

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:
Thursday 17th October 2019 commencing at 7.30PM at Brampton Primary School

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr Stephen Crane - apologies received and accepted

Attendees: Cllr Jill Slinn (Chairman) Cllr Robin Green
 Cllr Mick Macmain Cllr William Shearer
 Cllr David Sawyer
 Cllr Steve Walsh Cllr Richard Gent

Mr Jason Stather-Lodge joined the meeting. He will be co-opted to the council in November. Clerk will prepare the paperwork.

19/118 Declarations of Interest

Nothing declared

19/119 Meeting adjourned for comments/questions from parishioners

- Derek Bland: Reported an increased number of accidents along the A5199, on the double bend between Merry Tom Lane & the Bridge. There is no signage to warn drivers of the potential danger. DB requested the Council contact highways to request warning signs. Clerk instructed to contact Highways.
- William Vernon: Raised concern about a nuisance dog in Chapel Brampton - the dog is left barking early mornings and late at night, dog seems distressed. Council agreed to place a notice in the newsletter requesting greater consideration from dog owners. (DB to action)

Mr Vernon reported that the bushes and hedges around Spencer Close have become very overgrown, to the extent that benches are unusable, and the area looks very untidy. The council is asked to ensure BPHA maintain the area in accordance with their contracted obligations. Clerk requested to chase BPHA following request sent September 2019. Cllr MM is in dialogue with BPHA regarding service level arrangements.

19/120 Minutes from the meeting held 12th September 2019 having been circulated separately were approved by the council and signed by the chairman.

Outstanding Issues/Updates

- Classic Car Show (minute ref 19/082): No further information has been sent to the council. Item Closed.
- Unity Banking (minute ref 19/088) Lloyds have yet to transfer the funds and close the accounts. Councillors have received instructions and temporary password to access the account. Cllr RGt will be added to the account.

- Reduced Air Quality at Chapel Brampton (minute ref: 19/107): An email (drafted by Cllr WS) was sent to Althorp and copied to DDC Environmental Health. Email received 10/10 from Nick Ravine, DDC Environmental Health (circulated to councillors separately)

Response from Althorp (received 17/10) read out by the chairman:

Thank you for your email, we take complaints from the Parish Council very seriously.

We have met with the farming tenant and discussed the matter and the complaint. The farming tenants state that they incorporated the sludge as per regulations within 24 hours. They also state the wind was from the prevailing South West which I have confirmed by looking at historical weather data, this is away from the village.

We all do however with the benefit of hindsight think that the proximity of the field to residential housing and putting sewage sludge on it makes a complaint of this nature inevitable.

I would hope in future years more care and consideration will be taken.

No further action to be taken - item closed.

- Signs at Pitsford Road/A5199 Junction: (minute ref: 19/107) Highways/KIER have confirmed that they will mount the sign on a bracket. Foliage from Mr Osborn's garden has yet to be cleared. Cllr JS to contact Mr Osborn and Clerk to contact Highways.
- Brian Rice Farms: Branch on Harlestone Road (minute ref 19/084 & 19/112); Access to playing field hedge (minute ref 19/096) – Access to hedge granted; Guy Robins (hedge laying contractor) has been informed and advised of the restrictions. Clerk to contact Mr Rice re branch.
- Email from Dist Cllr Alan Chantler (minute ref: 19/112): Young Farmers Clubs tree planting schemes. Cllr SC absent – defer to November.
- Litter Warden (minute ref: 19/113): Cllr JS has notified Noah Finney of his appointment and will confirm the route. He starts on 1st November. Council discussed how routes may be allocated in future to avoid duplication.
DDC litter picking contract payment has not been received – Julie Lewis, DDC Office informed the clerk that the contract has not been signed. Council confirmed that they believed the contract had been implemented and paperwork submitted. Clerk to contact DDC.

19/121 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn) (minute ref 19/096):

The Hope Centre are not interested in this project. Cllr RGt will meet with alternative companies to complete this work. The council will review the quotes in November

Cllr MM submitted inspection reports – no actions required.

- Clerk to send request to school for leylandii trees to be cut back
- Playing Field: (Cllr MM) The council accepted the quote for strimming around field and tidy up of car park (details circulated with agenda). Quote received from A&A Landscapes for £1,775.00 (exc. VAT)

The council committed to trim grass around the edge of the field. Cllr MM to instruct P Warden.

