

Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 24 April 2019 at the Brampton Primary School at 6.30pm.

Record of Attendance and Apologies

Attendees

Mrs J Slinn (Chair)
Mr. R Green (Vice Chairman)
Mr M Macmain
Mr W Shearer
Mr D Shawyer
Mr S Walsh
Mr R Gent
Mr S Crane

Parishioners – 1

Apologies for absence: None

19/043 *Declaration of Interest:* None

19/044 *Meeting adjourned for comments/questions from parishioners:* None

19/045 *Minutes of the meeting held on 21 March & the planning meeting held on 6 April 2019*

The Minutes of the meeting 21 March and the planning meeting held on 6 April were agreed to be a true record on proposition by Councillor Macmain, seconded by Councillor Green and all Councillors in agreement and were signed by the Chairman.

19/046 *Matters Arising and Outstanding Issues:*

Councillor Slinn advised:

- a) There has been no reply from DDC regarding unregistered bridle paths in the village. Councillor Shearer advised that there was a Definitive Right of Way Map with the Clerks records and it was agreed to review this map at the next meeting.
- b) DDC had now confirmed that a new Parish Councillor can be adopted to fill the vacant post.
- c) No timetable had yet been received from Maurice Fitch regarding agreed tree works in the Pocket Park.
- d) Gigaclear have agreed to reinstate all areas which need reinstatement in Church Brampton by the end of April and in Chapel Brampton when all installation work has been completed.

19/047 *Playing field and Pocket park*

Playing Field – Councillor Macmain had emailed the monthly report. There is an outstanding matter of the Hawthorn which needs trimming and this will be discussed at the next meeting.

Councillor Slinn advised that Althorp were requesting a staged rent review to £2,250 pa. and asked Councillor Shearer to negotiate the matter.

Pocket Park: - see matters arising. Councillor Shearer had checked the 21 year lease and advised that this expired on 29 September 2019. It was agreed that Councillor Shearer would approach Althorp Estate and seek terms for a new 21 year lease but with break clauses every 5 years.

Crane, via email, submitted a proposal and quote for works on pocket park trees at a cost of £468.00 (including VAT) and Councillors agreed for these works to proceed. Clerk to inform contractor

Trees –Maurice Fitch has been asked to undertake an annual inspection and report on the village trees

19/048 Highways

- a) **Mobile VAS sign** – Councillor Slinn confirmed that the sign was working well but that there were difficulties in downloading the data.
- b) **Pitsford Road Junction/ Zebra Crossing** – Ian Boyes has advised that NCC’s Engineering department have eventually prepared a plan of possible improvements to the junction and has requested a meeting to discuss the works before the works are costed. A copy of the proposals will be requested in advance of the meeting. NCC are not yet prepared to entertain the idea of a pedestrian crossing, despite DDC confirming that they have allocated funds in this financial year. July Shepherd will be kept briefed of all matters.

19/049 Verges / Footpaths / Village Matters

- a) **Neighbourhood Watch/village PCSO** – A full report is expected at the Annual Parish Meeting
- b) **Right of Way between Golf Lane and Sandy Lane** – Councillor Crane was concerned that the hedging planted next to the right of way will lead to problems in the future. Councillor Gent advised that assurances had been given by the owner that this would be kept trimmed.
- c) **Damaged lamp post in Cedar Hythe** – The Chair agreed to contact the driver and seek a refund for the repair costs.
- d) **Gigaclear** –Councillors Macmain and Crane advised that the surfacing works in Northampton Road and Pitsford Road was already breaking up and potholes were starting to appear.

19/050 Administration

- a) **Clerk resignation** – Following the Clerk’s resignation on 16th April 2019 all papers have been passed to the Chair and emails forwarded to the Chair pending the appointment of a new Clerk. . It was agreed to pay the Clerk for the full month of April to cover time regarding the ongoing transfer of correspondence etc. and transfer the payment in lieu of pension.
- b) **New Clerk’s appointment** - The post has been advertised but no applications have been received to date. The Chair indicated that payment for additional hours may need to be considered when a new clerk is in post and the workload assessed. Councillor Gent confirmed that he was happy to continue to load the minutes (when approved) etc onto the website.

19/051 Bank Reconciliation & Budget for month of March 2019

Bank Reconciliation and Budget were agreed as true record

Bank Reconciliation March 2019	
Current Account	£14,665.06
Deposit Account	£47019.70
Cheques not Presented	£4,749.34
Payment on bank statement from 17/18	+£123.75
Balance	£61,808.01

9/052 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – April 2019	-	-	-	
Clerk's expenses – April 2019	332.21}	-		
Clerk's termination bonus	1,200.00}	-	1,532.21	2021
Chapel Brampton Litter Picker – April 19	27.50	-	27.50	2022
Church Brampton Litter Picker – April 19	27.50	-	27.50	2023
Bridleway Litter Picker – April 19	13.75	-	13.75	2024
Bridleway Litter Picker – April 19	13.75	-	13.75	2025
B Osborne – payroll	63.00	-	63.00	
MGT Designs – annual hosting charge	250.00	50.00	300.00	2026
P W Warden – grass cutting contract	296.00	59.20	355.20	2027
8 th Earl Spencer family Settlement– rent increase	6.11	-	6.11	2028
Datacenta email account charge	50.00	10.00	60.00	2029
EON – street light maintenance	180.10	36.02	216.12	2030
EON- street light charges	184.41	9.22	193.63	2031
EON – urgent attendance Cedar Hythe	60.00	12.00	72.00	2032

In addition Cheque No. 1992 18/19 for £4,248.64 is to be cancelled and reissued (cheque 2033)having been lost in transit.

19/053 Money Received

Interest – March 2019 - £1.80

19/054 Applications for Consideration:

- **DA/2019/0266 – proposed single storey side extension at Thornlie, Golf Lane, Church Brampton**

Councillors considered this application and OBJECTED on the grounds that it was contrary to the guidelines in the Church Brampton Special Guidelines regarding proximity to the boundary of a neighbouring property, and loss of amenity to the adjacent property from the first floor balcony.

- **DA/2019/0264 – Detached carport at Oaklands, Harlestone Road, Chapel Brampton**

Councillors considered this application and OBJECTED on the grounds that it was in front of the building line, and would cause root disturbance being under the canopy of the large Oak tree.

19/055 Planning Applications - Comments:

DA/2019/0083 Consent to carry out work – works to tree subject to TPO DA 450 at Sedgbrook Cottage, 4 Pitsford Road, Chapel Brampton – Councillors had no comments and noted that this was outside the Parish.

19/056 Correspondence: None

To be circulated – None

Next Meeting 16th May 2019