

# Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:  
Thursday 20<sup>th</sup> June 2019 commencing at 7.30PM at Brampton Primary School

Minutes taken by Sarah Stock, Clerk to the Parish Council

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Record of attendance and apologies

Apologies received: Cllr Steve Walsh  
Cllr William Shearer  
Cllr Robin Green  
Cllr Stephen Crane  
Cllr Richard Gent

Apologies were received and accepted by the council

Attendees: Cllr Jill Slinn (Chairman)  
Cllr Mick Macmain  
Cllr David Shawyer

Parishioners: Andrew Howard (architect representing residents of Thornlie);  
Gwyn Evans (Thornlie applicant)

19/077 Declarations of Interest

No declarations of prejudicial or pecuniary interest were made.

19/078 Meeting adjourned for comments/questions from parishioners

Andrew Howard presented revised plans for Thornlie. The amended proposal increases the distance from the rear wall of the extension from the neighbour's boundary and the overall size of the development is reduced. However, this amendment still breaches the 5m SPG. There is some debate regarding the intended purpose of the SPG as to whether it applies to new developments only rather than extensions to existing dwellings. DDC have not applied the SPG consistently. However, Cllr SL explained that the PC expect to apply the SPG consistently. The architect assured the council that the impact of the extension is minimal, invisible from the street and should not detrimentally impact the neighbouring property. The nearest neighbour has confirmed to the council that they will be withdrawing their objection. The council will consider the application under agenda item number 2019/091.

19/079 Minutes of the meeting held 25<sup>th</sup> May 2019 to be approved

The minutes of the meeting were presented and approved by the council.

19/080 Outstanding Issues

- Cedar Hythe lamppost: Cllr Slinn: This matter has now been passed to the clerk who will notify the council's insurance company of the accident. It is hoped that the insurance company will recoup the cost of repairs.
- Gigaclear: email update from Cllr Green: To date there has been no response from Ross Noonan of Gigaclear. Cllr Green has followed this up and issued an invitation to July's PC meeting. This will be confirmed as soon as possible. Snagging lists have been submitted although many items on the list remain

unresolved. Cllr Green is following up. Owing to the complex ownership arrangements on Golf Lane Gigaclear has not yet been installed in this area. The council await a proposal from Gigaclear to resolve this issue.

#### 19/081 Playing field and Pocket park

- Playing Field report: Report received from Cllr MM. Work has started on bridge under the supervision of Cllr Crane.
- Pocket Park: The council resolved to accept the lease agreement offered by Althorp Estate. This 21-year lease, commencing on 29<sup>th</sup> September 2019 at an annual rent of £175 (to be reviewed every 3 years by RPI) includes a break clause. The council formally approved the signing of the lease and approved expenditure relating to the legal costs of £750 and subsequent annual rental.
- Playing Field equipment upgrade

Cllr Gent was unavailable to comment; this item is deferred to the July meeting

#### 19/082 Classic Car Show

The council welcomed the proposal to host a Classic Car Show on the playing field. The event will be organised and run by John Gillet, Head of Bramptons' Primary School and Jamie Thornton in association with Rotary Northampton. The clerk was instructed to confirm that the organisers had adequate insurance and obtain permission from Althorp estate prior to confirming the councils support for this event.

#### 19/083 Highways

- Zebra Crossing – Cllr WS was unavailable to comment; this item is deferred to the July meeting.
- Request from Marion Peel: The council considered the merits of Mrs Peel's proposal and resolved to refer the matter to highways. To progress any scheme to install lay-bys the council would need highway's authority and to allocate funding. The clerk was instructed to contact highways outlining the problem of congestion outside the church and proposed implementation of two lay-bys.

