

CHURCH WITH CHAPEL BRAMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 16th June 2016 in Bramptons Primary School at 7.30pm

Record of Attendance and Apologies

Attendees

Mr. D Bland

Mr. R Green

Mr. P Stansfield

Mr. R Gent

Mr. M Macmain (arrived at 8.30PM)

Mrs J Slinn

Apologies for Absence - Apology received and accepted from Councillors I Costello, B May and W Shearer

Councillor Macmain attended the meeting at 8.30PM – reason for late arrival was his attendance at a funeral

In attendance: Rosie Warne – Clerk

Parishioners – 0

Prior to the commencement of the meeting Councillor Slinn welcomed Richard Gent onto the Parish Council

16/034 Declaration of Interest

There were no Declarations of Interest

16/035 Meeting adjourned for comments/questions from parishioners

No members of the public present.

16/036 Minutes of the meeting held on 19th May 2016 and Minutes of the Planning Meeting held on 4th June 2016

Following minor amendments the minutes of the meeting 19th May 2016 were agreed to be a true record of the meeting and were signed by the Chairman.

The minutes of the planning meeting 4th June 2016 were agreed to be a true record of the meeting and were signed by the Chairman

16/037 Matters Arising

Up to date Matters Arising document attached with the minutes.

16/038 Playing field and Pocket park

Playing Field -Councillor Bland passed the monthly risk assessment for May to the Clerk. Councillor Bland reported that there has been an issue with litter and field being used for a BBQ – Councillor Bland is now locking the gates at night. Litter bin has not been emptied and Councillor Bland is in correspondence with DDC

Pocket Park – including repair/replacement of fencing – Following discussions it was agreed that Councillor Stansfield could proceed with the replacement of the fencing at a maximum cost of £250.00 which will include fencing at £116.22 plus installation costs

Car Park extension – funding – Councillor Bland advised that the application with Mick George has not been successful. Councillor Bland will explore funding possibilities with the Landfill Tax and DDC

16/039 Highways

Speedwatch – Councillor Slinn reported that all is going well and that the Speedwatch team are undertaking monitoring every fortnight until the end of June 2016

Gutters and gullies on A5199 and within the confines of the village – Discussed during Matters Arising and some works have been undertaken.

Traffic Count – Councillor Stansfield reported that the 1st draft report has been sent to Councillors and once the final report is completed this will be sent to Councillors

Weight Restriction/Overweight Vehicles on Harlestone Road – It has been noted that there have been 9 overweight vehicles on the Harlestone Road in the last 2 days. Councillor Slinn has spoken to Sam Dobbs and this will be discussed further at the July meeting. In the meantime Councillor Slinn will continue to monitor the number of overweight vehicles using the Harlestone Road

16/040 Verges / Footpaths / Village Matters

Police Monthly report – Report is emailed to Councillors on receipt. Sam Dobbs will be attending the July meeting.

Traffic Calming- It is anticipated that work will commence during the school summer holidays.

Neighbourhood Watch – Church Brampton have been suffering from a spate of burglaries during this past week and Councillor Gent provided an overview. Should there be any experience of cold calling in the village please report to the Police as they are attending and moving people on. Councillor Gent is looking at shed alarms at a reasonable cost and will circulate this information.

June 18th event on Playing Field – Fete will now not be held on the playing field and will take place on the school grounds

Mobile library service review and timetable – Councillor Bland to publish this information in the Newsletter

Defibrillators for the villages – Councillor Gent feels that having defibrillators within in the village would be beneficial and would like to look into this further. Councillors are in support of this and Clerk will email information she has from other Parish Councils to Councillor Gent. Councillors will discuss this item further at the July meeting.

Removal of dead branches on Tulip tree in Cedar Hythe – Councillor Bland advised that Maurice Fitch will look at the dead branches and advise accordingly

Possible pedestrian crossing sign approaching the bend at the end of Back Lane, Chapel

Brampton – There has been a request from a resident for a “Pedestrians Crossing” sign before the bend on Back Lane. Clerk to contact Highways to see if a sign is available

16/041 Administration

- a. **Website update** – Website is progressing well and Councillor Slinn will meet with MGT next week and receive training on how to login and upload content. Clerk to contact NCALC to see if there is a Social Media Policy for Parish Councils. Web hosting costs discussed and it was agreed that this will need to be reviewed in 2017 – noted that this year’s web hosting cost has been funded by the grant received.
- b. **Updating of Facebook** – Councillor Slinn is now the Administrator
- c. **BACS payments** – The New Financial Regulation Policy emailed to Councillors has information regarding this and will be discussed at the July meeting when the Financial Regulations for the Parish Council will be discussed in detail
- d. **Report on the Internal Audit of the Accounts for the Year Ended 31st March 2016** – Report has been sent to the Chair with comments from Clerk. Clerk to email this report to all Councillors for further discussion at the July meeting
- e. **NCALC recommended Clerk salary increase of 1% from April 2016** – Councillors discussed and agreed the recommended 1% pay increase with effect from April 2016

16/042 Bank Reconciliation & Budget for month ending May 2016

Distributed before the meeting. The Bank Reconciliation was agreed as an accurate record.

The budget was discussed and amendment agreed for Traffic Count Expenditure to be shown as paid from reserves. Following this amendment the budget was agreed as an accurate record of expenditure

Bank Reconciliation May 2016	
Current Account	£3331.59
Deposit Account	£44908.32
Cheques not presented	-£2002.71
Balance	£46237.20

16/043 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – June 16	-	-	-	1749
PAYE – June 16	-	-	-	1750
Litter Picker July 16	27.50	-	27.50	1751
Litter Picker July 16	55.00		55.00	1752
Althorp Estates – balance of rent charges	27.40	-	27.40	1753
MGT Design – website design	825.00	165.00	990.00	1754
MGT Designs – annual hosting charge	250.00	50.00	300.00	1755
PW Warden – grass cutting contract	426.00	85.20	511.20	1756
B Osborne – PAYE services	60.00	-	60.00	1757

16/044 Money Received in April 2016

Interest – May £1.59

16/045 Applications for Consideration

DA/2016/0441 - Consideration of an application for two storey side extension at Pineacre, Harlestone Road, Church Brampton – Councillors considered the plans and the application and agreed there were no objections or comments to be made

16/046 Planning Applications – Comments

DA/2016/0331 – Refusal – conversion of existing agricultural building to dwelling with self-contained annex at Sedgebrook Lodge Farm, Pitsford Road, Chapel Brampton

DA/2016/0211 – Granted – Construction of timber building with 4 bay stables and hay barn with metallic attachment incorporating a tack room (retrospective) and construction of timber tractor and equipment shed (prospective) at The Granary, Pitsford Road, Chapel Brampton

TPO.DA/481 – Confirmation of Tree Preservation Order – 7 trees located on the south western boundary of the rear garden of the Thatched House, Sandy Lane, Church Brampton

16/047 Correspondence

To be circulated:-

- NCALC update

Meeting closed at 9.40PM

Next Meeting 21st July 2016