

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

Thursday 12th September 2019 commencing at 7.30PM

The meeting will take place at Brampton Primary School

Members of the public and the Press are invited to attend.

Apologies to be forwarded to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

Clerk to the Parish Council

5th September 2019

Record of attendance & apologies received: none

19/106 Declarations of Interest

19/107 Meeting adjourned for comments/questions from parishioners

19/108 Minutes from the meeting held 18th July 2019 having been circulated separately to be approved

Outstanding Issues/Updates

- Classic Car Show (minute ref 19/082): emails sent (24/6) to the school requesting insurance details and risk assessment. Once obtained permission from Althorp will be sought. Awaiting response.
- Caravan nr Nene Valley Way (minute ref 19/084): email, photographs and location map sent to DDC. Response from Adam Kite received 4/9 – "From the plan attached, I believe this caravan was previously investigated in late September 2018. A caravan is not considered as operational development under the planning acts and therefore the assessment at that time was as to if any overnight stays had resulted in a material change of use.

Based on observations and discussions with the owner, and in absence of any evidence being presented to the contrary to challenge this view, senior officers believed any overnight stays could be considered as occasional in nature and therefore not a material change of use.

In absence of any evidence to challenge this, there was no breach in planning control that can be pursued."

- Unity Banking (minute ref 19/088) Transfer to online banking is being progressed. Information for five councillors has been processed. Forms need to be signed and sent off.
- VE day celebrations (minute ref 19/100): Advert placed in white magazine. No applications received.
- Audit (minute ref 19/104): Intermediate review has taken place. Clerk was asked to supply detailed explanations regarding increases to general spending and to salary payments. The report should be with the council late September.

19/109 Playing field and Pocket park

- Playing field equipment upgrade (Cllrs RGt & RGn) (minute ref 19/096): Quote from Wicksteed rejected by the council. Cllr RGn to update.
- Pocket Park: (Cllr WS) The new lease has been drawn up and will be signed in due course. Payment is required to cover the legal costs.

19/110 Highways/Zebra Crossing:

- A5199/Pitsford Road Junction improvements (minute ref 19/097): works completed.
- Email from Anglian Water (Nick Daubney): Notification regards works Anglian Water will be carrying out in the New Year. A new development adjacent to the pumping station on the junction of Brampton Lane and Welford Road, to the south of Chapel Brampton is going to be connecting directly into the pumping station. No works will be carried out in the roads etc Anglian Water will have a higher presence in the area for a week or so from 13 January 2020.

19/111 Community Speed Watch

The Community Speed Watch training is on 7th September.

Liz Hunt, Bramptons' CSW coordinator has notified the council and the CSW police coordinator that she is no longer able participate or manage the Brampton's Speed Watch. The council is asked to make alternative arrangements.

19/112 Environment (verges/paths/trees)

- Tree Inspection (minute ref 19/099): Maurice Fitch instructed to complete tree inspection and to engage Bruce Hatton for specialist works. Awaiting report.
- Tree at Spencer Close (minute ref 19/101): Neither Highways nor BPHA are responsible for this tree. Investigation ongoing. Cllr MM to advise council on further action.
- Tree at 19 Great Close (minute ref 19/084): Reported to Highways.
- Brian Rice Farms: Branch on Harlestone Road (minute ref 19/084); Access to playing field hedge (minute ref 19/096) - last chased 12/8 & letter sent 29/8: Awaiting Response.
- Email from Dist Cllr Alan Chantler: Young Farmers Clubs in Northamptonshire are interested in planting trees in publicly available open spaces. If the parish is interested in taking advantage of this generous offer, please reply to Cllr Chantler.
- Complaint from residents in Great Close, Chapel Brampton: The fields belonging to Brampton Hill Farm have been spread with muck and the smell is appalling. They are suggesting that its some sort of human waste rather than appropriate muck. Cllr Slinn has visited and can confirm that the smell was truly terrible. The resident has reported it to environmental health at Daventry, who will respond and possibly inspect. Althorp have been notified.

19/113 Litter Warden:

Matthew Davey has resigned. The council is asked to decide whether we want to offer the route to one of the other wardens, switch one of the bridal path wardens to the village route or whether to recruit a replacement.

19/114 Neighbourhood Watch/PCSO (Cllr Gent)

19/115 Village Design Statement

The council is asked to review the 2011 Village Design Statement with a view to submitting for adoption by DDC. There is a cost associated with the VDS (Currently £22.31/hour). DDC normally budget 20 hours, However, as the PC have undertaken quite a substantial amount of work already, the cost should be lower. Margaret Howe (DDC Senior Policy Officer) will review the VDS in its current form and advise the council as to what changes/updates will be required.

19/101 Applications for Consideration:

The council is asked to review the plans and submit a response to DDC.