#### 19/084 Verges / Footpaths / Village Matters

- Neighbourhood Watch/PCSO: Cllr Gent was unavailable to comment; this item is deferred to the July meeting
- Planting of Oak Tree: Two trees have now been planted, one in Church Brampton and one in Chapel Brampton. This item is closed.
- Bridle Paths: Cllrs JS and DS are confirmed as path wardens. The clerk was asked to provide the plan of the footpaths.  
The council raised concern regarding a caravan (complete with solar panels) that is parked in the field adjacent to the Nene Valley Way. The clerk was instructed to report the unauthorised location of the caravan to DDC planning authority with a view to asking the occupants to remove the caravan.
- Trees: Maurice Fitch has been instructed to complete annual tree inspection. The clerk was asked to contact MF to confirm this has been completed and draw his attention to the trees opposite Croft House on Church Lane which are potentially dangerous.
- Grounds Maintenance Contracts – Cllr MM met with Enya Dowse (BPHA) w/b 3<sup>rd</sup> June at Spencer Close. An action plan regarding the hedge and general maintenance of the communal areas was agreed, notices would be erected to inform visitors that there is no parking in the turning circle, and the

trees/hedges/shrubbery will be cutback and tidied in September. BPHA will contact the tenants regarding the removal of unauthorised sheds and garage.

- Footpath: The council reviewed Keith Archbold's request to widen the footpath from Harlestone Rd to the Church by cutting back the overhanging hedge. A response been sent to Mr Archibold confirming that the hedge has been cut back as far as possible and no further action will be taken at this time.
- Tree outside 19 Great Close is causing obstruction to the drop wires serving the Openreach box. Although the land where the tree is situated is owned by the highways the tree interferes with the Openreach service. The clerk was instructed to report this to Openreach.
- The Clerk was asked to contact Brian Rice Farms regarding collection of fallen branch on the Harlestone Road (opposite Halfway Thorn)

#### 19/085 Election of Responsible Financial Officer

The council confirm that Sarah Stock, Clerk to the council, is now the Responsible Financial Officer.

#### 19/086 Bank Reconciliation & Budget for month ending June 30<sup>th</sup>2019, Confirmation of Completion of Audit

2019/20 Opening balance:		£57,058.67
YTD Income	£13,003.80	
YTD expenditure (inc. VAT & uncleared chqs.)		£ 5,369.93
YTD Closing balance		£64,692.54

The council accepted the bank reconciliation. The council instructed the clerk to provide a detailed budget reconciliation at the July meeting.

The clerk confirmed that issues with the Audit have now been resolved and the Council reviewed and agreed the Annual Accounting Statement and Annual Governance Statement. These were approved by the council and signed by the chairman.

#### 19/087 Accounts for Payment

Item	Payee	Invoice #	Inv. Date	Amount (inc. VAT)	Chq. #
Clerk's computer	John Lewis (via Jill Slinn)	217808260	29.5.19	£ 379.00	2038
Room Hire	The Bramptons' Primary School	E2012001137	9.5.19	£ 205.00	2039
Grass Cutting	P. W. Warden	6847	30.4.19	£ 433.20	2040
Norton Antivirus	Norton (via Sarah Stock)	n/a	5.6.19	£ 89.99	2041
Membership Subs	Northants CALC	7441	16.4.19	£ 588.71	2042
Insurance	BHIB	LCO01362-249166	9.4.19	£ 620.58	2043
UNO Bus Contribution	Northants County Council (via Spratton Parish Council)	n/a	3.5.19	£ 520.00	2044
PCSO	The Police & Crime Commissioner for Northamptonshire	113420001141	30.4.19	£ 1,654.62	2054
Tree Works	Maurice Fitch	10296	11.04.19	£ 468.00	2046
Litter Picker	S Hawkins	June	30.6.19	£ 27.50	2047
Litter Picker	D J Flemington	June	30.6.19	£ 27.50	2048
Litter Warden	Z A Finney	June	30.6.19	£ 13.75	2049
Litter Warden	D C Davey	June	30.6.19	£ 13.75	2050
Clerk's Salary	Sarah Stock	June	30.6.19	Information not available	

The council approved the above accounts for payment. No paperwork has yet been received to confirm the amount payable to the Clerk or the litter picker and the clerk was instructed to withhold these payments until the paperwork has been received. The Clerk will contact Barbara Osborne to obtain the paperwork.

Expenditure for the computer and associated software will come from Office Service/Communications.

19/088            Online Banking

The council discussed the banking arrangement and resolved to transfer all finances to a specialist online banking service (Unity Trust Bank) at an approximate cost of £6 per month. The Clerk was instructed to make the necessary arrangements.

19/089            Arnold-Baker on Local Council Administration Eleventh edition

The council authorise the purchase of Arnold-Baker on Local Council Administration. At a maximum cost of £129.00. The Clerk will arrange purchase.