- Pocket Park: (Cllr WS) Lease received and reviewed by Cllr WS. It was signed by Cllrs JS & WS, witnessed by SS.

19/122Highways/Zebra Crossing:

- Zebra crossing feasibility to be reviewed in November.
- Gigaclear 'snagging' (minute ref: 19/110) Glyn Richards has confirmed works will be finished at the end of the month. Chris Miller (Delivery Manager) will complete a walk round with Cllrs DS & MM. Date to be arranged.

Clerk to organise dates for walk around - 6th November preferred.

19/123Community Speed Watch/Traffic Calming

- The Community Speed Watch is underway. Gary Wright has been notified that Cllr JS is the coordinator. Several sessions have taken place - catching 15/20 drivers per hour. The councillor considered the speeding hotspots around the village and the value of the Speed Watch. Traffic calming measures have some impact. To be effective the council need additional volunteers and will recruit for next year.

During the sessions the watchers observed several 'over-weight' vehicles. PCSO PM has issued tickets. The council is holding a list of offenders which will be passed to the PCSO. PCSO has been asked to spend some time on Welford Road.

- Purchase of mobile VAS

The council reviewed the quote and approved expenditure on an additional sign at a cost of £3,058.15 + VAT from Coeval. In addition, the council will purchase the smaller brackets to attach the sign and screw-driver attachment. The purchase includes a data retrieval system, however, data retrieval from the existing sign has not been possible due to technical problems. Coeval will resolve the data retrieval issues. The council discussed the issues/problem of moving the sign - two people are required to move the sign so additional volunteers are needed.

19/124Environment (verges/paths/trees)

- Tree Inspection (minute ref 19/099): Maurice Fitch (MF) Tree inspection is underway - council is awaiting the report. Report from Bruce Hatton on the Tulip tree in Cedar Hythe, was circulated to councillors via email. Clerk instructed to contact MF and obtain quotes for work to Tulip tree.
- Tree at Spencer Close (minute ref 19/101): Council confirmed that BPHA are responsible for this tree. Council will resolve issue regarding the hedge cutting before addressing this issue. Cllr MM to advise council on further action. Defer to November
- Tree at 19 Great Close (minute ref 19/084): MF has inspected the tree and has arranged works.
- Pitsford Road/Welford Road overgrown footpath (minute ref: 19/107): These have been reported to NCC and Althorp respectively. Clerk to contact Althorp.

- Verge on Northampton Road, adjacent to Farmdale House. Unauthorised installation of 'pegs' 2m from the verge edge and planting has prevented Highways from maintaining the verge. Clerk instructed to request Highways remove pegs and unauthorised planting; obtain a date for the removal and ask for area to be mowed.
- A5199 Buckton Field Access. Clerk requested to establish when the access will be finished and send request to increase the road cleaning frequency.
- 4000 Crocus bulbs received from Rotary Club. Cllr RGn will arrange planting round school, entrance playing field, and church triangle. The council would like to purchase Daffodil bulbs for spring display.

19/125 Neighbourhood Watch/PCSO (Cllr RGt)

- PCSO has been active in village with general patrols. Villagers are advised to be more vigilant about home security during the darker evenings. Request sent to PCSO PM to patrol in the early afternoons/dusk. Police has dedicated team for targeting and preventing burglary.

The council noted that village security walks have now commenced.

The PCSO has access to a speed enforcement camera and will carry out speed checks on the Welford Road Chapel Brampton shortly.

The PCSO had also been stopping overweight vehicles on Harlestone Road Church Brampton as they crossed the railway bridge as requested by the council.

19/126 Village Design Statement

- Following advert in newsletter, no responses via the clerk received (minute ref: 19/115): Council resolved to instruct Margaret Howe (DDC Officer) to provide detailed pre-submission advice. The council will review the advice given and assess the potential workload.

19/127 Spencer Club Donation

- Council resolved to make donation of £150 to cover the cost of the Spencer Club Christmas lunch. Clerk to inform Mrs Cumbleton and advise that payment will come in November.

19/128 Applications for Consideration:

The council reviewed the plans and discussed the merits of each application.

Application ref: 19/00045/CCDFUL (NCC)

Description: The construction of new road on land south of the A5199 Northampton Road and between the Brampton Heath Golf Centre and River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development.

