

Church with Chapel Brampton Parish Council

Minutes of the Ordinary Parish Council Meeting held on:
Thursday 12th September 2019 commencing at 7.30PM at Brampton Primary School

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: Cllr Steve Walsh – apologies received and approved
Cllr Richard Gent – apologies received and approved

Attendees: Cllr Jill Slinn (Chairman) Cllr Robin Green
Cllr Mick Macmain Cllr William Shearer
Cllr David Shawyer Cllr Stephen Crane

19/106 Declarations of Interest: None

19/107 Meeting adjourned for comments/questions from parishioners

Derek Bland (Newsletter Editor)

- Informed council that information on the website requires updating (AVM minutes are missing and links to planning meeting documents on 6th April & 25th May need establishing). Clerk will update the website.
- Noted that signs in relation to the works at the A5199/Pitsford Road junction are obscured by overhanging trees. Cllr JS confirmed that highways are addressing this issue.

Steve Marshall

- Sewage sludge spread on fields adjacent to Great Close, Chapel Brampton have led to a severe reduction in air quality. The noxious smell of ammonia in air resulted in nausea, headaches & stinging to eyes. Mr Marshall's stated that his neighbours believed that the smell triggered asthma attacks and sickness. The smell persisted for two weeks and has not entirely dissipated even now. DDC Environmental Health were informed and made a site visit and have spoken with the tenant farmer and subsequently confirmed the regulations/guidelines are being adhered to regarding the use of this material. Mr Marshall believed that farmers had not taken into consideration wind direction and the proximity to residential areas. Although the material is intended for the fields, it also covered footpaths and one resident was advised to wash their dog's paws after it encountered the material.

The council has received complaints from other residents and agree that the effect on local air quality is unacceptable. The clerk was instructed to contact Althorp's estate manager to express concern about the effects of this organic material urge the estate to make amendment to agreements which allow the use of sewage sludge. Cllr WS will provide draft email to be sent. Communication to be copied to DDC EH.

- Reported disappointment that the Halfway Thorn to Brampton Hill Farm 'footpath' has been dug up. Cllr JS stated that Mr Marshall's comments echo those of other residents who regularly used this permitted footpath. The council recognise that this is not a right of way, therefore access is at the discretion of the farmer. However, some residents have been using this path for several decades. Council is sympathetic but concluded that it has no grounds to make a complaint. The clerk will respond to resident's complaints accordingly.

James Osborn (via Email dated 6th Sept)

- Highways/KIER are seeking Mr Osborn's permission to remove overhanging branches from a tree in his garden which obscure new signage relating to the works at the A5199/Pitsford Road junction. Mr Osborn states that the design and placement of the sign is inappropriate and is unwilling to remove the branches. The tree is within the boundary of the conservation area. Mr Osborn is in dialogue with Ian Boyes (Highways) who have confirmed that the sign will be put on a bracket to improve visibility. The council believed this to be a good solution.

It was noted that trees/shrubbery overhanging Mr Osborn's boundary wall are low hanging and restrict pedestrian access. Cllr JS will liaise with Mr Osborn.

Tanya Speakman (via Email dated 11th Sept)

- Request made for additional 'actual speed' Vehicle Activated Sign. The council discussed the merits of permanent signs versus the mobile signs. The council concluded that periodically relocating the signs means the signs are more effective. The council agreed that purchasing an additional mobile sign would be beneficial – the cost could be met from reserve funds. The clerk was instructed to obtain costs for one new mobile sign (with and without data collection facility, cost for additional battery pack & for solar panel attachment). The council will review costs at the October meeting.

Marion Peel (via Email dated 11th Sept)

- Request made for update regarding proposal to install lay-bys in Church Lane. Following advice from highways, concluded that this scheme was cost prohibitive (see minute ref 19/83&97). Clerk instructed to update Mrs Peel.
- Regarding the tree opposite Croft House, Church Lane, Mrs Peel requested information from the tree specialist. Maurice Fitch is yet to provide his report. The Clerk will issue instruction to MF to prioritise works to this tree and invoice the council accordingly.

19/108 The minutes from the meeting held on 18th July 2019 having been circulated prior to the meeting were approved by council and signed by the chairman.

