

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Statutory Meeting of the above Parish Council on:

Thursday 20th June 2019 commencing at 7.30PM

The meeting will take place at Brampton Primary School

Members of the public and the Press are invited to attend.

Any apologies should be forwarded to the Clerk, Sarah Stock on 01536 770917

Clerk to the Parish Council

13th June 2019

Record of Attendance and Apologies

Apologies received: Cllr Steve Walsh
Cllr William Shearer
Cllr Robin Green

19/077 Declarations of Interest

19/078 Meeting adjourned for comments/questions from parishioners

19/079 Minutes of the meeting held 25th May 2019 to be approved

19/080 Outstanding Issues

- Cedar Hythe lamppost: Cllr Slinn to provide update
- Giggaclear:

19/081 Playing field and Pocket park

- Playing Field report

- Pocket Park

Althorp Estate have offered a new 21-year lease of the Pocket Park to commence 29th September 2019 at an annual rent of £175 (to be reviewed every 3 years by RPI). The PC will have to pay legal costs of £750 + VAT. The lease allows the PC to surrender the lease at any time on one year's notice. The council is asked to formally approve the signing of the lease and associated expenditure.

- Playing Field equipment upgrade (Cllr Gent)

19/082 Classic Car Show

Request from John Gillet, head of Bramptons Primary School: The council is asked to support the organisation of a Brampton Classic Car Show to raise money for the school and other village causes. Jamie Thompson has spoken with Rotary Northampton. To go ahead, the organisers would need authorisation to use the playing field.

19/083 Highways

- Zebra Crossing – Update
- Request from Marion Peel: Following several instances where parked vehicles have been damaged, the council is asked to consider the installation of lay-bys on Church Lane to provide parking for the Church. The council would need to work with Highways to implement this.

19/084 Verges / Footpaths / Village Matters

- Neighbourhood Watch/PCSO (Cllr Gent)

- Planting of Oak Tree – update
- Bridle Paths
- Trees: Maurice Fitch to complete annual tree inspection (Ms M Peel has raised a concern with the council regarding potentially dangerous trees)
- Grounds Maintenance Contracts – meeting took place with Enya Dowse w/b 3rd June: Cllr Mcmain to update the council.
- Footpath: The council is asked to consider a request from Keith Archbold. Mr Archbold would like the council to widen the footpath from Harlestone Rd to the Church by cutting back the overhanging hedge – he believes this could be cut back by about 1m which would improve access for walker and wheelchair users alike. Mr Archbold indicated a willingness to contribute to the cost of the works and liaise with nearby residents.

19/085 Election of Responsible Financial Officer
The council is asked to formally confirm that Sarah Stock, Clerk to the council, will become the Responsible Financial Officer.

19/086 Bank Reconciliation & Budget for month ending June 30th2019

2019/20 Opening balance:		£57,058.67
YTD Income	£13,003.80	
YTD expenditure (inc. VAT & uncleared chqs.)		£ 5,369.93
YTD Closing balance		£64,692.54

19/087 Accounts for Payment

Clerk's computer	John Lewis (via Jill Slinn)	217808260	29.5.19	£ 379.00
Room Hire	The Bramptons Primary School	E2012001137	9.5.19	£ 205.00
Grass Cutting	P. W. Warden	6847	30.4.19	£ 433.20
Norton Antivirus	Norton (via Sarah Stock)	n/a	5.6.19	£ 89.99
Membership Subs	Northants CALC	7441	16.4.19	£ 588.71
Insurance	BHIB	LCO01362-249166	9.4.19	£ 620.58
UNO Bus Contribution	Northants County Council (via Spratton Parish Council)	n/a	3.5.19	£ 520.00
PCSO	The Police & Crime Commissioner for Northamptonshire	113420001141	30.4.19	£ 1,654.62
Clerk's Salary	Sarah Stock	June	30.6.19	
Litter Picker	S Hawkins	June	30.6.19	£ 27.50
Litter Picker	D J Fleming	June	30.6.19	£ 27.50
Litter Warden	Z A Finney	June	30.6.19	£ 13.75
Litter Warden	D C Davey	June	30.6.19	£ 13.75

The council is asked to approve the above accounts for payment – all payments are shown inclusive of VAT

19/088 Online Banking
The council is asked to review its banking arrangement. It is recommended that all finances are transferred to a specialist online banking service (Unity Trust Bank). This service allows the administrator (the Clerk) to load payments, two signatories then access the online system and digitally 'authorise' the payments. Payments are sent by BACS. The system allows all users to

view statements and interrogate financial information. The cost of the system is likely to be £6 per month.

19/089 Arnold-Baker on Local Council Administration Eleventh edition
The council is asked to authorise the purchase of Arnold-Baker on Local Council Administration. It is a complete statement of the law relating to parish and community councils, in the form of an extensive though succinct narrative accompanied by comprehensive statutory materials. Cost £129.00

19/090 Pension Contribution
The council is asked to consider appropriate arrangements regarding pension contributions. The Clerk's salary is insufficient to trigger auto-enrolment at a rate of 3% employers' contribution.

19/091 Applications for Consideration:

Application No: DA/2019/0420 – responses required by 14th June (Extension granted to 21st June)

Description: Demolition of existing house and construction of new house with triple garage and improved widened vehicular access

Location: Everglades, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Application No: DA/2019/0438 – responses required by 20th June (Extension granted to 21st June)

Description: Single storey rear extension, extension to front and rear dormers and new front porch

Location: 15, Great Close, Chapel Brampton, Northamptonshire, NN6 8AN

Application No: DA/2019/0266 (Amended) - responses required by 19th June (Extension granted to 21st June). This application will be heard by DDC Planning Committee on 10th July.

Description: Proposed single storey side extension

Location: Thornlie, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Comments received from members of the public have been circulated to councillor separately.

Correspondence:

ACTION REQUIRED

- Email (16/05/2019) Rhian Morgan, DDC – Church & Chapel Brampton Conservation Area consultation. Responses are required by 15th July
- DDC Media Release: Have your say on village conservation area reviews (email supplements above)

FOR INFORMATION

- DDC Planning Decision Notice – DA/2019/0164 Woodlands, Sandy Lane: permission granted
- DDC Planning Decision Notice – DA/2019/0066 The Hay Barn, Stables Lane: permission granted
- DDC Planning Decision Notice – DA/2019/0225 15 Welford Road: permission granted
- DDC Planning Decision Notice – DA/2018/0894 15 Sedgebrook Barn, Pitsford Rd: permission granted
- DDC Planning Decision Notice – DA/2019/0237 Croft House, Church Lane: permission granted
- Funding Agreement for UNO Bus Service – CwCB has agreed to contribute £520, terms are laid out in the document: payment on June schedule.
- Consultation notice ((29/04/2019) – NCC consulting on the Proposed Submission of the Northampton Local Plan Part 2, Sustainability Appraisal and Habitats Regulations Assessment. Responses due by 14th June (email forwarded to Council 12th June)

- DDC Media Release: information regarding unitary authority
- DDC: Local Government Reform Update: vision for the new unitaries is set out in the Prospectus for Change, which can be found on the DDC website at www.daventrydc.gov.uk/lgr

Next Meeting 18th July 2019