

CHURCH WITH CHAPEL BRAMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 19th May 2016 in Bramptons Primary School at 7.30pm

Record of Attendance and Apologies

Attendees

Mr. D Bland

Mr. R Green

Mr. B May

Mr W Shearer

Mr. I Costello

Mr. M Macmain

Mr. P Stansfield

Mrs J Slinn

In attendance: Rosie Warne – Clerk

Parishioners – 0

16/015 Elections of Chairman and Vice Chairman

Signing of Declarations of Acceptance

Chairman – Councillor Slinn was elected as Chairman on a proposition by Councillor Shearer, seconded by Councillor Green and with all Councillors in agreement. Councillor Slinn signed her Declaration of Acceptance

Vice Chairman – Councillor Stansfield was elected as Vice Chairman on a proposition by Councillor Bland, seconded by Councillor Slinn and with all Councillors in agreement. Councillor Stansfield signed his Declaration of Acceptance.

16/016 Declaration of Interest

There were no Declarations of Interest

16/017 Consideration of applicants for the vacant Councillor Position and Co-option of same

Application received from Richard Gent and Councillors agreed to the Co-option of Richard Gent on a proposition by Councillor Green, seconded by Councillor Shearer and with all Councillors in agreement.

16/018 Election of Parish Council Representative

See attached appendix document

16/019 Meeting adjourned for comments/questions from parishioners

No members of the public present.

16/020 Minutes of the meeting held on 21st April 2016

The minutes of the meeting 21st April 2016 were agreed to be a true record of the meeting and were signed by the Chairman.

16/021 Matters Arising

Up to date Matters Arising document attached with the minutes.

16/022 Playing field and Pocket park

Playing Field -Councillor Bland passed the monthly risk assessment for April to the Clerk.

Councillor Bland reported that the litter bin had not been emptied, this was reported to DDC and litter bin has now been emptied.

Pocket Park – including repair/replacement of fencing – Councillor Stansfield reported that the fence needs to be repaired or replaced and it was agreed that he could look for quotes to replace the fencing. It was reported that the “Danger Deep Water” signs are missing and it was authorised that the Clerk could proceed to order three replacement signs within a budget of £250.00. There is also a water blockage problem which Councillor Stansfield has tried to clear – Councillor Bland to provide Clerk with the contact number to ask if Anglian Water can undertake this work as previously offered.

Car Park extension – funding – Councillor Bland advised that should know the outcome of the grant application by the end of June 2016.

16/023 Highways

Speedwatch – Councillor Slinn advised that the speed camera is now in the village and can be used up to the end of June. It was also reported that the speed safety team have been in the village

Gutters and gullies on A5199 and within the confines of the village – Response has been received and Councillor Bland reported on this. Gullies on the A5199 are the responsibility of DDC and Councillor Bland has drafted a letter to DDC about the road sweeping. Sandy Lane drainage problem will be investigated by Highways once the backlog of work has been cleared.

Traffic Count – Councillor Stansfield is in the process of producing a report based on the data received - this will be circulated to Councillors for further discussion at the June meeting

Missing Bus Stop signs – Information received from Highways and following discussion it was agreed that the signs are to be replaced and that they feel that no consultation is needed as these are to replace existing signs. It was agreed that one of the flags could be fixed to the bus shelter rather than to a post.

School signs – Request was made at the Annual Meeting of the Parish for flashing signs near the school. Discussions took place and it was agreed to review this after the traffic calming scheme has been installed. In the meantime Clerk to make some enquiries as to costings.

No HGV’s on Pitsford Road – This was discussed and Clerk to make enquires as to how to start the process to have a weight restriction on the bridge.

Overweight vehicles on Harlestone Road – There continues to be a problem with overweight vehicles ignoring the signs and it was agreed to discuss this with Sam Dodds when he attends a Parish Council meeting

20MPH on Back Lane – Clerk advised that Steve Barber has acknowledged the request to have a temporary Vehicle Activated Sign installed on Back Lane and Parish Council have been added to the list. The data from this would be used to establish the extent of the problem and to enable the Parish Council to make an informed decision.

Footpath on Pitsford Road – Footpath from Parish boundary to Brampton Holt has been reported to Highways via Streetdoctor.

Noticeboards (visibility) – Following discussions it was agreed that Councillor Slinn would look for quotes for either the replacement or refurbishment of the noticeboards.

16/024 Verges / Footpaths / Village Matters

Police Monthly report – report has been emailed to Councillors

Possible invite of local police to attend future meetings – Councillors agreed that it would be beneficial for Sam Dobbs to attend a meeting and Clerk to email a list of dates.

Traffic Calming- Councillor Shearer has sent an email to Ian Boyes for an update and awaiting response and is assuming that work will commence during the school summer holidays.