Location: Land off A5199 Northampton Road, Northampton

(closing date for comments, 26th October)

Council broadly welcomed the construction of new road, although raised concerns regarding the additional traffic likely to come through the village once construction is finished. The council will seek assurance that the next section of the Northern Orbital road will be constructed before more development is allowed and look at possible traffic calming measures. Cllr WS will draft response.

Application No: DA/2019/0826
Description: Work to tree within a conservation area
Location: 6, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG
(closing date for comments, 23rd October)

The council will not submit comments regarding this application.

Application No: DA/2019/0790
Description: Single storey side extension
Location: 25, Northampton Road, Chapel Brampton, Northamptonshire, NN6 8AE
(closing date for comments, 23rd October)

The council will not submit comments regarding this application.

The Clerk briefed the council on the exchange with DDC Planning Officer Rebecca Hambridge following concerns raised regarding the receipt of application comments submitted. All future reports will be sent with a 'read-receipt' attached.

19/128 Consultations/Policy Reviews

The council is invited to respond to the following consultations:

- NCC consultation regarding transfer to Unitary Authority. "Help us understand your priorities" consultation, closes 20th October. Councillors will make individual responses.
- Chapel Brampton Conservation Area Appraisal - Second Consultation - Draft Cedar Hythe Design Guidance. Notice regarding this consultation will be placed in the newsletter (DB to action)

19/129 Audit

Notice of Conclusion was received. Following the intermediate level audit inspection, the comments and recommendations made by external auditors were reviewed and accepted.

The 2019/20 Audit submission will demonstrate that the council has changed its protocol and provide explanations where we answered 'no' regarding the exercise of public rights, update the asset register and ensure that the council justifies the level of reserves held when considering future precept requests.

19/130 Bank Reconciliation & YTD Budget vs Expenditure review

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	
2018/19 Accrual	(£4,749.34)	
2019/20 Opening balance:	£56,935.42	
YTD Income	£28,276.04	
YTD expenditure (inc VAT & Uncleared cheques)		£20,421.29
Uncleared cheques/Unauthorised Payments		(£5,808.89)

Current Account	£21,303.32
Reserve Account	£49,295.74
Balance b/f	£70,599.06
YTD Closing balance	£70,599.06

The council reviewed and accepted the bank reconciliation and YTD budget analysis provided with the agenda.

19/131Accounts for Payment & Receipts

The council is asked to approve the above accounts for payment - all payments are shown inclusive of VAT

Clerk's Salary	Sarah Stock	October	30.10.19	xxx	BACS
Clerk's Salary	HMRC	October	30.10.19	xxx	BACS
Litter Wardens	S Hawkins	October	30.10.19	£27.50	BACS
Litter Wardens	D J Flemington	October	30.10.19	£27.50	300001
Litter Wardens	Z A Finney	October	30.10.19	£13.75	BACS
Grass/verge cutting	P. W. Warden	6875	30.9.19	£433.20	BACS
PCSO	Police & Crime Commissioner	113420001271	8.8.19	£3,216.11	BACS
Office Expenses	PKF Littlejohn LLP	SB20193522	24.9.19	£240.00	BACS
Office Expenses	Barbara Osborne	6041	30.9.19	£64.50	BACS
Street Lighting	E-on (maintenance)	93884	25.9.19	£155.81	BACS
Street Lighting	E-on (supply)	H17A8C3B8A	2.10.19	£206.66	BACS
Grass/verge cutting	P. W. Warden	6875	30.9.19	£433.20	BACS

Receipts

YTD	£ 11.87	Interest
24-Jul	£ 2,264.17	VAT Refund
09-Sep	£ 2.09	Interest
26-Sep	£13,000.00	Precept (2nd payment)

To ensure adequate oversight for BACS payments, the Chairman signed each invoice confirming the amount on the invoice matches the amount on the Unity authorization schedule. The account detail will be checked for all items over £500.

Correspondence:

- Email from John Hunt 2/10 (Spratton PC): re Bus service.

All information reviewed and accepted by the council. No action required.

Clerk asked to contact NNC regarding bus stop signs outside Brampton Cottage, Welford Road and opposite Spencer Arms - both signs are missing.

Next Meeting 21st November 2019

Meeting dates for 2019/20

December 2019 - no meeting
January 16th, 2020
February 13th, 2020
March 19th, 2020

April 23rd, 2020
May 21st, 2020 (AGM & Annual Village Meeting, TBC)
June 18th, 2020
July 30th, 2020 (meeting County Golf Club)