Outstanding Issues/Updates

- Classic Car Show (minute ref 19/082): emails sent (24/6) to the school requesting insurance details and risk assessment. Once obtained, permission from Althorp will be sought. Awaiting response.
- Caravan nr Nene Valley Way (minute ref 19/084): Response from Adam Kite received 4th September. The council reviewed the response. No further action.
- Unity Banking (minute ref 19/088) Transfer to online banking is being progressed. Information for five councillors has been processed. Forms were signed and a cheque for £500 raised (CHQ 2080) to open the account.
- VE day celebrations (minute ref 19/100): Advert placed in local newsletter. No applications received. No further action.
- Audit (minute ref 19/104): Intermediate review has taken place. Clerk was asked to supply detailed explanations regarding increases to general spending and to salary payments. The report should be with the council late September. The council will review the report in October.

19/109 Playing field and Pocket park

- Playing field equipment upgrade (Cllrs RGt & RGn) (minute ref 19/096): Cllr RGn confirmed that The Hope Centre will provide a quote by the end of September. Council will review this in October
- Pocket Park: (Cllr WS) The new lease has been drawn up and will be signed in due course. A cheque was raised to cover the legal costs. Once Hewitsons receive the cheque the lease will be signed.

The council is concerned about the security of the pocket park. Cllr SC challenged a group of men who were fishing for eels. The PCSO has been informed that there is a problem. Cllr SC has photograph of their vehicle which will be provided to the PCSO.

19/110 Highways/Zebra Crossing:

- A5199/Pitsford Road Junction improvements (minute ref 19/097): works completed. Following the completion of works highways are due to begin the installation of the Zebra Crossing. The council understand that highways needed time to monitor the impact of the new junction layout before they would consider the feasibility of installing a Zebra Crossing on the A5199. The council will review this in November.
- Email from Anglian Water (Nick Daubney): Notification regards works Anglian Water will be carrying out in the New Year at the junction of Brampton Lane and Welford Road, No further action.
- Gigaclear – The council note that Gigaclear is near the end of the installation process and seek assurance that Gigaclear will make good the work. A schedule of works is required. Cllrs MM & JS will produce a snagging list. Clerk instructed to contact Gigaclear and confirm that work throughout C&C Brampton is complete.

19/111 Community Speed Watch

- The Community Speed Watch training was on 7th September. Following the resignation of Liz Hunt, Bramptons' CSW coordinator Cllr JS will take on the role. Camera operator must be trained – Cllr SC is trained and will assist. The Clerk will liaise with Harlestone CSW coordinator to arrange the handover of the camera.
- The council noted an increased number of overweight vehicles on the Harlestone Road driving through the village. The council considered it appropriate to request a visit from the fixed mobile camera on the Welford Road. Cllr RGn will contact the PCSO to arrange.

19/112 Environment (verges/paths/trees)

- Tree Inspection (minute ref 19/099): Maurice Fitch instructed to complete tree inspection and to engage Bruce Hatton for specialist works. Awaiting report.
- Tree at Spencer Close (minute ref 19/101): Having investigated the clerk reported that neither Highways nor BPHA were prepared to take responsibility for this tree. Cllr MM is confident that this is BPHA's tree and will liaise with Enya Dowes (BPHA) to follow up this and other works.

- Tree at 19 Great Close (minute ref 19/084): DB confirmed that the Rowan tree was planted by the Spencer Club and is owned by the Parish Council. Clerk to instructed MF to prune the tree. It is damaging overhead wires.
- Brian Rice Farms: Branch on Harlestone Road (minute ref 19/084); Access to playing field hedge (minute ref 19/096) – William Rice has confirmed that the branch will be removed later this month. He is happy for the PC's contractor to have pedestrian access to the field to complete the works. No vehicles may be taken into the field after 1st October. Clerk instructed to contact Guy Robins to be regarding permission and issue an order to proceed with works.
- Email from Dist Cllr Alan Chantler: Young Farmers Clubs in Northamptonshire are interested in planting trees in publicly available open spaces. The council is interested in taking advantage of this scheme. Cllr SC will contact DCllr AC direct.
- Cllr RGn reported that the council will receive crocus bulbs from Rotary club. Cllr RGn will arrange planting.
- Complaint from residents in Great Close, Chapel Brampton regarding the smell and poor air quality. See above during public discussion time.
- Cllr SC reported overgrown hedges along the Pitsford Road and Welford Road, both force pedestrians onto the road. Clerk will report to Fix-my-Street and to Althorp accordingly.

19/113 Litter Warden:

Following the resignation of Matthew Davey, the council has received an expression of interest from Noah Finney. The council will offer Noah the job and Cllr Slinn will liaise with Mrs Finney. Noah will receive £13.75 per month starting 1st November 2019.

19/114 Neighbourhood Watch/PCSO (Cllr RGt)

Nothing reported.

