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Minutes of the Ordinary Parish Council Meeting held on:

Thursday 18<sup>th</sup> February 2021 commencing at 7.00PM. Meeting conducted using Zoom video conferencing.

Minutes taken by Sarah Stock, Clerk to the Parish Council

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Record of attendance and apologies

Apologies: Cllr Richard Gent – apologies received and accepted  
Cllr David Shawyer

DDC have confirmed that the council can co-opt to fill the vacancy. Vacancy will be advertised in the February newsletter and on the FaceBook pages.

Attendees:	Cllr Jill Slinn (Chairman)	Cllr William Shearer
	Cllr Mick Macmain	Cllr Robin Green
	Cllr Jason Stather-Lodge	Cllr Stephen Crane

**2020/127** Declarations of Interest.

Cllr Jill Slinn. Declaration relating to Application No: DA/2021/0031 (Item 2020/134)

**2020/128** Meeting adjourned for members of the public to address the council on matters related to this agenda.

Charlie Hill attending, no comments made.

**2020/129** Council approved the minutes from the meeting held 21<sup>st</sup> January 2021. These will be signed by the chairman at the earliest convenience.

### Outstanding Issues/Updates

- Brampton Valley Caravans: DDC Planning Enforcement has been notified. DDC Planning Enforcement are aware and D-Cllr Sarah Peck will update us as and when.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowner's rather aggressive Alsatian dogs are allowed to roam loose. Clerk to contact Dog Warden at DDC and notify Boughton Parish Council of the issue and action to date.
- Chapel Brampton defibrillator. Cllr RGt to progress fund raising using a crowd sourcing website. Clerk to investigate the cost of re-connecting electricity supply to the Chapel and to approach Althorp for permission.
- Brampton Hill Track. Meeting with Mr Slack on 27<sup>th</sup> January attended by Cllr JS, Ian Costello, Linda Crane and Tom Paybody. For now, the track remains closed to pedestrians. Clerk to establish whether the farmer intends to use the human effluent fertilizer this summer so that council can provide notice to local residents.

- Traffic Calming. Council reviewed funding requests made for traffic calming measures. Council resolved to wait until after Unitary authority vesting day as recommended by Simon Bowers. Council noted that separate provision was made for the pedestrian crossing on the A5199 and this fund remains unspent.

### **2020/130 Environment (verges/paths/trees)**

Council accepted the quote from Maurice Fitch for works at Spencer Close, Total cost: £250.00 exc. VAT

Council resolved to add the pavement on Golf Lane (nr Grit bin) and the pavement from Walkers Lane to the Church to the program of siding out. Cllr SC will liaise with LGG. Cost of works will be incorporated with original quote, these works replace the items carried out by parishioners.

### **2020/131 Tree Planting**

Council considered a tree planting initiative. Council would be keen to approach woodland trust for trees and Cllr RGN can utilise contacts with the Rotary Club to get the trees planted. However, the council does not have an obvious location for planting as there is no space available in the pocket park or playing field. Council resolved to approach the community for suggested planting locations (Cllr JS to action using FB page).

Council noted that trees have been removed from 20 Cedar Hythe. No notification was provided by DDC planning for removal of trees within a conservation area although the council understand that DDC Officer M Venton is aware of the works. Council resolved to establish if these trees will be replaced and why no consultation took place. Clerk to contact Mr Venton.

### **2020/132 Playing Field & Pocket Park**

- Playing Field: "Eddie the Truck" installed w/b 15<sup>th</sup> Feb.
- Playing Field: Memorial bench at playing field installed w/b 15<sup>th</sup> Feb, Wooden bench installed w/b 15<sup>th</sup>.
- Playing Field: Cllr MM to obtain/install signs. Design agreed with Abbots sign and quote will be forthcoming.
- Playing Field: Cllr MM met with school representative. School has agreed to cut the trees back.
- Pocket Park: Litter in the park has increased recently (three bags collected by Cllr SC w/b 11th Jan). Awaiting confirmation of waste collection costs from DDC for an additional bin.
- Council resolved to purchase seed for area on Harlestone Road, adjacent to Spencer Close, to re-seed the area where trees have been removed. Cllr MM & Cllr RGN to decide on a planting scheme, incorporating wildflowers or bulbs if possible.

