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Minutes of the Ordinary Parish Council Meeting held on:
 Thursday 18th March 2021 commencing at 7.00PM. Meeting conducted using Zoom video conferencing.

Minutes taken by Sarah Stock, Clerk to the Parish Council

Record of attendance and apologies

Apologies: None received

Attendees:	Cllr Jill Slinn (Chairman)	Cllr William Shearer
	Cllr Mick Macmain	Cllr Robin Green
	Cllr Jason Stather-Lodge	Cllr Stephen Crane
	Cllr Richard Gent	

2020/138 Councillor Vacancy

Council has received notice that Cllr Dave Shawyer is resigning from the council due to ill health. The council has two vacancies which have been advertised on the Facebook page.

2020/139 Declarations of Interest. None made.

2020/140 Meeting adjourned for members of the public to address the council on matters related to this agenda. None in attendance.

2020/141 Council approved minutes from the meeting held 18th February 2021 (circulated separately).

Outstanding Issues/Updates

- Brampton Valley Caravans: DDC Planning Enforcement has been notified. DDC Planning Enforcement are aware and DCllr Sarah Peck will update us as and when.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowner's rather aggressive Alsatian dogs are allowed to roam loose. Council resolved to press NNC to resolve the dispute and put signage up. Cc DCllr Sarah Peck.
- Tree Planting Project: Council requested suggestions for tree planting locations on Facebook. Paige Peck, owner of the Boughton Mill Farm & Stables has contacted the council with a suggested location. Cllr SC to make contact and arrange a site visit. Council to send a request to Althorp to request additional trees on land between Church & Chapel Brampton villages.
- Village Traffic calming measures: Council has been advised to wait until WNC Authority is vested before applying for funding. To action after April 1st.

2020/142 New Bin

Council approved costs for the installation of a new bin near the Pocket Park, Pitsford Road. Installation cost £241.16 + VAT plus annual collection charge of £291.20

2020/143 Chapel Brampton Chapel/Meeting Room

Cllr RGn has established that the Chapel has a working electrical connection. The Chapel has been out of use for about 20 years and could be resurrected as a chapel/meeting room. Some decoration and remedial works would be required. It will need clearing.

Council resolved to renovate the Chapel. Cllr MM will make assessments and present the council with costs.

2020/144 Chapel Brampton Defibrillator

Donations have been received totalling £300. Costs are likely to be in the region of £1500. Council resolved to continue fundraising. The defibrillator could be positioned at the Chapel.

2020/145 Gigaclear cabling

Gigaclear cabling is buried too shallow and could be easily damaged by householders. At some locations the cabling is only 25mm deep. Gigaclear committed to laying cabling between 450mm (stat minimum) and 600mm deep. Council resolved to request Gigaclear indemnify residents and contractors against accidental damage of the cable.

2020/146 Environment (verges/paths/trees)

Cllr SC is meeting with LGG on 19th March prior to LGG starting the pavement siding out.

1 Cedar Hythe. Tree has become overgrown and is damaging the pavement. Clerk will report this to Fix-my-Street.

2020/147 Playing Field & Pocket Park

- Playing Field: Clerk to order the sign for delivery to Cllr JSL.
- Reports have been received of drug use/dealing taking place at the playing field. Cllr RGt will report this to the PCSO and residents are reminded to report suspicious activity to the police using the 101.
- Cllr SC has met with Mr J Cutler regarding the establishment of wildflower in the pocket park. Council believes there is a detailed management/planting plan for the PP which council will try to locate.
- Phil Stansfield has offered attachments for the strimmer.

2020/148 PCSO

- Updates on HGV Amenity Weight Limit enforcement.
- Crime figures for the Parish Councils of Spratton, Boughton, Harlestone Upper and Lower, Harlestone Manor, Church and Chapel Brampton and Pitsford circulated.
- Cold callers reported to Paul, Paul located the callers and issued tickets for breach of COVID regulations and moved them on.
- Council noted that speed enforcement van positioned at Railway Cottages might be better positioned on the A5199 to tackle speeding through Chapel Brampton. Clerk asked to contact the police with a view to reviewing the speed enforcement locations.

