

# Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Thursday 2017 in The Bramptons Primary School at 7.30pm.

## ***Record of Attendance and Apologies***

### ***Attendees***

Mr D Bland	Mr. I Costello	Mr R Gent
Mr M Macmain	Mr. B May	Mr W Shearer
Mrs. J Slinn (Chairman)		

***In attendance*** – R Warne – Clerk

***Parishioners*** - 2

***Apologies for absence:*** Apology received and accepted from Mr. P Stansfield – work commitment and Mr. R Green – work commitment

### ***17/121 Declaration of Interest***

Councillor Macmain declared an interest ref agenda item 17/128 – Traffic Consultant – due to knowing one of the consultants on the list. Councillor Slinn declared an interest in planning application DA/2017/0942 due to friendship with resident

### ***17/122 Meeting adjourned for comments/questions from parishioners:***

Residents in attendance attended the meeting to continue their concerns regarding the road safety on Pitsford Road and crossroads to A5199. Residents have been approached by Highways regarding the installation of a sign which will be outside Mr. Crane's house. Mr. Crane was surprised at the size and felt that the sign needs to be moved further back so that it is in situ before drivers reach the cottages as at that point they are more concerned with negotiating traffic than looking at any signage. Mr. Crane will be passing these comments to Highways. Councillor Macmain advised that the line on the proposed sign which represents Pitsford Road needs to be narrower so it is not seen as a main road like A5199. Residents asked for an update on what action the Parish Council are taking and Councillor Slinn provided an update and felt that the Parish Council are moving forward with positive action

### ***17/123 Minutes of the meeting held on 21<sup>st</sup> September 2017***

The Minutes of the meeting 21<sup>st</sup> September 2017 were agreed to be a true record and were signed by the Chairman

### ***17/124 Matters Arising and Outstanding Issues***

- ***Hedge Spencer Close*** – Awaiting completion of works in November
- ***Tree obscuring 30MPH sign by Cedar Hythe*** – Tree has been cut back but some Councillors felt not sufficient amount removed and sign not flashing – Councillor Slinn will discuss this with Ian Boyes (NCC Highways)
- ***Hedge trimming Pitsford Road*** – completed and remove from agenda
- ***A5199 – road gullies and gutters*** – These will be cleared as part of routine maintenance by NCC
- ***Removal of debris from gutters following tree cutting*** – No works have been undertaken. Councillor Bland also advised that Rice Farms have cut back the trees on the boundary of the playing field and it is felt that the cut was excessive. Clerk to write to Rice Farms

**17/125      *Playing field and Pocket park***

**Playing Field report** – Councillor Bland provided Clerk with the monthly report for September. Councillor Bland purchased 2 bags of limestone chippings to fill in potholes in playing field car park at a cost of £7.50 which was agreed by Councillors

**Pocket Park:** Nothing to report

**17/126      *Highways***

**Traffic Calming including:**

1. **A5199 Crossroads and Pitsford Road** – item discussed during public participation
2. **Flashing sign for crossroads** – Discussion regarding the purchase of a VAS sign took place and Councillors agreed that a sign the same as being used by Harlestone Parish Council would be the most suitable. Councillor Slinn will contact Harlestone Parish Council to gain details of purchase. To enable this to proceed prior to the next meeting the Parish Council authorised the sum of £3500 to be spent on a VAS sign including data collection. Councillor Slinn will proceed with order if within this budget
3. **Speed reduction on Pitsford Road** – speed is currently being monitored by Highways and Councillor Slinn will discuss outcome with Ian Boyes after 26<sup>th</sup> October and report at the November meeting

**17/127      *Verges / Footpaths / Village Matters***

1. **Grass verge on Jack's Lane – to discuss solution to be used as car parking** – Clerk to reply to the resident and advise that Parish Council does not have any powers as this is a Highways issue and refer resident to Highways who may be able to assist. Councillor Bland had put an article in the newsletter regarding parking on grass verges with the hope that residents would take note.
2. **Neighbourhood Watch:** Nothing to Report
3. **PCSO Sponsorship-** Parish Councils are still awaiting clear guidance from Crime Commissioner and Chief Constable regarding salary and duties. Once this information is available further discussions can take place – item to remain on the agenda
4. **Additional Street lighting** – Discussions took place and it was agreed that an article would go in the newsletter giving residents the information of where the installation of additional lights would be and to ask for comments. Whilst Parish Council have been reviewing street lighting it is noted that trees are obscuring the street light on Harlestone Road and Clerk to write to the owners of Poyntz House and ask for their trees to be pruned
5. **Signs on gated entrances** – Councillor Gent advised that Councillor Green is organising these and this is ongoing

