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Minutes of the Parish Council meeting held on: Thursday 21st September 2023 commencing at 7.30PM.
Held at the Brampton Primary School.

Minutes taken by Clerk, Sarah Stock.

Apologies accepted: Cllr Jill Slinn

Attending: Cllrs Robin Green, Stephen Crane, Mick Macmain, William Shearer, Richard Gent, Margaret Green, Mark Vernon.

2023/47 Co-opt new member to the Council.

Mrs Jenny O'Dwyer sent her apologies and withdrew her application.

2023/48 Declarations of Interest. No declarations of interest on matters relating to this agenda.

2023/49 Public Session. No MOP attending.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Chapel Meeting Room power supply: E-on will install meter. Date tbc.
- Golf Lane Oak. Andrew Leighton (WNC) confirmed WNC will commence work after the summer.
- Althorp (email from Stuart Coleman, 10/5) confirming action will be taken to clear Ash tree, clear ROW CE6, and cut back hedges at Ten Cottages to boundary line, Church Brampton. Mtg with Sam Williams (Althorp) in July agreed actions. ROW now cleared. SW (Sep-23) confirmed all items will be actioned this Autumn.
- Harlestone Road SID Pole. New location agreed with WNC Highways. Highways will action, date tbc. Council noted the pole on Sandy Lane is also in the wrong place, to accord with the licence agreement and plan it should be on the other side of the road. Clerk to notify WNC.
- Notice received that Esland have withdrawn their application to convert Aysgarth (Holdenby Rd) to a children's home.

2023/50 Minutes. Council approved the minutes of the ordinary meeting held on 20th July.

2023/51 Bank reconciliation and YTD budget vs Expenditure review

Council accepted the bank reconciliation and the budget analysis provided with the agenda.

| | | |
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| 2023/24 Opening balance: | £32,385 | |
| YTD Income | £17,408 | |
| YTD expenditure (Inc. VAT & Unauthorised payments) | | £20,635 |
| Current Online Balance | | |
| Current Account (Unity 20415701) | | £4,643 |
| Reserve Account (Unity 20415714) | | £26,806 |
| Balance b/f | | £31,448 |

YTD Closing balance (less pending expenditure)

£28,865

Council noted that a draft budget will be presented in the October meeting for final approval in November.

2023/52 Accounts for Payment. Council approved invoices for payment.

| Payee | Invoice # | Invoice Date | Amount Due (Inc. VAT) | VAT |
|--------------------------------|--------------|--------------|-----------------------|---------|
| J Hawkins (SO) | August | 28.8.23 | £27.50 | |
| Z A Finney (Noah & Grace) (SO) | August | 28.8.23 | £55.00 | |
| Sarah Stock (SO) | August | 28.8.23 | £488.60 | |
| Yu Energy | 1213738 | 1.8.23 | £265.95 | £12.66 |
| Yu Energy | 1213739 | 1.8.23 | £33.40 | £1.59 |
| Elan City Ltd | 1270 | 3.8.23 | £2,807.99 | £468.00 |
| J Hawkins (SO) | September | 28.9.23 | £27.50 | |
| Z A Finney (Noah & Grace) (SO) | September | 28.9.23 | £55.00 | |
| Sarah Stock (SO) | September | 28.9.23 | £488.60 | |
| Barbara Osborne Payroll | 7471 | 30.9.23 | £69.00 | |
| Unity Trust Bank | Statement 32 | 30.9.23 | £18.00 | |
| PW Warden Environmental | 7090 | 30.8.23 | £816.00 | £136.00 |
| PW Warden Environmental | 7069 | 30.7.23 | £816.00 | £136.00 |
| Yu Energy | 1252400 | 1.9.23 | £32.44 | £1.54 |
| Yu Energy | 1252399 | 1.9.23 | £261.27 | £12.44 |

2023/53 Streetlighting

Councils are required under BS7671 for all streetlights to be electrically tested every 6 years. Council resolved to carry out electrical testing and provide test certificates at cost of £27 (excluding VAT) per light. Total cost £1,260 plus cost of any minor repairs. Clerk to schedule work now, and if necessary, allocate funds from reserve to be recouped in 2024/25 budget.