19/115 Village Design Statement

Following advice from Margaret Howe to review and amend the VDS the council will advertise for volunteers to join a working party. The working party will be convened to review and update the 2011 VDS. Advert will appear in the October newsletter. Clerk instructed to place advert.

19/101 Applications for Consideration:

The council reviewed plans for:

Application No: DA/2019/0730

Description: Variation of Conditions 2 & 3 of planning permission DA/2019/0730 (Single storey side extension) to vary material.

Location: Thornlie, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

These are very minor changes and the council will make no comment.

Application No: DA/2019/0736
Description: Removal of tree within a conservation area
Location: 14, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG

Cllr SC reported that this tree is in poor condition and should be removed on condition that a replacement is planted.

Cllr MM reported that DDC had not received comments relating to Application DA/2019/0358 10 Little Close. The case officer advised Cllr MM that she had chased for the comments. The clerk confirmed that comments were sent by email, direct to the case officer on 19th Sept. The Clerk was instructed to contact the case officer to confirm if she had received the comments, and if so, why they were ignored.

19/115 Consultations/Policy Reviews

The council is invited to respond to the following consultations:

- Consultation: West Northamptonshire Strategic Plan will cover the period 2019-2041; Cllr WS has reviewed the document. CCB PC will submit comments to push in favour for the northern orbital road. Cllr WS will make the submission.
- Survey: Northamptonshire Health and Care Partnership Survey. The council will not submit a response.
- Email from Simon Bovey DDC: summary of key messages on ethical standards and operations of Codes of Conduct from June 2018. No further action.

19/116 Bank Reconciliation & YTD Budget vs Expenditure review

A/c Lloyds 00414219	£47,019.70	
A/c Lloyds 00089768	£14,665.06	
2018/19 Accrual	(£4,749.34)	
2019/20 Opening balance:	£56,935.42	
YTD Income	£15,271.90	
YTD expenditure (inc. VAT & Uncleared cheques)		£15,187.31
Uncleared cheques		(£6,627.76)
Bank Statements as at end July (August statement not yet received)		
Current Account		£14,356.17
Reserve Account		£49,291.60
YTD Closing balance		£63,647.77

Notes

£2,264.17 reclaimed and received against VAT paid during 2018/19
Streetlighting expenditure includes insurance claim received of £844.

A budget review was circulated with the agenda and accepted by council.

19/117 Accounts for Payment

Clerk's Salary	Sarah Stock	September	30.6.19	£	xxx
Clerk's Salary	Sarah Stock (O/T for June/July)	OT	31.8.19	£	xxx
Clerk's Salary	HMRC	September	30.6.19	£	xxx
Litter Wardens	S Hawkins	September	30.6.19	£	27.50
Litter Wardens	D J Flemington	September	30.6.19	£	27.50
Litter Wardens	Z A Finney	September	30.6.19	£	13.75
Streetlight exps.	E-on (Cedar Hythe repair)	92517	17.7.19	£	1,222.80
Grass/verge cutting	P. W. Warden	6864	30.7.19	£	710.20
Grass/verge cutting	P.W. Warden	6870	30.8.19	£	710.40
Pocket Park	(Cllr) Stephen Crane	Wicks-07/06/19	7.6.19	£	24.00
Office Expenses	(Cllr) Jill Slinn (Office 365)	n/a	28.5.19	£	59.99
Playing Field	Althorp Estate	11167	6.4.19	£	960.00
Litter Wardens	(Cllr) Mick Macmain (litter bags)	n/a	17.8.19	£	11.84
Pocket Park	Hewitsons LLP	SLD/30337-446		£	900.00
				£	5,310.99

The council approved the above accounts for payment – all payments are shown inclusive of VAT
A cheque was raised for £500 (chq 2080) payable to Church with Chapel Brampton to open the new Unity Bank account.

Correspondence:

- DDC Planning Decision Notice – DA/2019/0446 Lexington House, Harlestone Road: permission granted
- DDC Planning Decision Notice – DA/2019/0358 10 Little Close, Chapel Brampton: permission granted
- DDC Planning Decision Notice – DA/2019/0438 15 Great Close, Chapel Brampton: permission granted
- Email from John Hunt: Bus contract for route 60/59; the existing contracts will terminate 9th September and newly appointed contractor will take up service from then.
- Comments received from Maureen Halliday (Pitsford PC Clerk) to Cllr WS regarding the extent of their extended conservation area. Pitsford have received a complaint alleging that the area allocated was not included in
- the consultation documents. Cllrs could not recall and only examined the areas with direct relevance to CCB. Cllr WS will respond.

Next Meeting 17th October 2019