

Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Thursday 18th May 2018 in The Bramptons Primary School at 7.30pm.

Prior to the commencement of the meeting Councillors completed the following documentation which was signed and witnessed

- Declaration of Acceptance of Office
- Undertaking of Compliance with the Code of Conduct for Members
- Register of Member's Interests

Record of Attendance and Apologies

Attendees

Mr. R Gent

Mr M Macmain

Mrs. J Slinn (Chairman)

Mr R Green

Mr W Shearer

Mr. P Stansfield (Vice Chairman)

In attendance – R Warne – Clerk

Parishioners - 2

Apologies for absence: All Councillors in attendance

18/071 Elections of Chairman and Vice Chairman

Councillor Slinn was elected as Chairman on a proposal by Councillor Shearer, seconded by Councillor Macmain and all Councillors in agreement – Acceptance of Office signed

Councillor Stansfield was elected as Vice Chairman on a proposal by Councillor Slinn, seconded by Councillor Macmain and all Councillors in agreement

18/072 Declaration of Interest: None

18/073 Election of Parish Council Representatives

Parish Council Representatives were agreed by all Councillors and are listed on the attached appendix

18/074 Meeting adjourned for comments/questions from parishioners:

Mr Cutler raised the following with the Parish Council – Pocket Park Management Plan - Mr Cutler outlined his queries including the children from the school using the pocket park and resident participation – Parish Council advised that Councillor Stansfield has been overseeing the running of the pocket park and has frequently asked for volunteers to assist and none have been forthcoming. Mr Cutler was advised that he is welcome to volunteer and Councillor Stansfield will send him an email

Grass cutting and erection of white posts on the land to the side boundary of his property – Mr Cutler explained to the Parish Council that he had erected white posts in an effort to stop the grass cutting from affecting the wild flowers growing in the area and Parish Council advised him that the Pocket Park was available should you wish to plant or cultivate wild flowers. The Parish Council advised him this was Highway land and that as such his posts should be removed – Mr Cutler refused to do so.

18/075 Minutes of the meeting held on 19th April 2018

The Minutes of the meeting 19th April 2017 were agreed to be a true record and were signed by the Chairman

18/076 *Matters Arising and Outstanding Issues:*

- New Councillor Email addresses have now been received and Councillors will log on and test email
- Street Signs have been reported and these will be inspected by DDC

18/077 *Playing field and Pocket park*

Playing Field report – Reports for March, April and May received from Derek Bland. Moving forward inspections will be carried out by Councillors Macmain and Stansfield

Pocket Park – Councillor Stansfield will be collecting the pocket park signs on Friday

18/078 *Highways*

1. ***Mobile VAS sign*** – Councillor Slinn provided an update. An additional battery needs to be purchased and this was agreed by all Councillors. Councillor Stansfield advised that the hard drive on the laptop for the sign is too small to install the most recent Windows 10 update, (and hence it won't have latest security patches). The data itself is relatively small. and Councillor Slinn will speak to the supplier
2. ***Letter from Sarah Barnwell (NCC) ref accidents*** – This item to be carried forward to the next meeting
3. ***Zebra Crossing – reviewing of reserves to establish funds available for this project*** – Following discussions the Parish Council agreed to allocate £5000.00 of reserves towards the project and it was agreed that Councillor Shearer will formulate a letter to DDC which will be sent via the Clerk.
4. ***Quote for filling of the grit bins*** – Clerk advised that NCC requested that refilling is requested via Streetdoctor which has been done but no information has been received regarding cost