Council noted the E-on maintenance contract has increased from £520 to £908 pa. Most repair costs fall outside the contract agreement. Council resolved to end the E-on maintenance contact and allocate funds to reserves.

Subject to written agreement with the neighbouring property, Council resolved to grant permission for resident at 18 Great Close to move a lamp post accommodating a dropped curb. The post would move approximately 2 – 3 meters. All cost (including pavement restoration) would be met by the residents, and payment made in full before works are initiated.

2023/54 Playing Field & Pocket Park

Playing Field: Council accepted quote for felling dead Elms and Elm suckers. Grind the stumps. Chip the debris onto the ground and chip existing debris. £300.00

Cllr RGn will provide more crocuses for the PF.

Pocket Park: "No Swimming" sign missing. Cllr SC will advise if a new sign is required.

2023/55 Chapel Meeting Room

Council rejected the proposal from Jamie Thompson to replace the Chapel Meeting Room with a new structure.

Councillors noted that the building is too small to be useful other than for storage and has no plumbing. Fundraising efforts to date have not yielded significant sums (Cllr RGt has refunded all donations). Council noted the meeting room would benefit from minor repairs to improve the appearance and clear the vegetation around the building. Cllr RGN will obtain quote from JT for replacement doors.

2023/56 Community Governance review

Church with Chapel Brampton has registered an interest to incorporate Brampton Plains, Brampton Holt, and Brampton Valley Way into the parish boundary. WNC will initiate consultation to residents impacted by the proposed change.

Council noted there are no homes in the area, therefore the precept/budget would be unaffected. Council would gain consultation rights on planning matters in the area.

2023/57 Traffic Calming

Council discussed proposal from Cllr RGN to request funding from BB/WNC towards parish traffic calming strategy. Cllrs noted that too many signs could decrease their impact and may be aesthetically detrimental to the rural character of the village. Council resolved to ask for funds.

Council resolved to ask about the "20 is plenty" campaign in front of the school and into Back Lane.

Windhover Roundabout: Council noted that works are causing considerable congestion. Council is invited to attend a site meeting w/b 25th September – details TBC. An emergency number for Balfour Beatty is published adjacent to the lights should they fail.

2023/58 Environment (verges, path, trees, and village maintenance)

Spencer Close: BPHA have committed to removing the bench.

Council accepted the quote for removal of ornamental shrubbery, the collapsed bench and to re-seed at cost of £600.

Council resolved not to pay a licence on a green waste bin for community use.

Council resolved not to undertake additional maintenance in Spencer Close as requested by BPHA. Council to note agreement with BPHA stands which, except for the Harlestone Road hedge, excludes boundary hedges.

Wildflowers: Council resolved to seek quotes for establishing wildflower areas on some verges around the parish (scheme like Pitsford PC). Cllr SC & MM to provide detailed proposal and quote.

Cedar Hythe: Subject to a Fix-my-Street report asking WNC to remove hedges which encroach on the pavement, Council resolved to accept the quote from Maurice Fitch to fell dying Rowan outside 24 Cedar Hythe, grind out the roots, fell sallow on corner of 12 Cedar Hythe and grind out the roots, fell 3 large shrubs and grind out the roots. Remove all debris and make the planning application. £675.

Council resolved to ask MF to clear debris at Sandy Lane/Harlestone Road junction and add to list of works.

Council resolved to retain the current mowing schedule and contractor in to 2024.

2023/59 Planning matters

Council resolved response to planning applications.

| | | |
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| 2023/6621/FULL at Field House Sandy Lane Church Brampton NN6 8AX | Single storey side, two storey side extensions, first floor front dormer extension & first floor rear dormer. | 26-Sep |
|--|---|--------|

Council noted the property is subject to the SPG. No observations.

Date of next meetings: 19th October. 16th November. No December meeting.

Meeting closed: 21:15