### **2020/133 PCSO**

- HGV Amenity Weight Limit enforcement. PM has confirmed that he will allocate time to enforcement.
- Awaiting confirmation of Boughton CTB. Clerk has requested information from Boughton regarding the proportional costs of the PCSO. Since its inception in 2018 the Boughton CTB has increased from 719 to 899 in 2021/22; yet CCB contribution has changed very little. John Shephard has been asked to provide an explanation.

Council reviewed the Locally Identified Priorities. Council resolved to maintain the current list and add Cllr MM's suggestion to increase foot patrols.

Council considered the proposed PCSO shift pattern change. However, council judge that this is a matter for the police sergeant. There was some concern that the proposed shift pattern would result in fewer evening patrols during the summer months which have been useful to deter misuse of the playing field. Council resolved to examine the matter with the SPOC (Cllr RGt).

Cllr MM asked council to consider an additional Police Liaison for Chapel Brampton. It was noted that the council is asked to provide one point of contact and this role is filled by Cllr RGt. Cllr MM will provide advice specifically relating to Chapel Brampton.

**2020/134 Planning Applications**

The council reviewed the following applications:

Application No: DA/2020/1077

Description: Demolition of existing dwelling and garage. Construction of replacement dwelling with ancillary parking facilities, garage and gym.

Location: Rydal House, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Council object to this application on the grounds that is not in keeping with the Special planning Guidelines (5m boundary) The proposal fails to make reference to the trees on the plot and these should be saved if possible.

Application No: DA/2020/1138

Description: Construction of single storey rear extension.

Location: Boxmoor, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

Council raised no objections, and no comments will be submitted to DDC

Application No: DA/2021/0031

Description: Demolition of existing conservatory. Construction of orangery and link to existing swimming pool.

Location: Salar, Harlestone Road, Church Brampton, Northamptonshire, NN6 8AU

CLlr JS withdrew from the conversation. Council raised no objections, and no comments will be submitted to DDC.

Application No: DA/2021/0071

Description: Single storey rear extension.

Location: Dene House 16, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG

Council received notification 18<sup>th</sup> Feb, too late for inclusion in the Feb agenda. Clerk advised the council to review the plans to determine whether an additional planning meeting is required.

**Decision Notices Received & Pending**

DA/2020/0557 The Stables, Chapel Brampton - barn conversion. Full refusal.

DA/2020/0934 Dormy Three, two storey extension. Approved.

DA/2020/1089 Field House, two storey side extension. Decision pending.

**2020/135 Bank Reconciliation & YTD Budget vs Expenditure review**

Council reviewed and accepted the bank reconciliation and the budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
<b>2019/20 Opening balance:</b>	<b>£44,811</b>	
YTD Income	£41,279	
YTD expenditure (Inc. VAT & Unauthorised payments)		£55,856
Online Balance as at 11th February		
Current Account (Unity 20415701)		£3,507
Reserve Account (Unity 20415714)		£27,462
Balance b/f		£30,970
<b>YTD Closing balance (less pending expenditure)</b>		<b>£30,234</b>
2020/21 Unclaimed VAT YTD	£1,803	
<u>Receipts</u>		nil

**2020/136 Accounts for Payment & Receipts**

The council approved the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	February	28.2.21	£***
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Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.  
Tel.: 01604 820635 email: [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

Litter Wardens	J Hawkins	February	28.2.21	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	February	28.2.21	£55.00
Office Expenses	Sarah Stock (Zoom Subscription)	INV64429894	22.1.21	£14.39
Contingency	Cllr RGreen (Dobbies, thermometer)	n/a	29.12.20	£14.99
Street Lighting	E-on (Supply)	H1754A8C8C	2.7.19	£204.42
Playing Field	David Ogilvie Engineering	186144	11.2.21	£4,844.40
Pocket Park	Cllr SCrane (compost)	n/a	20.1.21	£5.94

## 2020/137 Consultations & Meetings

### Correspondence:

No action relating to correspondence on the agenda.

### Next Meeting March 18<sup>th</sup>, 2021

Meeting dates for 2021: April 15<sup>th</sup>; May 20<sup>th</sup>; June 17<sup>th</sup>; July 15<sup>th</sup>

Meeting Closed 20.10