

# Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Thursday 19<sup>th</sup> July 2018 in The Bramptons Primary School at 7.30pm.

## *Record of Attendance and Apologies*

### *Attendees*

Mr. R Gent                      Mr M Macmain  
Mr W Shearer                  Mr. P Stansfield (Vice Chairman)

*In attendance* – R Warne – Clerk

*Parishioners* – 1

*County and District Councillors* - Mrs J Shephard and Mr J Shephard

### *Apologies for absence:*

Apology received and accepted from Councillor Green (previous engagement) and Councillor Slinn (previous engagement)

In the absence of the Chair, Vice Chairman Stansfield chaired this meeting

**18/105**            *Declaration of Interest:* None

**18/106**            *Meeting adjourned for comments/questions from parishioners:*

Councillor Shephard provided an update on the financial position at NCC and it is noted that the situation is far worse than expected and this situation has been caused by various reasons including lack of scrutiny. It is expected that there will be further spending cuts.

**18/107**            *Minutes of the meeting held on 21<sup>st</sup> June 2018 and Planning Meeting 7<sup>th</sup> July 2018*

The Minutes of the meeting 21<sup>st</sup> June 2018 and Planning Meeting 7<sup>th</sup> July were agreed to be a true record and were signed by the Vice Chairman

**18/108**            *Matters Arising and Outstanding Issues:*

- Awaiting the work to the benches to be undertaken and Clerk to contact the contractor.
- Clerk provided an update on the investigations undertaken by Michael Venton (DDC) ref the removal of tress and hedges at Field House – no further action able to be taken at this point due to no TPO on trees removed

**18/109**            *Playing field and Pocket park*

*Playing Field report* – Councillor Macmain provided the monthly report. Councillor Macmain provided an overview of the new document he wishes to use which he will send out monthly to the Clerk. Clerk to raise an invoice for £10.00 to Magic Balloons for landing fee

*Pocket Park* – Councillors Stansfield advised that he is waiting to hear from handyman to have the signs installed and Clerk to chase

**18/110**      **Highways**

1. **Mobile VAS sign** – VAS sign is currently on Holdenby Road and once road works completed will be moved to horsey sign on Holdenby Road
2. **Zebra Crossing** – Councillor Macmain provided an update of the recent meeting held and it is noted that a feasibility study needs to be undertaken, however NCC unable to fund due to currently financial constraints and awaiting confirmation that DDC will fund this. Councillor Shephard is confident that DDC will fund this and that she is fully supportive of this initiative
3. **Flytipping** – Clerk to report the flytipping of black bags at the Halfway Thorn track to Althorp Estates

**18/111**      **Verges / Footpaths / Village Matters**

1. **Neighbourhood Watch** – Councillor Gent advised that a suspicious incident on Sandy Lane has been reported
2. **Additional Street Lighting – Chapel Brampton including the replacement of the brackets by new columns** – Order has been placed with Balfour Beatty and Clerk to chase for an installation date
3. **Car park extension** – Application is with DDC for consideration
4. **Bus Service** – Councillor Shephard advised that DDC have agreed to fund 4 trips per day from 23<sup>rd</sup> July 2018 to 31<sup>st</sup> March 2019. After this date there are no guarantees of subsidies to continue the service. At this point Councillor Shephard provided details of the UNO Bus on-demand Transport Services.
5. **To discuss quote from Coeval for spare battery box supply for VAS Sign** – Councillors agreed to carry this item forward to the September meeting

**18/112**      **Administration**

1. **Clerk Salary & Spinal Points** – Clerk provided some additional information and as per June meeting Councillors remain in agreement to the salary increase
2. **Transparency Code – to adopt Data Protection Policy, Data Breach Policy and Subject Access Request Procedure** – Councillors agreed to the adoption of the Data Protection Policy, Data Breach Policy and Subject Access Request Procedure with a review date of May 2019
3. **PCSO Sponsorship –Sponsored PCSO Funding Agreement and Agreement between Sponsors of PCSO** – Councillor J Shephard provided an overview of the various discussions and procedures which have evolved into the PCSO sponsorship documentation. Following discussions and various questions Councillors agreed to sign the Funding Agreement and the Agreement between Sponsors form on a proposition by Councillor Shearer, seconded by Councillor Gent and on a vote 3 in favour and one abstention. It was agreed that Councillor Gent would be the SPOC (Single Point of Contact) for the PCSO. Councillor Shephard gave details of the first payment which will need to be paid and Councillors agreed that once clarification has been received whether or not VAT is to be paid that they will raise a cheque at the Planning Meeting on 4<sup>th</sup> August 2018 (£551.54 nett)
4. **Notification of applications received for vacancies on the Parish Council** – Clerk provided details of applications received and Councillors agreed that Co-option will take place at the Planning Meeting on 4<sup>th</sup> August 2018
5. **Local Government Reform Consultation** – Following discussions Councillors felt that the consultation questionnaire is a universal document and that Parish Councils should have been consulted in a different format. It was also felt that existing NCC Councillors should not be permitted to stand for election for any positions within the new Unitary Councils
6. **Gigaclear – Discussions regarding the ongoing work and disruption** - Noted

**18/113 Bank Reconciliation & Budget for month of June 2018**

Bank Reconciliation and Budget were agreed as true record

<b>Bank Reconciliation June 2018</b>	
Current Account	£ 17841.50
Deposit Account	£46171.21
Cheques not Presented	£2498.20
Plus receipts not on statement	0.00
<b>Balance</b>	<b>£61514.51</b>

**18/114 Accounts for Payment**

The Council agreed that all invoices should be paid

	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Cheque No</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Clerk's salary – July and August 2018	-	-	-	1960
HMR&C – PAYE	-	-	-	-
Church Brampton Litter Picker – July and August 18	55.00	-	55.00	1961
Chapel Brampton Litter Picker – July and August 18	55.00	-	55.00	1962
Bridleway Litter Picker – July and August 2018	27.50	-	27.50	1963
Bridleway Litter Picker – July and August 2018	27.50	-	27.50	1964
Clerk expenses April to July	205.84	5.46	211.30	1965
P W Warden – grass cutting contract	361.00	72.20	433.20	1966
B Osborne – payroll services	63.00	-	63.00	1967
M Fitch Treeworks	480.00	96.00	576.00	1968
EON – lighting maintenance	180.10	36.02	216.12	1969
EON – lighting charges	156.02	7.80	163.82	1970

**18/115 Money Received**

Interest – June 2018 - £2.09

**18/116 Applications for Consideration: None**

It was noted at this time that 2 application have been received and Councillors agreed to hold a planning meeting on Saturday 4<sup>th</sup> August 2018

**18/117 Planning Applications Comments**

**DA/2018/0100 – single storey side extension (revised scheme) at 1 Hamilton Court, Chapel Brampton** – notification from DDC that this application has been sent to the Planning Inspectorate as an appeal – noted

**DA/2018/0389 – Work to trees subject to TPO, The Paddocks, Golf Lane, Church Brampton** –

Consent to carry out works

**2 Hamilton Court** – Clerk to contact DDC Planning Enforcement and enquire what action is being taken to have the fence removed and hedge replanted following the refusal of the retrospective planning application

**17/118 Correspondence: None**

**To be circulated** – None

# *Next Meeting 20<sup>th</sup> September 2018*

## **Meeting dates for 2018**

October 18<sup>th</sup>

December – no meeting

November 15<sup>th</sup>