

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:

Thursday 21st January 2021 commencing at 7.00PM. Meeting conducted using Zoom video conferencing.

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr David Shawyer – apologies received and accepted

DDC have been informed of the vacancy and notices placed on the village notice boards. DDC will write to us after 1st February to advise us that we can co-opt. Vacancy will be advertised in the February newsletter.

Attendees:	Cllr Jill Slinn (Chairman)	Cllr William Shearer
	Cllr Mick Macmain	Cllr Robin Green
	Cllr Jason Stather-Lodge	Cllr Stephen Crane
	Cllr Richard Gent	

2020/0110 Declarations of Interest.

- Cllr Stather-Lodge declared an interest relating to item 2020/121, Planning application No:DA/2020/1089. CllrJSL will not participate in the council's discussion

2020/0111 Meeting adjourned for members of the public to address the council on matters related to this agenda. None in attendance.

2020/0112 Council approved minutes from the meeting held 3rd December 2020 (circulated separately).

Outstanding Issues/Updates

- Brampton Valley Caravans: DDC Planning Enforcement has been notified. DDC Planning Enforcement are aware and DCllr Sarah Peck will update us as and when.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowner's rather aggressive Alsatian dogs are allowed to roam loose. PCSO Paul Miller reported that the dogs are not dangerous, and the landowner has agreed to keep them off the Brampton Valley Way. However, council noted that it is access to the footpath running across the Boughton Mill courtyard which is restricted because of the dogs. Council resolved to ask PM to ensure the landowner understands that the dogs must be kept away from all public rights of way to preserve safe public access.
- "Althorp" Oak Tree. Cllr SC has planted tree. Small cost of compost for the job incurred £5.00 approved by the council. Item Closed.
- Conservation Area Article 4 Directive: R Booth (DDC Conservation Officer) has confirmed that provision will be made within the Article 4 directive ensure the preservation of the open plan character of Cedar Hythe and prevent residents establishing boundaries. Item Closed.

- Defibrillator connection. Cllr RGn confirmed the power supply is connected. Council will organise a second defibrillator in Chapel Brampton. Funds will be raised through "crowd funding" website.
- Brampton Hill Track. Correspondence with David Slack confirmed that the estate supports the tenant farmers right to restrict access to the track. Mr Slack has agreed to a meeting 27th January.

2020/0113 Environment (verges/paths/trees)

- The council accepted the quote from Maurice Fitch Tree Surgery for remedial pruning and removal of debris from the tree on A5199. Total cost £250 exc. VAT.
- LGG will begin pavement siding-out mid-February. A resident has voluntarily completed some of the works, and it is expected that the costs of works by LGG will reduce accordingly.

2020/0114 Playing Field & Pocket Park

- Playing Field: "Eddie the Truck" will be delivered to A&A Landscapes mid-February. A&A will take delivery of the truck and two memorial benches and arrange for installation. Council approved expenditure for the installation of two benches and Eddie the Truck. Cost of work £1,035 exc. VAT (this resolution is an amendment to the expenditure authorised in November 2020/095 which includes the purchase cost of the wooden park bench)
- Playing Field: Council has noticed that visitors are exercising dogs in the park. Cllr MM will obtain sign and reclaim costs.
- Playing Field: Clerk to contact school regarding the trimming of the boundary fence between PF & school.
- Pocket Park: Litter in the park has increased recently (three bags collected by Cllr SC w/b 11th Jan). Council resolved to investigate costs associated with installing a new bin.
- Pocket Park: Council approved expenditure to purchase a chain for the park to prevent unwanted vehicular activity. Cllr SC will obtain the chain and reclaim costs.
- Pocket Park: Council approved expenditure for a replacement trimmer for use with the Stihl brush cutter. Approximate cost of head, guard and wire is £50.

2020/0115 Highways - Traffic calming measures

Council reviewed and accepted the report from Highways. The council resolved to seek funding for:

1. Enhancing Speed Limit Signing (£2K - £2.5K total).
2. Priority chicane feature Sandy Lane (£40K - £45K) subject to the engineering report from Highways.
3. Additional Vehicle Speed Indicator Devices (£7K - £8K)

2020/0116 Tracsis 2021

- The council resolved to postpone the survey until April 2022 (post COVID restrictions).

