Gigaclear 'snagging' (minute ref: 19/110 & 19/122): RE-seeding to take place in Spring 2020. Abandoned sign removed from verge (TBC).
- Village Design Statement (minute ref: 19/158): Item to be reviewed at Annual Village Mtg.
- Annual Parish Meeting (minute ref: 19/161): Date confirmed (27<sup>th</sup> April) & school booked.
- Request for path clearance through villages - request sent to DDC

### **19/168** **Playing field and Pocket park**

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn)  
 DDC offer capital grants to organisations. Applications are ongoing and the council may wish to consider applying for funding toward the play equipment.
- Playing Field Weed Killing (Cllr MM)  
 The council is asked to accept the quote for applying Grazon 90, which is a broad-leaf selective weed killer for the treatment of nettles, docks, brambles, thistles, etc. This to be applied to the playing field boundary and to be carried out during the months of March/April and again in May/June.  
 The cost of this work will be £75.00 per application (exc. VAT).

- Pocket Park: (Cllrs WS/SC)  
Update from Cllr SC regarding formation of a working party to undertake a Spring tidy.

### **19/169 Highways/Zebra Crossing**

- Zebra Crossing: Feasibility study due from KIEWR/NCC engineers.
- Bus Stop: Signs outside Brampton Cottage, Welford Road and opposite Spencer Arms – Response from Matt Barber (NCC KIERWSP). Following request to relocate signs...

*The County Council does not remove unused bus stops as they can, potentially, be brought back into use if an operator decides to run a service down that road. Whilst this is unlikely in the current climate, the Unitary Council may take a different view to funding bus services than the current County Council. Once removed, it is very hard to reinstate the bus stops and can take up to 2 years.*

*To install North bound bus stops £1925 ( £1350 Parts £575 labour and TM ). Consultation should be carried out with the residents affected, certainly at the site opposite Cedar Hythe.*

### **19/170 Community Speed Watch/Traffic Calming**

- Tracsis traffic survey is booked for first week of May 2020 at a cost of £1,245 (exc. VAT).

### **19/171 Environment (verges/paths/trees)**

- Tree Inspection: Maurice Fitch (MF) Tree works now underway.
- Spencer Close (minute ref: 19/107, 119 & 139):  
Following the letter sent to BPHA regarding the grass cutting at Spencer Close, Enya Dowes (BPHA) has confirmed that the proposal is acceptable. CCB-PC will take on the maintenance of the ornamental hedge in the centre of the common area, the grass cutting and roadside hedge. BPHA will retain responsibility for the trees in along the roadside edge, the tarmacked area and all drainage. ED will confirm the arrangement in writing.
- Verge nr Farmdale House, Northampton Road (minute ref: 19/124).  
Council raised concerns to Highways that the resident (Mr Coulter) was enclosing and preventing mowing of an area of highways land adjacent to his home.

The council is asked to support Mr Coulter's attempts to establish a wildflower area. The area is 2m from the face of the kerb. Over the last four or five season Mr Coulter has reduced the brambles, nettles and other course weeds and get some wildflowers started and expects there will be a line of cowslips in flower in two months' time which could delineate the boundary between the different mowing regimes. For this project to succeed this council would need obtain the free licence to cultivate wildflowers on this part of the verge and leave this area un-mowed.

- Dog Fouling (email from Tanya Speakman).

The council is asked to consider ways of tackling an increase in the amount of dog fouling in the villages and along the surrounding footpaths.

### 19/172 Neighbourhood Watch/PCSO (Cllr RGt)

- PCSO: Briefing from Cllr RGt following quarterly review meeting.

### 19/173 Citizens Advice Daventry

- The council is asked to contribute £300 toward the cost of running the Citizens Advice phone lines.

### 19/160 Applications for Consideration:

The council is asked to review the plans and discuss the merits of each application.

No applications received.

### 19/162 Consultations & Meetings

The council is asked to review and respond to the following consultations:

- Parish and Town Council's meeting, 30<sup>th</sup> January; Cllr WS to update the council.

### 19/163 Bank Reconciliation & YTD Budget vs Expenditure review

- The council is asked to review and accept the bank reconciliation and to review the detailed budget analysis at the end of this agenda.

