

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:
Thursday 16th January 2020 commencing at 7.30PM

The meeting will take place at Brampton Primary School

Members of the public and the press are invited to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

10th January 2020

Record of attendance & apologies received: none

19/149 Declarations of Interest

19/150 Meeting adjourned for comments/questions from parishioners

19/151 Minutes from the meeting held 21st November 2019 and 7th December (Planning Mtg) having been circulated separately to be approved

Outstanding Issues/Updates

- Playing Field Maintenance (minute ref: 19/121): A&A will commence maintenance end of November 2019. Cllr MM to instruct P Warden regarding additional grass strimming.
- Playing Field trees (minute ref: 19/121) School have confirmed they will have leylandii trees cut back
- Gigaclear 'snagging' (minute ref: 19/110 & 19/122) Glyn Richards has confirmed works finished at the end of October. Harry King (Delivery Manager), Cllrs DS & MM have agreed snagging items. RE-seeding to take place in Spring 2020.
- Purchase of mobile VAS (minute ref: 19/123). VAS delivered in December. JS to confirm Laptop is working.
- Verge nr Farmdale House, Northampton Road (minute ref: 19/124). Highways have passed this to the enforcement team. Clerk will monitor the situation.
- Brampton Hill Footpath (minute ref: 19/107 & 139): Residents objected to the permitted footpath closure. Correspondence received from Nigel Shields requesting map and commitment to discuss the matter with farming tenant. Map returned 8th Jan.
- 2020/21 Budget and Precept (minute ref: 19/146): In accordance with the budget agreed in November forms have been submitted to DDC requesting a precept of £26,000.
- DDC litter picking contract - Contract sent to DDC. Invoice submitted for payment.
- Bus Stop signs outside Brampton Cottage, Welford Road and opposite Spencer Arms - Response from Matt Barber (NCC KIERWSP)

The stops you are referring to are unmarked stops and at present the County Council do not have a budget for installing new infrastructure at locations where there hasn't been a physical stop before. The South bound stops were installed in 2017. To agree with our information that the marked stops are Northampton bound and the custom and practice stops are there as drop off stops. If the Parish wish to fund the Northbound bus stops please contact my colleague Stuart copied in who may be able to help with a quote

- Tree Works (minute ref: 19/139). Maurice Fitch confirmed that work to the Tulip Tree in Cedar Hythe will be completed in January.

19/152 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn) (minute ref 19/096 & 19/121):

Councillors will review quotes for new equipment as received.

Cllr MM submitted inspection reports - no actions required.

The annual inspection of the play equipment has been arranged. Wicksteed will complete an unaccompanied inspection in March at a cost of £45.

- Pocket Park: Cllr WS to update.

19/153 Highways/Zebra Crossing:

- Zebra Crossing feasibility to be reviewed in new year. Highways have passed request to NCC for a review.
- Pitsford Road/A5199 Junction: Report made to KIEWR NCC requesting that the vegetation is cleared at the junction.
- Buckton Fields entrance: Report made to KIEWR NCC regarding the condition of the road surface and inadequate street lighting.

19/154 Community Speed Watch/Traffic Calming

- The council is asked to review the quote from Tracsis for 7 x ATC Traffic Survey at a total cost of £1,245 (exc. VAT).

19/155 Grass Cutting Tender.

- The council will open and review tenders for grass cutting as per the specification sent out on 9th December to:
 - A&A Landscapes (email received declining the opportunity to tender)
 - R&G Grounds Maintenance
 - PW Warden Environmental Services
 - Letts Go Gardening (telephoned declining the opportunity to tender)
 - Winstanley

19/156 Environment (verges/paths/trees)

- Tree Inspection (minute ref 19/099 & 19/124): Maurice Fitch (MF) Tree inspection completed and quote for works received from MF. Detailed quotation has been circulated to councillors separately.

Holdenby Road	£280
Holdenby Road Green	£1,380
Church Lane	£885
Holdenby Rd/Harlestone Rd Cross Road	£420
Great Close	£225
Crawan Bank	£675
Total	£3,865

- Spencer Close (minute ref: 19/107, 119 & 139):

Following the letter sent to BPHA regarding the grass cutting at Spencer Close, the council is asked to consider the following:

Would the parish be interested in maintaining the small bush at the turning circle along with the other Grounds Maintenance as stated in the letter? If BPHA maintain this bush then a service charge would need to be added to the tenants again. BPHA have decided that if we are to maintain this bush then we would take back the whole area to maintain, as I'm sure you can appreciate sending our team there for one bush isn't cost effective. (From Enya Dowes, BPHA)

19/157 Neighbourhood Watch/PCSO (Cllr RGt)

- The council is advised that the revised cost for 2020/2021 is £40,300: due to the national police staff pay awards of 2% in 2018 and 2.5% in 2019, coupled with inflation and includes all employment costs, such as superannuation, NI and pension contributions. The costs will be reviewed annually in line with any pay increases for PCSOs.
- The Council is asked to consider participating in a scheme to purchase an Automatic Number Plate Recognition (ANPR) Camera presented to councils by Police & Crime Commissioner. This is a preliminary request to gauge interest. However, any such scheme would concentrate on crime prevention, intelligence gathering and post incident investigation. Rough indicative costs are £3500 - £4000 for a camera with running costs (inc. electricity, data transfer and servicing) of between £30 and £50 per month.

19/158 Village Design Statement

- Margaret Howe (DDC Officer) has provided detailed pre-submission advice. The council is asked to review the advice given and assess the potential workload. The council will need to appoint a working party to complete this task.