19/090            Pension Contribution

The council resolved to make an annual payment to the Clerk in lieu of pension contribution at the amount of 10% of salary. This arrangement will be noted in the contract of employment if not already included.

19/091            Applications for Consideration:

Application No: DA/2019/0420 – responses required by 14<sup>th</sup> June (Extension granted to 21<sup>st</sup> June)

Description:      Demolition of existing house and construction of new house with triple garage and improved widened vehicular access

Location:          Everglades, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Having reviewed the plan the Council made the following observations: The application complies with the SPG guidelines as it is more the 5m from neighbouring boundaries and the house does not come forward of the other houses in the street. The council raised concerns regarding drainage for the swimmingpool, commenting that the drainage in the area is not adequate to cope with the drainage requirements of a swimming pool. The overall design of the proposed development is not inkeeping with the street scene, specifically the very large windows on the front elevation are out of character with other homes in the area.

Conclusion: The council object to this application on the grounds that the design is not inkeeping with street scene,

Application No: DA/2019/0438 – responses required by 20<sup>th</sup> June (Extension granted to 21<sup>st</sup> June)

Description:      Single storey rear extension, extension to front and rear dormers and new front porch

Location:          15, Great Close, Chapel Brampton, Northamptonshire, NN6 8AN

Having reviewed the plans the Council made the following observations: The proposal is an appropriate design for a house in this area, although the rear elevation is on to the boundary of the neighbouring property and may take light from the neighbouring property, however, the impact is lessened as the development is single story.

Conclusion: The council support this application.

Application No: DA/2019/0266 (Amended) - responses required by 19<sup>th</sup> June (Extension granted to 21<sup>st</sup> June). This application will be heard by DDC Planning Committee on 10<sup>th</sup> July.

Description: Proposed single storey side extension

Location: Thornlie, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Having reviewed the plans and considered the comments from the applicant and architect the Council made the following observations: Despite the recent amendment, the proposed development remains in breach of the SPG 5m regulation and the Council consider that they have an obligation to apply the regulation consistently.

Conclusion: The council object to the proposal as the boundary wall is less than 5m from the neighbouring property and therefore breaches the SPG. The council's original objection stands.

Cllr MM cited the need to ensure the council adheres to the 21-day time limit for the submission of comments relating to planning applications. The case officer's authorized extension may not be lawful and failure to meet the deadline may prohibit the council's comments from being included in the case officer's report. Cllr MM has sought clarification from Keith Thursfield, head of DDC Planning department.

Correspondence:

#### ACTION REQUIRED

- Email (16/05/2019) Rhian Morgan, DDC – Church & Chapel Brampton Conservation Area consultation. Responses are required by 15<sup>th</sup> July
- DDC Media Release: Have your say on village conservation area reviews (email supplements above)  
Council decided to take no action.

#### FOR INFORMATION

- DDC Planning Decision Notice – DA/2019/0164 Woodlands, Sandy Lane: permission granted
- DDC Planning Decision Notice – DA/2019/0066 The Hay Barn, Stables Lane: permission granted
- DDC Planning Decision Notice – DA/2019/0225 15 Welford Road: permission granted
- DDC Planning Decision Notice – DA/2018/0894 15 Sedgebrook Barn, Pitsford Rd: permission granted
- DDC Planning Decision Notice – DA/2019/0237 Croft House, Church Lane: permission granted
- Funding Agreement for UNO Bus Service – CwCB has agreed to contribute £520, terms are laid out in the document: payment on June schedule.
- Consultation notice ((29/04/2019) – NCC consulting on the Proposed Submission of the Northampton Local Plan Part 2, Sustainability Appraisal and Habitats Regulations Assessment. Responses due by 14<sup>th</sup> June (email forwarded to Council 12<sup>th</sup> June)
- DDC Media Release: information regarding unitary authority
- DDC: Local Government Reform Update: vision for the new unitaries is set out in the Prospectus for Change, which can be found on the DDC website at [www.daventrydc.gov.uk/lgr](http://www.daventrydc.gov.uk/lgr)

Meeting closed: 21:30

# Next Meeting 18<sup>th</sup> July 2019