2020/149 Annual Parish Meeting

Council is asked to decide on a date and format for the Annual Parish Meeting.

Council resolved to hold the Annual Parish Meeting on May 20th prior to the Annual Council Meeting. Meeting to start at 6.30pm; APM to begin at 7.30pm. Meeting will be conducted using Zoom video conferencing unless clear advice allowing group meetings is received from Government.

2020/150 Planning Applications

Councillors have received copies of a letter circulating the Sandy Lane/Golf Lane area regarding a proposal for development at Breeze, Golf Lane. The letter calls into question the relevance of the Special Design Guide relating to Golf Lane. A previous application from the residents at Breeze was refused and no new/amended application has been received by the council. The

council confirmed that the Special Design Guide remains valid. The Special Design Guide and Conservation Area Management Report are available on the website.

The council reviewed the following applications:

Application No: DA/2021/0071

Description: Single storey rear extension.

Location: Dene House 16, Cedar Hythe, Chapel Brampton, Northamptonshire, NN6 8BG

(deadline for comments 11th March, Case Officer T Cantwell) Council have reviewed this application by email and no observations were submitted.

Application No: 21/00005/WASFUL Boughton Quarry

PROPOSED DEVELOPMENT: New building for waste processing

LOCATION: Boughton Quarry, Brampton Lane, Boughton, Northamptonshire, NN6 8AA

(deadline for comments 1st April, NCC Case Officer Helen Marsden). No observations.

Decision Notices Received & Pending

DA/2020/1089 Field House, two storey side extension. Approved.

DA/2020/1077 Rydal House, Golf Lane. Full refusal.

DA/2020/1138 Boxmoor, Golf Lane, Construction of single storey rear extension. Decision pending.

DA/2021/0031 Salar, Harlestone Road. Orangery and link to existing swimming pool. Decision pending

2020/151 Bank Reconciliation & YTD Budget vs Expenditure review

Council reviewed and accepted the bank reconciliation and the budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
2019/20 Opening balance:	£44,811	
YTD Income	£41,279	(*£5200 DDC grant due)
YTD expenditure (Inc. VAT & Unauthorised payments)		£62,820
Online Balance as at 12th March		
Current Account (Unity 20415701)		£2,771
Reserve Account (Unity 20415714)		£22,612
Balance b/f		£25,383
YTD Closing balance (less pending expenditure)		£23,270
2020/21 Unclaimed VAT YTD	£2,746	

Receipts

nil

Grant claim submitted, DDC have confirmed that payment will be made before YE

£3,395 received on 15th March. £1,850 still outstanding

2020/152 Accounts for Payment

The council to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	February	28.3.21	£420.00
Litter Wardens	J Hawkins	February	28.3.21	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	February	28.3.21	£55.00
Office Expenses	Sarah Stock (Zoom)	INV70080977	22.2.21	£14.39
Office Expenses	Sarah Stock (Home Wking Allw)	n/a	28.3.21	£504.00
Spencer Close	PW Warden Environmental	6934	23.2.21	£156.00
Tree Works	Maurice Fitch	10571	22.2.21	£300.00
Playing Field	David Ogilvie Engineering	186209	3.3.21	£46.80
Contingency	BWS Electrical	445	25.2.21	£290.00

Office Expenses	MGT Design	122758	1.3.21	£300.00
Reserves	A&A Landscapes	9341	16.3.21	£1,092.00

Council resolved to maintain the Zoom contract until July.

2020/153 Financial Risk Assessment

Council reviewed and adopted the financial risk assessment for the financial Year Ending March 2021.

Document can be viewed on the parish website on the Finance & Policies page:

<http://www.churchwithchapelbrampton-pc.gov.uk/web/wp-content/uploads/2016/05/Brampton-Financial-Risk-Assessment.pdf>

2020/154 Consultations & Meetings

Correspondence:

- Email Gwen Rhys, Community Engagement Manager South West Northamptonshire, Office for National Statistics (12th March). Telephone helpline for complete the National Census is 0800 141 2021. Paper copies of the form can be requested on 0800 876 6276

Meeting Closed 20:25

Next Meeting: April 15th, 2021

Meeting dates for 2021; May 20th; June 17th; July 15th