19/159 Donation toward Uno Bus Service

Following an email from John Hunt (2/1/20) confirming the Uno contract will continue after the 31st March, the council is asked to notify Mr Hunt should they wish to withdraw from the arrangement. For Bramptons, this would mean a contribution of £520. This amount has been allocated in the 20/21 budget.

19/160 Applications for Consideration:

The council is asked to review the plans and discuss the merits of each application.

Application: DA/2019/0420 (Amended)

Description: Demolition of existing house and construction of new house with triple garage and improved widened vehicular access

Location: Everglades, Golf Lane, Church Brampton, Northamptonshire. NN6 8AY

No applications received.

19/161 Annual Parish Meeting

The council is asked to confirm the date (provisionally set for Monday 27th April) and format for the Annual Parish Meeting.

19/162 Consultations

The council is asked to review and respond to the following consultations:

- Northamptonshire County Council is trying to gain a better understanding of how people currently use our country parks and what barriers may be preventing you from being more active in our parks. <https://northamptonshire.citizenspace.com/bipm/active-parks-project/>

19/163 Bank Reconciliation & YTD Budget vs Expenditure review

Bank Reconciliation			
A/c Lloyds 00414219	£47,019.70		
A/c Lloyds 00089768	£14,665.06		
2018/19 Accrual	(£4,749.34)		
2019/20 Opening balance:	£56,935.42		
YTD Income	£28,317.20		
YTD expenditure (Inc. VAT & Unauthorised payments)		£26,030.86	
Unauthorised Payments		£4,788.55	* inc £55 uncashed cheques * £18 fee to Unity already paid
Bank Statements as at 31st December			
Current Account (Unity 20415701)		£5,447.50	
Reserve Account (Unity 20415714)		£58,562.81	
YTD Closing balance		£64,010.31	

Notes/Receipts

2019/20 Unclaimed VAT YTD	£2,349.86
September - December interest (Unity)	£37.44

The council is asked to review and accept the bank reconciliation and to review the detailed budget analysis at the end of this agenda.

19/145 Accounts for Payment & Receipts

- The council is asked to approve the accounts for payment - all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	January	28.1.20	£296.15
Clerk's Salary	HMRC	December/January	28.1.20	£148.00
Litter Wardens	J Hawkins	January	28.1.20	£27.50
Litter Wardens	D J Flemington	January	28.1.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	January	28.1.20	£27.50
	Cllr Robin Green (reimburse)	n/a	13.1.20	£24.98
Street Lighting	E-on (maintenance)	95881	4.10.19	£155.81
Playing Field	Althorp	12048	1.12.19	£69.90
Traffic Calming	Coeval	4238	20.12.20	£3,669.78
Office Expenses	ICO	Z2520159	23.1.20	£40.00
Office Expenses	Sarah Stock	Autumn 2019	28.1.20	£64.75
Office Expenses	Unity	n/a	31.12.19	£18.00
Street Lighting	E-on (supply)	H17FDEC666	1.1.20	£206.66
		Total Payment for January		£4,775.53

Correspondence:

- Climate Emergency, public meetings being held to promote information to reduce carbon footprints www.daventrydc.gov.uk
- Councillor are invited to attend: Parish & Town Council Meeting, DDC Offices 30th Jan 2020
- Email from Ian Costello. Copy of correspondence to Nigel Shields including emails from residents regarding footpath closure.

Next Meeting February 13th, 2020

Future dates for 2020

March 19th, 2020

April 23rd, 2020

May 21st, 2020 (AGM & Annual Village Meeting, TBC)

June 18th, 2020

July 30th, 2020 (meeting at County Golf Club)

Budget Vs YTD Expenditure

	2019/20 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,300.00	£4,765.67	£534.33
Litter Wardens	£850.00	£809.34	£40.66
Insurance	£800.00	£620.58	£179.42
Audit, Legal & NCALC	£850.00	£788.71	£61.29
Office expenses * inc Room Hire	£1,600.00	£1,501.71	£98.29
Training	£200.00	£0.00	£200.00
Streetlight maintenance & supply	£2,000.00	£1,390.89	£609.11
Grass/verge cutting *	£3,000.00	£3,154.83	(£154.83)
Tree surgery	£1,500.00	£630.00	£870.00
Playing Field (Inc. rental)	£2,500.00	£1,800.01	£699.99
Pocket Park (Inc. rental)	£1,000.00	£0.00	£1,000.00
Donations *	£550.00	£670.00	(£120.00)
Election Costs	£250.00	£0.00	£250.00
Traffic Calming	£3,850.00	£1,275.00	£2,575.00
Contingency	£1,750.00		£1,750.00
Total precepted budget & expenditure	£26,000.00	£17,406.74	£8,593.26
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000.00	£0.00	£5,000.00
PCSO	£2,139.22	£3,216.11	(£1,076.89)
Election Costs	£300.00	£0.00	£300.00
Car Park Extension	£6,080.00	£0.00	£6,080.00
Pocket Park (additional works)	£600.00	£0.00	£600.00
Mobile VAS Unit		£3,058.15	
Tree Works		£0.00	
Playing field equipment refurb'		£0.00	
Total allocated reserves	£14,119	£6,274	£7,844.96
Unallocated reserves (Inc. YTD receipts)	£42,816.20	£0.00	£49,090.46
Total allocated & unallocated reserves	£56,935.00	£6,274	£50,661