**17/128      *Administration***

1. **Donation request from Spencer Club – for discussion and action** – Councillors considered this request and approved a grant of £150.00
2. **2018-19 Budget and Precept – for discussion and action** – Councillor Bland prepared a draft budget for consideration for financial year 2018/19 and following discussions Councillors agreed a budget of £24950.00 (breakdown of budget attached). Setting of Precept will take place at the November meeting.  
As part of this discussion Clerk to write to DDC regarding S106/CIL monies for both Buckton Fields and Dallington Grange
3. **Report on the conclusion of the external audit for the account Year Ended 31<sup>st</sup> March 2017** – Clerk advised that the external audit for the accounts Year Ended 31<sup>st</sup> March 2017 has been completed by BDO with no matters arising which requiring the issuing of a separate additional issues arising report
4. **Specification for the appointment of Traffic Consultants regarding the NW Bypass impact in the Bramptons** – Councillor Shearer provided a draft specification for the appointment of Traffic Consultants and minor amendments were agreed. Councillors agreed that this specification would be sent to Traffic Consultants for quotes on a proposition by Councillor Shearer, seconded by Councillor Slinn and all Councillors in agreement. Councillor Shearer will email full details to Clerk to action

**17/129 Bank Reconciliation & Budget for month of September 2017**

Distributed before the meeting. Following a few items for clarification including accounts balance against the value of cheques approved and signed by the Parish Council the Bank Reconciliation was agreed as an accurate record. The Budget was agreed as an accurate record of expenditure, however, Clerk requested to clearly identify expenditure which has come from reserves

<b>Bank Reconciliation September 2017</b>	
Current Account	£ 2089.56
Deposit Account	£49791.92.69
Cheques not Presented	£312.50
<b>Balance</b>	<b>£51568.98</b>

**17/130 Accounts for Payment**

The Council agreed that all invoices should be paid

	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Cheque No</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
				1872
Clerk's salary –October 2017	-	-	-	
HMR&C – PAYE	-	-	-	None payable
Church Brampton Litter Picker – October	27.50	-	27.50	1873
Chapel Brampton Litter Picker – October	27.50	-	27.50	1874
Bridleway Litter Picker – October	13.75	-	19.15	1875
Refund of PAYE	5.40			
Bridleway Litter Picker – October	6.88	-	13.75	1876
PAYE	6.87			
B Osborne – payroll services	100.00		100.00	1877
BDO – external audit fee	200.00	40.00	240.00	1878
EON – maintenance charges			216.12	1879
EON - lighting charges			147.28	1880
Derek Bland – refund of expenditure on limestone chippings – agreed on agenda item 17/125	6.25	1.25	7.50	1881
The Bramptons Spencer Club for the over sixties – grant – approved on agenda item 17/128.1	150.00	-	150.00	1882

**17/131 Money Received**

Interest – September £2.25

Precept - £12475.00

**17/132 Applications for Consideration**

1. **Consideration of an application for two storey rear extension incorporating first floor balcony and new pitched roof, 2 new front dormers and pitched roof over existing front dormer at Pentlow, Sandy Lane, Church Brampton – Application Number DA/2017/0942** – Councillors considered the plans and the application and have no objections or comments

#### **17/133 Planning Applications Comments**

##### **Permission granted**

- DA/2017/0425 – alternations to existing access at Sedgebrook Home Farm, Pitsford Road, Chapel Brampton
- DA/2017/0797 – two storey side extension and first floor extension over existing annexe at Oaklands, Harlestone Road, Chapel Brampton
- DA/2017/0637 – first floor extension over existing garage at Poyntz House, Harlestone Road, Chapel Brampton
- DA/2017/0678 – construction of fence to replace hedge on top of existing retaining wall (retrospective) at Grangewood, Back Lane, Chapel Brampton
- DA/2017/0593 – construction of new dwelling (revised scheme) at Croft House, Church Lane, Church Brampton

Councillor Slinn advised that the Everglades planning application will be being re-submitted for consideration by DDC and Parish Council

Two new applications received which relate to TPO works – Parish Council has no issues with these  
DA/2017/1021 – work to trees within a Conservation Area at Merry View, Back Lane, Chapel Brampton  
DA/2017/1019 – remove tree subject to TPO order TPO 46 at 27 Cedar Hythe, Chapel Brampton – this tree is overhanging the footpath. Parish Council have no objections to these works being undertaken but will call a meeting should objections be received from residents

**17/134**      **Correspondence** - none

**To be circulated** - none

# ***Next Meeting 16th November 2017***