2020/0117 Highway obstruction & vegetation management policy

- The council resolved to adopt the highway obstruction and vegetation policy set out below:

In accordance with the Highways Act 1980 s.154 where a hedge, tree or shrub overhangs a highway or any other road or footpath to which the public has access so as to endanger or obstruct the passage of vehicles or pedestrians, or obstructs or interferes with the view of drivers of vehicles or the light from a public lamp, or overhangs a highway so as to endanger or obstruct the passage of horse-riders, a competent authority may, by notice either to the owner of the hedge, tree or shrub or to the occupier of the land on which it is growing, require him within 14 days from the date of service of the notice so to lop or cut it as to remove the cause of the danger, obstruction or interference.

It is Church with Chapel Brampton Parish Council policy to refer highway obstructions either direct to Northamptonshire County Council highways authority where the property is privately owned or to the Althorp Estate where they are the property owners. Where matters are referred to NCC, NCC have their own policy to clear the highway and pursue costs accordingly. NCC policy can be found on page 76 of the policy document available at: <https://www.northamptonshire.gov.uk/councilservices/northamptonshire-highways/transport-plans-and-policies/Documents/Network%20Management%20Plan.pdf>

2020/0118 HGV Amenity Weight Limit Enforcement (Cllr MM)

- Council resolved to ask PCSO Paul Miller to allocate some time to HGV Amenity Weight Limit enforcement.

2020/0119 UNO Bus Service

- Council reviewed the proposal and resolved that costs are not commensurate with the benefits. The council will not make a contribution. The council resolved to support Daventry Area Community Transport (DACT) and ensure parishioners have access to this service, providing some financial support if required.

2020/0120 Neighbourhood Watch/PCSO (Cllr RGt)

- PCSO contribution for 2021/22 confirmed at £6,593. Clerk to seek clarification of the Boughton CTB and proportional contribution towards the PCSO, which is expected to increase as the Buckton Fields development advances.
- Council has received report that car crimes/thefts have increased over recent months.

2020/0121 Applications for Consideration:

The council reviewed the following applications:

Application No: DA/2020/0934 (Amended)

Description: Two storey front, side and rear extensions and construction of front boundary wall and entrance gates.

Location: Dormy Three, Harlestone Road, Chapel Brampton, Northamptonshire, NN6 8AW

Council have no objection to the ammended plans and resolved not to send comments to DDC

Application No: DA/2020/1089
 Description: Demolition of existing garage. Construction of two storey side extension, first floor rear extension, single storey rear extension and double height entrance extension.
 Location: Field House, Sandy Lane, Church Brampton, Northamptonshire, NN6 8AX

Council has no objection to the plans and resolved not to send comments to DDC.

Decision Notices Received & Pending

DA/2020/0923 (Willow Tree Farm - temporary farm workers cabin) Approved. Council will monitor compliance with the conditions of approval.

DA/2020/0942 (Ophir House, Church Brampton - Tree works) Approved

DA/2020/0687 (The Old Alms House, Chapel Brampton - shed & pergola) Approved.

DA/2020/0557 (The Stables, Chapel Brampton - barn conversion). Pending

2020/0122 Notice Boards

- The council resolved to relocate the notice board in Chapel Brampton to between the letter box and seat. The council resolved to replace the notice board and approved expenditure of £1,500 (excludes installation). Quote obtained from Greenbarns Ltd (supplied Church notice board) £1,407 (exc VAT)
<https://www.greenbarns.co.uk/shop/external-noticeboards/oak-noticeboards/2-bay-4-x-a4-oak-noticeboard-ref-dn-o/>
- Council resolved to allocate £1,500 to replace the Church Brampton notice board in 2021/22.

2020/0123 2021/2022 Budget and Precept Setting

The council resolved to set precept for the amount of £26,750.00 in accordance with the budget below. Additional expenses will be met from reserves, also set out below.

