

Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Thursday 21st June 2018 in The Bramptons Primary School at 7.30pm.

Record of Attendance and Apologies

Attendees

Mr. R Gent

Mr M Macmain

Mrs. J Slinn (Chairman)

Mr R Green

Mr W Shearer

Mr. P Stansfield (Vice Chairman)

In attendance – R Warne – Clerk

Parishioners - 1

Apologies for absence: All Councillors in attendance

18/087 Declaration of Interest:

Councillor Slinn declared an interested in the planning application for Pentlow

18/088 Meeting adjourned for comments/questions from parishioners: None

18/089 Minutes of the meeting held on 18th May 2018

The Minutes of the meeting 18th May 2018 were agreed to be a true record and were signed by the Chairman

18/090 Matters Arising and Outstanding Issues: None

18/091 Playing field and Pocket park

Playing Field report – Councillor Macmain has undertaken the inspection. Regularity of the inspections discussed and it was agreed that these would be carried out on a regular basis. Clerk to amend the inspection report form. There is a request to use the car park on 8th September for a music festival - noted
Pocket Park – Councillor Stansfield advised that the deep water signs are awaiting installation and it was agreed that the Clerk would ask Ken's Garden and Property Maintenance to undertake this. No further correspondence from resident. There will be a need to undertake some clearing of the pocket park in September/October

18/092 Highways

- 1. Mobile VAS sign** –Reported that all is going well and Councillors working together to install VAS in various locations. Currently in Church Brampton and will be moving to the horsey sign on Harlestone Road, Chapel Brampton next week. Councillor Slinn will order additional batteries. There may be a need to purchase additional poles and this will be discussed when information collated
- 2. Zebra Crossing – Response from NCC** – Councillor Shearer reported on the response from Ian Boyes which was not deemed helpful. Councillor Shearer recommended focussing on the crossroads and it was agreed that a letter to Ian Boyes would be formulated by Councillor Shearer and then passed to Clerk to action.

18/093 Verges / Footpaths / Village Matters

1. **Neighbourhood Watch** – Councillor Gent advised that PC Hutchins wishes to run a crime prevention evening at the school and following discussions it was agreed that during September would be the best date and Councillor Gent will liaise with PC Hutchins. NHW signs need cleaning and repairing which Councillor Gent will undertake. Also discussed was the erection of the signs and it was agreed that the Clerk would contact Ken's Garden and Property Maintenance to ask for them to install these. Recent incident discussed and residents encouraged to be vigilant and report any suspicious activity
2. **PCSO Sponsorship** – Ongoing and awaiting final draft of contract. Noted that appendices with boundary maps were not included and Clerk to contact John Shephard to ask that these are included within the final draft
3. **Additional Street Lighting – Chapel Brampton including the replacement of the brackets by new columns** – Following discussions the new street light positions were agreed and the bracket to be replaced if column is in good condition
4. **Car park extension** – Application has been submitted and Parish Council received notification tonight that the planning application is now out for consultation. Planning meeting will be held on 7th July should any residents raise an objection to this application
5. **Bus Service** – Councillors discussed the cost to contribute to additional services costing in the region of £6400.00 and agreed not to proceed, however, the Parish Council would be prepared to consider other schemes if parishioners come forward with specific issues
6. **To discuss quote from Treeworks from Maurice Fitch** – Councillors agreed to the quote and Clerk to advise Maurice Fitch to proceed with the works
7. **Front hedge at 3 Ten Cottages** – being actioned
8. **Golf Lane and Sandy Lane – footpath entry and exit points need maintaining to reduce security issues** – noted
9. **Speedwatch and HGV's** – Noted that Speedwatch has been in operation this week and also L Hunt has been having some success with reporting HGV's directly to the companies concerned

18/094 Administration

1. **Further review of Reserve Account** – Councillor reviewed the Reserve Account and all figures agreed as accurate
2. **Clerk salary increase (2%) as recommended by NCALC** – Councillors agreed the salary increase and also agreed that the Clerk's salary increases by one spinal point
3. **Transparency Code** – Councillors discussed and agreed the recommendations provided by NCALC
4. **DDC Consultation – Public Spaces Protection Order Consultation – Enhanced Dog Control Powers** – noted
5. **To approve the accounts for the Year Ended 31st March 2018** – Councillors approved the accounts for the Year Ended 31st March 2018
6. **To approve the Annual Governance Statement for the Year Ended 31st March 2018** – Councillors approved the Annual Governance Statement for the Year Ended 31st March 2018
7. **To approve the Annual Accounting Statement for the Year Ended 31st March 2018** – Councillors approved the Annual Accounting Statement for the Year Ended 31st March 2018
8. **To receive the Internal Audit report for the Year Ended 31st March 2018** – Clerk provided Councillors with a copy of the Internal Audit which showed that there were no issues arising. It is noted at this time that by the Clerk that she was verbally advised to number the minutes consecutively with effect from April 2018 and this has been actioned

18/095 Bank Reconciliation & Budget for month of May 2018

Bank Reconciliation and Budget were agreed as true record

Bank Reconciliation May 2018	
Current Account	£ 19384.96
Deposit Account	£46169.12
Cheques not Presented	£1858.02
Plus receipts not on statement	£350.00
Balance	£64046.06

18/096 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – June 2018	-	-	-	1949
HMR&C – PAYE	-	-	-	-
Church Brampton Litter Picker - June 18	27.50	-	27.50	1950
Chapel Brampton Litter Picker – June 18	27.50	-	27.50	1951
Bridleway Litter Picker – June 2018	13.75	-	13.75	1952
Bridleway Litter Picker – June 2018	13.75	-	13.75	1953
Tracsis – traffic survey	1245.00	249.00	1494.00	1954
M Macmain – refund additional planning application fee	14.00	-	14.00	1955
Merland – running sheet	9.50	1.90	11.40	1956
P W Warden – grass cutting	426.00	85.20	511.20	1957
DDC – uncontested election charges	83.00	-	83.00	1958
D Bland – refund of PC expenses	10.34	1.16	11.50	1959

18/097 Money Received

Interest – May 2018 - £1.92 Kitchen Equipment donations £350.00

18/098 Applications for Consideration:

1. Consideration of an application for the construction of a detached garage block with offices above at Pentlow, Sandy Lane, Church Brampton – DA/2018/0460

Councillors considered the plans and the application and agreed there were no objections or comments

2. Consideration of an application to remove trees within a conservation area at 20 Cedar Hythe, Chapel Brampton – DA/2018/0470

Councillors considered the application and agreed there were no objections or comments

18/099 Planning Applications Comments

DA/2018/0392 – Works to trees within a conservation area at Coach Turn, Welford Road, Chapel Brampton – proposed works approved

DA/2018/0196 – extension to existing garage at Wychmore, Sandy Lane, Church Brampton – permission granted

DA/2018/0295 – single storey extension to rear of dwelling to form orangery, form a join between the dwelling and detached garage and extend single storey garage to the rear at Chartwell House, Sandy Lane – permission granted

Everglades, Golf Lane - Councillor Shearer advised that the Planning Inspectorate issued their decision on 13th June 2018 and the appeal has been dismissed and planning refused

Next Meeting 19th July 2018

Meeting dates for 2018

August – no meeting

September 20th

October 18th

November 15th

December – no meeting