Neighbourhood Watch – Signs have now been erected and email updates are being sent out regularly

June 18th event on Playing Field – Councillor Costello provided an update on this event. It had been decided by the Spencer Arms, who were managing the evening event to move the location from the playing field to the Spencer Arms. The Parish Council, who has supported the use of the playing field, were disappointed but understanding of their decision. The school still plan to go ahead with their fete and fundraiser in the day and Clerk asked to advise the Fire Brigade and the Police of this event and also to write to the school to clarify some points. The Parish Council also asked the Clerk to advise that there is a skittles table and Tug of War rope available should the school wish to make use of them.

Road repairs – There are road repairs being undertaken at the top of Church Lane with no identification or permit number of what works are being undertaken – Clerk to contact Highways for clarification

Church Lane – water in the middle of the road – Clerk to advise Highways

Sandy Lane – has been marked up for potholes but only one side has been done – Clerk to contact Highways

Golf Lane – Parish Council were advised that residents have received a letter from the Golf Club asking for a donation of £250.00 towards the resurfacing of Golf House Lane.

16/025 Administration

- a. **To approve the Accounts for the year ended 31st March 2016** The Accounts for the Year Ended 31st March 2016 were approved by Councillors and Councillor Slinn signed the relevant documents.
- b. **Section 1 Annual Governance statement 2015/2016** – was approved by Councillors and signed by the Chair Councillor Slinn
- c. **Section 2 Annual Account Statements 2015/2016** – was approved by Councillors and signed by the Chair Councillor Slinn
- d. **Internal Audit – arrangement of** – Clerk advised that Internal Audit will take place on 9th June 2016
- e. **Annual review of Standing Orders, Financial Regulations and Fixed Assets** – Councillor reviewed and agreed these documents for the forthcoming year.
- f. **Minutes of the Annual Parish Meeting for comments** – some minor amendments to be made and then minutes to be reissued to Councillors
- g. **Transfer of monies to Reserves Account** – Councillor Bland provided Councillors with the figures and these were agreed by the Parish Council.
- h. **Website update** – Councillors had a brief look at the draft website and Councillor Slinn to provide details of the link for Councillors to review and to make comments.
- i. **Updating of Facebook** – Councillor Slinn agreed to undertake the updating of the Facebook page
- j. **BACS payments** – Clerk to discuss with the internal auditor the use of BACS payments, direct debits and standing orders.

16/026 Bank Reconciliation & Budget for month ending April 2016

Distributed before the meeting, the budget was agreed as an accurate record of expenditure

Bank Reconciliation April 2016	
Current Account	£2584.85
Deposit Account	£47906.73
Cheques not presented	-£2086.22
Balance	£48405.36

16/027 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – May 16	-	-	-	1741
PAYE – May 16	-	-	-	1742
Litter Picker May 16	27.50	-	27.50	1743
Litter Picker April and May 16	55.00		55.00	1744
AON UK – Insurance renewal (3 year deal agreed)	683.66		683.66	1745
P W Warden – grass cutting	592.00	118.40	710.40	1747
Tracsis – Traffic Count	775.00	155.00	930.00	1748

16/028 Money Received in April 2016

Interest – April £1.76

Precept - £12000.00

16/029 Applications for Consideration

Councillor Bland advised that he had written to Keith Thursfield (DDC Development Control Manager) about not being consulted on applications within Pitsford Parish which have an impact on Church with Chapel Brampton. Response has been received and assurance given that the Parish Council will be consulted on all planning applications where there is a potential for impact on the villages.

DA/2016/0437 – work to tree subject to TPO Order DA 46 at junction of Cedar Hythe and Welford Road, Chapel Brampton

Councillors considered the plans and application and agreed there were no objections

DA/2016/0366 – Two storey extension to rear elevation, alterations to existing building at Cowshed Cottage, Pitsford Road, Chapel Brampton, Northamptonshire, NN6 8B

Councillors considered the plans and application and agreed there were no objections

DA/2016/0396 - Demolition of existing single storey rear extension and construction of a rear to Boughton Mill Farm, Welford Road, Chapel Brampton Northamptonshire, NN6 8AB

Councillors considered the plans and application and agreed there were no objections

DA/2016/0402 - Replacement BBQ enclosure and new timber shelters/huts with seating and decking, Brampton Halt, Pitsford Road, Chapel Brampton, Northamptonshire, NN6 8BA

Councillors considered the plans and the application and object to this application for the following reasons: - Additional noise for residents of Cedar Hythe and inadequate parking – the proposed works would exasperate problems which already exist

16/030 Planning Applications – Comments

Confirmation of Tree Preservation Order DA/478/2015 – group of trees located towards the southern end of the garden of Ophir House, Sandy Lane, Church Brampton

Confirmation of Tree Preservation Order DA/481/2015 – group of trees located on the south western boundary of the garden of the Thatched House, Sandy Lane, Church Brampton

16/031 Correspondence

To be circulated:-

- Clerk and Councils Direct

Meeting closed at 9.50PM

Next Meeting 16th June 2016