18/079 *Verges / Footpaths / Village Matters*

1. ***Neighbourhood Watch*** – Councillor Gent advised that signs have arrived and will be erected in due course
2. ***PCSO Sponsorship*** – Ongoing
3. ***Additional Street Lighting – Chapel Brampton including the replacement of the brackets by new columns*** – Councillor Macmain provided an overview of the quotes received totally £3540.54 plus VAT and it was agreed to proceed with the required works
4. ***Car park extension*** – Quote received to the sum of £13420.00 and it was agreed to accept this quote. Councillor Macmain will write to Althorp Estates regarding the change to the surface and reasons why and once response received will then proceed with the application to DDC as agreed. Work will not proceed until planning permission has been given
5. ***Bus Service*** – information is still filtering through. Clerk provided an overview of the Voluntary Driver Scheme for essential appointments and Councillors agreed that this would be worth investigation and an article will go in the newsletter to gauge who would consider volunteering and also who would use the service – responses to this will go via the Clerk
6. ***Grass Cutting – email from resident for discussion*** – Following earlier discussions it was agreed that the Clerk would write to NCC and explain the situation and to ask if NCC can request that the resident remove the pegs from the verge opposite the Spencer Arms on A5199 or provide the Parish Council with the authority to remove the pegs
7. ***Upgrading of village benches*** – Quote received to the sum of £1300.00 and Councillors agreed to proceed with these essential works

18/080 Administration

1. DDC – Litter picking agreement – to discuss and sign documentation – Councillors agreed to carry this item forward to the next meeting

2 To review following policies

1. Standing Orders – Standing Orders were reviewed and agreed by Councillors

2. Financial Regulations – Financial Regulations were reviewed and agreed by Councillors

3. Media Policy – Media Policy was reviewed and agreed by Councillors

4. Facebook Policy – Facebook Policy was reviewed and agreed by Councillors

5. Transfer of money to Reserve Account and allocation of funds held in Reserves – Discussions took place regarding the reserves and various amendments made and agreed. Reserves will be discussed further at the June meeting

18/081 Bank Reconciliation & Budget for month of April 2018

Bank Reconciliation and Budget were agreed as true record

Bank Reconciliation April 2018	
Current Account	£ 21649.76
Deposit Account	£46167.20
Cheques not Presented	£1918.77
Balance	£65898.19

18/082 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – May 2018	-	-	-	1940
HMR&C – PAYE	-	-	-	-
Church Brampton Litter Picker – May 18	27.50	-	27.50	1941
Chapel Brampton Litter Picker – May 18	27.50	-	27.50	1942
Bridleway Litter Picker – May 2018	13.75	-	13.75	1943
Bridleway Litter Picker – May 2018	13.75	-	13.75	1944
Abbott Signs – pocket park signs	255.20	51.04	306.24	1945
P W Warden – grass cutting	657.00	131.40	788.40	1946
BHIB – Insurance renewal	597.87	-	597.87	1947
DDC – planning fee	103.00	-	103.00	1948

18/083 Money Received

Interest – April 2018 - £2.26 Precept - £7000.00

18/084 Applications for Consideration:

DA/2018/0389 – work to tree subject to TPO DA160 at The Paddocks, Golf Lane, Church Brampton –

Councillors considered the applications and have no comments

DA/2018/0392 – work to trees within a conservation area at Coach Turn, Welford Road, Chapel Brampton –

Councillors considered the application and have no comments

18/085 Planning Applications Comments

DA/2018/0295 – single storey extension to rear of dwelling to form orangery and single storey extension to detached garage at Chartwell House, Sandy Lane, Church Brampton – No comments

DA/2017/0612 – demolition of existing dwelling and construction of two detached dwellings and garages at Everglades, Golf Lane, Church Brampton – Clerk confirmed letter has been sent to Planning Inspectorate to register Parish Council objection and comments

17/086 Correspondence

- Email received from resident regarding a dead silver birch and Clerk to contact Maurice Fitch to get a quote for removal and Clerk to advise resident not to plant another tree
- Internet Access form provided by the School and Councillors who intend to use the internet signed the documentation
- Letter received from Northamptonshire Police and Crime Commissioner regarding reported crimes and included within this was an offer to attend one of the Parish Council meetings – Clerk to respond with meeting dates for September, October and November
- Councillor Slinn advised that she had received correspondence from John Barratt regarding an update on his correspondence regarding road safety from the road safety team

To be circulated - None

Next Meeting 21st June 2018

Meeting dates for 2018

July 19th

August – no meeting

September 20th

October 18th

November 15th

December – no meeting