<u>Allocated Precept</u>	
Clerk's salary (Inc. PAYE & pension)	£5,700
Litter Wardens	£1,000
Insurance	£700
Audit, Legal & NCALC	£850
Office expenses	£800
Training	£200
Streetlight maintenance & supply	£1,500
Grass/verge cutting	£4,000
Tree surgery	£1,500
Playing Field (Inc. rental)	£1,300
Pocket Park (Inc. rental)	£600
Donations	£500
Election Costs	£300
PCSO	£3,300
Notice board	£1,500

Contingency	£3,000
Total precepted budget	£26,750
<u>Reserves</u>	
PCSO	£3,300
Tree Works	£1,000
Playing field equipment refurb'	£2,000
Total allocated reserves	£6,300
Unallocated reserves	£25,376

2020/0124 Bank Reconciliation & YTD Budget vs Expenditure review

Council to review and accept the bank reconciliation and the budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
2019/20 Opening balance:	£44,811	
YTD Income	£41,279	
YTD expenditure (Inc. VAT & Unauthorised payments)		£51,861
Online Balance as at 14th January		
Current Account (Unity 20415701)		£4,528
Reserve Account (Unity 20415714)		£31,962
Balance b/f		£36,491
YTD Closing balance (less pending expenditure)		£34,229
2020/21 Unclaimed VAT YTD	£1,791	
<u>Receipts</u>		
23-Dec	NCC Mowing	£ 831.12
07-Dec	DDC Grant Litter	£ 473.00

2020/0125 Accounts for Payment & Receipts

The council to approve the accounts for payment - all payments are inclusive of VAT

Sarah Stock	December	28.11.20	£***.**
J Hawkins	December	28.11.20	£27.50
Z A Finney (Noah & Grace)	December	28.11.20	£55.00
Sarah Stock (Zoom Subscription)	INV58783488	22.12.20	£14.39
Sarah Stock (bags & pickers)	AMAZON	22.11.20	£31.34
Sarah Stock	January	28.1.21	£***.**
J Hawkins	January	28.1.21	£27.50
Z A Finney (Noah & Grace)	January	28.1.21	£55.00
Sarah Stock (Zoom Subscription)	INV53384399	22.11.20	£14.39

Althorp estate	13779	1.12.20	£69.90
E-on Energy Sol	CHU002 102515	17.12.20	£155.81
A&A Landscapes	9287	31.12.20	£720.00
ICO Data Protection Fee	Z2520159 (2021)	23.1.21	£35.00
Cllr Macmain (Abbotts Signs)	828791	9.12.20	£86.00
PJ Miller Ltd	14947	9.12.20	£432.00
E-on	H18FF1744FF	28.11.20	£119.06
Barbara Osborne	6513	31.12.20	£66.00
Cllr Green (defib thermometer)	n/a		£14.99
Guy Robbins	2020/09	19.1.21	£1,410.00
Guy Robbins	2020/10	19.1.21	£1,864.20

2020/0126 Consultations & Meetings

Correspondence:

- Paul Fell, Northants Police (email). Update regarding sponsorship of an ANPR camera by Parish Councils. Police have agreed £1.3 million investment in additionality to the existing County ANPR network. This will increase the existing camera network of approximately 120 cameras by approximately another 150. The additional cameras started to roll out in mid-December, and we hope that they will all be in place and operational by spring 2021. This negates the need for parish council sponsorship. Full copy circulated to councillors 5/1. Clerk has requested information regarding the location of the additional ANPR cameras.
- Danny Moody, NCALC (email 5/12). Request to appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police. Cllr RGt already acts in this capacity and Clerk has confirmed to NCALC that he will continue to do so.
- Gwen Rhys, Comm' Engagement @ Office for National Statistics (email 25/11). ONS's national promotional campaign which will start on 19 January 2021. Council will be asked to help raise awareness of Census2021 within the community.

Next Meeting February 18th, 2021

Meeting dates for 2021: March 18th; April 15th; May 20th; June 17th; July 15th

Meeting Closed 20:30.