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	
2018/19 Accrual	(£4,749.34)	
<b>2019/20 Opening balance:</b>	<b>£56,935.42</b>	
YTD Income	£28,317.20	
YTD expenditure (Inc. VAT & Unauthorised payments)	£34,702.99	
Unauthorised Payments (inc. VAT)	£8,739.63	*£40 ICO fee, not paid
Online Balance as at 7th February		
Current Account (Unity 20415701)	£8,226.45	
Reserve Account (Unity 20415714)	£51,062.81	
Balance b/f	£59,289.26	
<b>YTD Closing balance</b>	<b>£59,289.26</b>	

2019/20 Unclaimed VAT YTD £3,171.86

Receipts

February £0.00

## 19/164 Accounts for Payment & Receipts

- The council is asked to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	February	28.1.20	£296.15
Clerk's Salary	HMRC	February	28.1.20	£74.00
Litter Wardens	J Hawkins	February	28.1.20	£27.50
Litter Wardens	D J Flemington (re-issue chq 2064)	August	30.8.19	£27.50
Litter Wardens	D J Flemington	February	28.1.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	February	28.1.20	£27.50
Contingency	Clr Robin Green (Reimburse)	Daffodils	13.1.20	£24.98
Tree Surgery	Maurice Fitch Tree Surgery	10405	26.1.20	£2,736.00
Office expenses	Barbara Osborne	6174	31.12.19	£64.50
Playing Field	A&A Landscapes	8925	7.2.20	£2,196.00

### Correspondence:

- Invitation to join the Great British Spring Clean. National campaign to promote 'Keep Britain Tidy'
- Invitation to attend Parish Council Network Event, Tuesday 25<sup>th</sup> February, 10am -12.30pm.
- Invitation to attend meeting with the Police, Fire and Crime Commissioner on Monday 24<sup>th</sup> February in the Lecture Theatre at Wootton Hall, NN4 0JQ from 6.00pm.
- Email from Colin Rabjohn regarding the West Northamptonshire Strategic Plan (WNSP) which included a proposal to re-install a railway along the Brampton Valley along with associated housing development. Mr Rabjohn urges local councils to join the Joint Planning Unit's database by emailing them at westnorthantsjpu@northampton.gov.uk (CCB-PC is already on the mailing list, but individual councillors may wish to add their names.
- DDC heritage Team (email from Alison Wilson): results of the public consultation on the draft Cedar Hythe Design Guidance, as part of the Chapel Brampton Conservation Area and Management Plan, were considered at a meeting of Strategy Group on February 6<sup>th</sup> and it will be proceeding to a meeting of the full Council on February 20<sup>th</sup>. The Strategy Group report can be viewed under Agenda item 7 at the following link: <https://bit.ly/2OyNF5S>

### Next Meeting March 19<sup>th</sup>, 2020

Future dates for 2020

April 23<sup>rd</sup>, 2020

May 21<sup>st</sup>, 2020 (AGM)

June 18<sup>th</sup>, 2020

July 30<sup>th</sup>, 2020 (meeting at County Golf Club)

Annual Village Meeting: Monday 27<sup>th</sup> April

## Budget Vs YTD Expenditure

	2019/20 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,300.00	£5,135.82	£164.18
Litter Wardens	£850.00	£891.84	(£41.84)
Insurance	£800.00	£620.58	£179.42
Audit, Legal & NCALC	£850.00	£788.71	£61.29
Office expenses * inc. Room Hire	£1,600.00	£1,566.21	£33.79
Training	£200.00	£0.00	£200.00
Streetlight maintenance & supply	£2,000.00	£1,390.89	£609.11
Grass/verge cutting *	£3,000.00	£3,154.83	(£154.83)
Tree surgery	£1,500.00	£630.00	£870.00
Playing Field (Inc. rental)	£2,500.00	£1,800.01	£699.99
Pocket Park (Inc. rental)	£1,000.00	£0.00	£1,000.00
Donations *	£550.00	£670.00	(£120.00)
Election Costs	£250.00	£0.00	£250.00
Traffic Calming	£3,850.00	£1,275.00	£2,575.00
Contingency	£1,750.00	£24.98	£1,725.02
<b>Total precepted budget &amp; expenditure</b>	<b>£26,000.00</b>	<b>£17,948.87</b>	<b>£8,051.13</b>
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000.00	£0.00	£5,000.00
PCSO	£2,139.22	£3,216.11	(£1,076.89)
Election Costs	£300.00	£0.00	£300.00
Car Park Repairs	£6,080.00	£1,830.00	£4,250.00
Pocket Park (additional works)	£600.00	£0.00	£600.00
Mobile VAS Unit		£3,058.15	(£3,058.15)
Tree Works		£4,945.00	(£4,945.00)
Playing field equipment refurb'		£0.00	£0.00
<b>Total allocated reserves</b>	<b>£14,119</b>	<b>£13,049</b>	<b>£1,069.96</b>
Unallocated reserves (Inc. YTD receipts)	£42,816.20	£0.00	£55,865.46
<b>Total allocated &amp; unallocated reserves</b>	<b>£56,935</b>	<b>£13,049</b>	<b>£43,886</b>