

## Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:

Thursday 21<sup>st</sup> May 2020 commencing at 7.00PM. Meeting conducted using Zoom video conferencing.

Minutes taken by Sarah Stock, Clerk to the Parish Council

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Record of attendance and apologies

Apologies: - none

Attendees:	Cllr Jill Slinn (Chairman)	Cllr William Shearer
	Cllr Mick Macmain	Cllr Robin Green
	Cllr Steve Walsh	Cllr Stephen Crane
	Cllr Richard Gent	Cllr Jason Stather-Lodge
	Cllr David Shawyer	

**2020/017** Declarations of Interest – no declaration made

**2020/018** Meeting adjourned for members of the public to address the council on matters related to this agenda - no members of the public in attendance

**2020/019** Minutes from the planning meeting held 7<sup>th</sup> May 2020 having been circulated separately were approved. The minutes will be signed by the chairman at the earliest convenience.

### Outstanding Issues/Updates

- Gigaclear ‘snagging’ (minute ref: 19/110 & 19/122): Re-seeding to take place in Spring 2020. Gigaclear are unable to provide a date for this works at the moment.
- Village Design Statement (minute ref: 19/158): Work on the VDS is deferred until further notice.
- Request for path clearance through villages – request sent to DDC. Martin Wilson (DDC) has confirmed the request is with the contractor. DDC have not confirmed when this work will take place.
- Pavement widening (minute ref: 20/006): NCC have been advised of all the works. Request has been passed to Ian Smith (12<sup>th</sup> May)
- Verge maintenance nr Farmdale House (minute ref: 19/124): NCC are negotiating private licence to Mr Cutler allowing him to establish a wild flower area. Request for a copy of the licence has been made. Council will make representation to Judy Shepard outlining concerns (including adverse possession), citing current state of maintenance to substantiate concerns.
- Spencer Close (minute ref: 20/006): Cllr MM has reviewed and approved an agreement which was sent to BPHA. The agreement clearly states the areas to be maintained by CCB PC and protocols for complaints. BPHA will sign and return the agreement.
- Brampton Hill Track: email response from Nigel Shields on 12<sup>th</sup> May stated that due to COVID he has not been able to progress this. Some new signage has been seen in the area, but these too have been unofficially removed.
- Brampton Valley Caravans: DDC Planning Enforcement Officer has been notified. Awaiting response.

- Boughton Mill footpath diversion: NCC are aware that the path has been diverted without authorisation. CCB PC will establish what signage has been erected and confirm that a footpath is accessible.
- Defibrillator replacement: The council has been donated a replacement defib and heated box. Thanks to Robin for sourcing the replacement equipment and to Harlestone Parish Council for providing the heated box.

#### **2020/020      Playing field and Pocket park**

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn)

Cllr RGn & RGt have completed a consultation with the local community and reviewed the findings. Based on these findings they have taken the decision to purchase the play ship, basket swing and rotating swing. This equipment will be ordered in the next few weeks. The council will bear the upfront cost of c£12,000; although the council has almost certainly secured grants for these two pieces of equipment. Lottery funding application will cost £500, expenditure approved by council. Cllr RGn will confirm the exact equipment costs at the planning meeting on Thursday 28<sup>th</sup> May.

#### **2020/021      Environment (verges/paths/trees)**

- Crowan Bank Shrubbery:

The council accepted the quote from Maurice Fitch to remove and reseed/replant.

£270	Cut down overgrown shrubbery, including conifers and self-set cherries to ground level
£90	Grind out the roots, rake the area and leave in a condition suitable for seeding in the autumn.

- Overgrown hedges and grass encroaching on to pavements around the village is an increasing cause for complaint of residents. The program of works sent to NCC and DCC should address these problems but given the scaled back workload of both local authorities it is likely to be some time before the works are reviewed.
- Council requested a letter be sent to James Osborn regarding overhanging Yew trees which obstruct pedestrians using the pavement.

#### **2020/022      Neighbourhood Watch/PCSO (Cllr RGt)**

- Parking issue on Pitsford Road referred to PCSO. Leaflets have been put on the offending cars and the PCSO continues to patrol the area. The Council is aware that there are more visitors in the village as a result of COVID.
- Residents reported noise nuisance from the Spencer Arms last month. This issue is ongoing and the PCSO is working with the offending party and brewery to resolve the issue.

#### **2020/023      UNO Bus Service**

- The council discussed the merits of the service and prospect of subsidising it. The council resolved to express a willingness to John Hunt (Spratton PC Chairman) to subsidise the service. However, the contribution would be conditional on all 13 parish councils making a proportional contribution. Councillors would also like to review the usage numbers for the service.

#### **2020/024      Applications for Consideration:**

The council is asked to review the plans and discuss the merits of each application.

- No householder applications received.

Planning application for Church Brampton received, the council will meet on Thursday 28<sup>th</sup> May (via Zoom).

#### 2020/025 Consultations & Meetings

The council is asked to review and respond to the following consultations:

- N/A

#### 2020/026 Bank Reconciliation & YTD Budget vs Expenditure review

The council is asked to review and accept the bank reconciliation and to review the detailed budget analysis at the end of this agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
<b>2019/20 Opening balance:</b>	<b>£44,811</b>	
YTD Income	£13,831	
YTD expenditure (Inc. VAT & Unauthorised payments)		£8,448
Online Balance as at 14th May		
Current Account (Unity 20415701)		£3,878
Reserve Account (Unity 20415714)		£49,233
Balance b/f		£53,112
<b>YTD Closing balance (less pending expenditure)</b>		<b>£50,195</b>

2020/21 Unclaimed VAT YTD £492

#### Receipts

06-Apr	NCC Mowing	£	831.12
23-Apr	PRECEPT	£	13,000.00

#### 2020/027 Accounts for Payment & Receipts

The council is asked to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	May	28.5.20	£369.95
Litter Wardens	J Hawkins	May	28.5.20	£27.50
Litter Wardens	D J Flemington	May	28.5.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	May	28.5.20	£27.50
Grass Cutting	PW Warden Environmental Services	14-Nov	30.4.20	£816.00
Office Expenses	Sarah Stock (Microsoft Renewal)	23978758305	5.5.20	£79.99
Playing Field	A&A Landscapes Limited	9000	30.4.20	£90.00
Donations	NCC Bus Service (Spratton PC)	2020/BUS	29.4.20	£533.85
Playing Field	Guy Robins (Hedge Laying)	2020/01	11.4.20	£945.00

Invoice received for PCSO share 18<sup>th</sup> May. Council agreed to add this invoice to the schedule of payment planning meeting Thursday 28<sup>th</sup> May

Clerk was instructed to subscribe to Zoom video conferencing system at a cost of £11.99 per month (exc. VAT). Cost will be reimbursed monthly.

**Correspondence:**

**Next Meeting June 18<sup>th</sup>, 2020**

Future dates for 2020

July 30<sup>th</sup>, 2020 (meeting at County Golf Club)