

# CHURCH WITH CHAPEL BRAMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 21<sup>st</sup> July 2016 in Bramptons Primary School at 7.30pm

## *Record of Attendance and Apologies*

### *Attendees*

Mr. D Bland  
Mr. R Green  
Mr. B May  
Mrs J Slinn

Mr. R Gent  
Mr. M Macmain  
Mr. P Stansfield

**Apologies for Absence** - Apology received and accepted from Councillors I Costello (Work commitment) and W Shearer (Work commitment)

*In attendance:* Rosie Warne – Clerk

*Parishioners* – 2

### *16/051 Declaration of Interest*

Councillor Green declared an interest in relation to planning application DA/2016/0640 as lives in neighbouring property

### *16/052 Meeting adjourned for comments/questions from parishioners*

The grass cutting contract and schedule discussed.

### *16/053 Minutes of the meeting held on 16<sup>th</sup> June 2016 and Minutes of the Planning Meeting held on 2<sup>nd</sup> July 2016*

Following minor amendments the minutes of the meeting 16<sup>th</sup> June 2016 were agreed to be a true record of the meeting and were signed by the Chairman.

The minutes of the planning meeting 2<sup>nd</sup> July 2016 were agreed to be a true record of the meeting and were signed by the Chairman

### *16/054 Matters Arising*

Up to date Matters Arising document attached with the minutes.

### *16/055 Playing field and Pocket park*

**Playing Field** -Councillor Bland passed the monthly risk assessment for June to the Clerk. Councillor Bland reported that there have been a few problems with litter and a delay in DDC emptying the bins. Councillor Bland is in contact with DDC. At this time it was also noted that alcohol bottles and cans are being left in a hedge on Church Lane

**Pocket Park – including repair/replacement of fencing** – Councillor Stansfield reported that the fencing has been repaired. Clerk has provided some wild flower packs which will be planted

**Car Park extension – funding** – Nothing to report at this meeting

**Annual play equipment inspection September 2016** – Clerk to arrange an unaccompanied inspection for September

### ***16/056 Highways***

**Speedwatch** – Noted that the speed monitoring van was on Welford Road at 5PM

**Gutters and gullies on A5199 and within the confines of the village** – No further action and item to be removed from the agenda

**Traffic Count** – Councillor Stansfield advised that he will be posting the details of the traffic count on the website

**Weight Restriction/Overweight Vehicles on Harlestone Road** – This item to be discussed with Sam Dobbs and to be carried forward to the next meeting

**Pedestrian Crossing Sign for Back Lane – to discuss the response from Highways** – Discussions took place and Councillor Slinn to discuss further with Highways

**Overweight vehicles accessing A5199** – This is in association with the pumping station and it was agreed to continue to monitor the number of Lorries accessing this site

### ***16/057 Verges / Footpaths / Village Matters***

**Sam Dobbs attending meeting at 8.30PM** – Sam Dobbs sent apologies as unable to attend and Clerk to organize an alternative date

**Traffic Calming-** Information received from Ian Boyes (Highways) which were discussed. The Parish Council agreed to the proposals submitted and Councillor Slinn to respond to Highways

**Neighbourhood Watch** – Councillor Gent reported that a leaflet drop took place in Chapel Brampton which resulted in more properties signing up. There has been a reduction in reports from the Police due to absence and will now be back to normal

**Defibrillators for the villages** – Councillor Gent provided details of the costings for the purchase of defibrillators for the villages. The Parish Council are interested in proceeding further once appropriate locations are identified. Locations to be considered and discussed at the September meeting

**Dog Waste Bins** – There has been an indication that the Parish Council could have more dog bins installed in the villages. Clerk to investigate this further and also to investigate if dog poo bags are able to be disposed of in litter waste bins.