Application No: DA/2019/0730
Description: Variation of Conditions 2 & 3 of planning permission DA/2019/0730 (Single storey side extension) to vary material.
Location: Thornlie, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Application No: DA/2019/0736
Description: Removal of tree within a conservation area
Location: 14, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG

19/115 Consultations/Policy Reviews

The council is invited to respond to the following consultations:

- Consultation: West Northamptonshire Strategic Plan will cover the period 2019-2041; Cllrs are invited to attend forums or 'Issues Consultation'. One delegate per PC is allowed.
- Survey: survey being undertaken by the Northamptonshire Health and Care Partnership which will shape the strategic direction for the county's new Health Care and Well-being Plan. Councillors are invited to complete the survey.
- Email from Simon Bovey DDC: summary of key messages on ethical standards and operations of Codes of Conduct from June 2018.

19/116 Bank Reconciliation & YTD Budget vs Expenditure review

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	
2018/19 Accrual	(£4,749.34)	
2019/20 Opening balance:	£56,935.42	
YTD Income	£15,271.90	
YTD expenditure (inc VAT & Uncleared cheques)		£15,187.31
Uncleared cheques		(£6,627.76)
Bank Statements as at end July (August statement not yet received)		
Current Account		£14,356.17
Reserve Account		£49,291.60
YTD Closing balance		£63,647.77

Notes

£2,264.17 reclaimed and received against VAT paid during 2018/19

Streetlighting expenditure includes insurance claim received of £844.

Budget review can be found at the end of this agenda.

19/117 Accounts for Payment

Clerk's Salary	Sarah Stock	September	30.6.19	£	296.15
Clerk's Salary	Sarah Stock (O/T for June/July)	OT	31.8.19	£	227.26
Clerk's Salary	HMRC	September	30.6.19	£	119.60
Litter Wardens	S Hawkins	September	30.6.19	£	27.50
Litter Wardens	D J Flemington	September	30.6.19	£	27.50
Litter Wardens	Z A Finney	September	30.6.19	£	13.75
Streetlight exps.	E-on (Cedar Hythe repair)	92517	17.7.19	£	1,222.80
Grass/verge cutting	P. W. Warden	6864	30.7.19	£	710.20
Grass/Verg cutting	P.W. Warden	6870	30.8.19	£	710.40
Pocket Park	(Cllr) Stephen Crane	Wicks-07/06/19	7.6.19	£	24.00
Office Expenses	(Cllr) Jill Slinn (Office 365)	n/a	28.5.19	£	59.99
Playing Field	Althorp Estate	11167	6.4.19	£	960.00
Litter Wardens	(Cllr) Mick Macmain (litter bags)	n/a	17.8.19	£	11.84
Pocket Park	Hewitsons Ltd	SLD/30337-446		£	900.00
				£	5,310.99

The council is asked to approve the above accounts for payment – all payments are shown inclusive of VAT

Correspondence:

- DDC Planning Decision Notice – DA/2019/0446 Lexington House, Harlestone Road: permission granted
- DDC Planning Decision Notice – DA/2019/0358 10 Little Close, Chapel Brampton: permission granted
- Email from John Hunt: Bus contract for route 60/59; the existing contracts will terminate 9th September and newly appointed contractor will take up service from then.

Next Meeting 17th October 2019

	2019/20 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (inc PAYE & pension)	£5,300.00	£3,285.07	£2,014.93
Litter Wardens	£850.00	£493.09	£356.91
Insurance	£800.00	£620.58	£179.42
Room hire	£450.00	£205.00	£245.00
Audit, Legal & NCALC	£850.00	£588.71	£261.29
Office expenses	£650.00	£1,079.46	(£429.46)
Training	£200.00	£0.00	£200.00
Streetlight maintenance & supply	£2,000.00	£706.30	£1,293.70
Grass/verge cutting	£2,500.00	£4,068.83	(£1,568.83)
Tree surgery	£1,500.00	£390.00	£1,110.00
Playing Field (inc rental)	£2,500.00	£806.11	£1,693.89
Pocket Park (inc rental)	£1,000.00	£924.00	£76.00
Donations	£500.00	£520.00	(£20.00)
Election Costs	£250.00	£0.00	£250.00
Traffic Calming	£3,850.00	£0.00	£3,850.00
Contingency	£1,750.00		£1,750.00
Total precepted budget & expenditure	£24,950.00	£13,687.15	£11,262.85
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000.00		£5,000.00
PCSO	£2,139.22	£0.00	£2,139.22
Election Costs	£300.00		£300.00
Car Park Extension	£6,080.00		£6,080.00
Pocket Park (additional works)	£600.00		£600.00
Unallocated reserves	£35,172.38	£0.00	£35,172.38
Total allocated & unallocated reserves	£49,291.60	£0.00	£49,291.60