### ***16/058 Administration***

- a. **Website update** – Councillor Slinn and Councillor Stansfield are continuing to update the website and will be meeting to discuss content further. Clerk provided details of further funding that could be available through the Transparency Code Funding and Councillors Slinn and Stansfield will look into this.
- b. **Updating of Facebook** – Discussions took place with regards to who can join the Facebook Page and it was agreed that this should be residents only. Councilors agreed that when request is made that Clerk will check if the person is a resident
- c. **Report on the Internal Audit of the Accounts for the Year Ended 31<sup>st</sup> March 2016 – Further discussion of points raised** – Councillors reviewed each of the points raised by the Internal Auditor and the comments have been read, noted and relevant/appropriate actions have or are being taken
- d. **New Financial Regulations** – Councillor May to review the Financial Regulations and report on this at the September meeting
- e. **Review balance held in the main account** – Following discussion it was agreed to keep the current account balance at £5000.00

### **16/059 Bank Reconciliation & Budget for month ending June 2016**

Distributed before the meeting. The Bank Reconciliation was agreed as an accurate record. The budget was discussed and allowance of £10.00 per month to be listed under Office Services and payroll to be listed under Audit and Legal. It was also agreed that the traffic count expenditure should be shown as from reserves and not contingency. Following these amendments the budget was agreed as an accurate record of expenditure.

<b>Bank Reconciliation June 2016</b>	
Current Account	£1242.17
Deposit Account	£44910.30
Cheques not presented	-£1436.20
<b>Balance</b>	<b>£44716.27</b>

### **16/060 Accounts for Payment**

The Council agreed that all invoices should be paid

	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Cheque No</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Clerk's salary – July 16	-	-	-	1759
PAYE – July 16	-	-	-	1761
Clerk's salary – August 16				1762
PAYE – August 16				1763
Litter Picker July 16	27.50	-	27.50	1764
Litter Picker August 16	27.50		27.50	1765
Litter Picker July 16	27.50		27.50	1766
Litter Picker August 16	27.50		27.50	1767
EON	180.10	36.02	216.12	1768
EON	109.24	5.46	114.70	1769
R Warne – Clerk expenses and allowances	213.74	5.59	219.33	1770
P W Warden – grass cutting contract	592.00	118.40	710.40	1771
MGT Design – replacement of cheque number 1755	250.00	50.00	300.00	1772
Bell Fencing Services – Pocket Park fencing repairs	230.00		230.00	1773

### **16/061 Money Received in June 2016**

Interest – June £1.98

School - £114.00

NCC Grass Cutting - £831.00

### **16/062 Applications for Consideration**

**DA/2016/0640 – Extension to garage with office above at Cottesloe, Golf Lane, Church Brampton –** Councillors considered the plans and the application and object to this application due to the proposed extension being in front of the building line, within 5 metres of the boundary and window overlooking neighbouring properties

**DA/2016/0653 – Single storey rear extension and new garage roof at Chartwell House, Sandy Lane, Church Brampton –** Councillors considered the plans and the application and have no objections or observations to make

### ***16/063 Planning Applications – Comments***

**DA/2016/0437 – Granted** – Work on tree subject to Tree Preservation Order at Cedar Hythe, Chapel Brampton

**DA/2016/0402 – Granted** – Replacement BBQ enclosure and new timber shelters/huts and decking area at Brampton Halt, Pitsford Road, Chapel Brampton

**DA/2016/0366 – Granted** – two storey extension to rear elevation, alterations to existing buildings to form garages at Cowshed Cottage, Pitsford Road, Chapel Brampton

**DA/2015/0372** – Extension to side and rear, loft conversion, alterations to conservatory and internal alterations – this application has been disposed of and DDC will not proceed further with a formal decision

### ***16/064 Correspondence***

**Letter from resident ref Councillors, responsibilities and incident** – The incident reported was outside Ardua on Harlestone Road and Councillors discussed the letter received and noted that this was not a Councillor the residents spoke to but another resident. Councillor Slinn will investigate this further via land registry and will respond to the resident. Further discussion by Councillors at the September meeting

**Letter from resident regarding traffic speeds and copy of response sent from Matt O’Connell (Safer Roads Team)** – Councillor Slinn will speak to the resident

**DDC – new residents pack** – noted

**Re-deployable speed cameras** – Article regarding these was shown to Councillors and Clerk to write to Matt O’Connell at Northamptonshire Police for more information. There are ongoing complaints about HGV’s speeding through villages both day and night and Clerk to report these.

### ***To be circulated:-***

- Clerks and Councils Direct

Meeting closed at 9.37PM

***Next Meeting 15<sup>th</sup> September 2016***