



[www.churchwithchapelbrampton-pc.gov.uk](http://www.churchwithchapelbrampton-pc.gov.uk)

The Parish Councillors are summoned to an ordinary council meeting of the Parish Council on:

Thursday 29<sup>th</sup> September 2022 commencing at 7.30pm

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

22<sup>nd</sup> September 2022

Apologies received:

**2022/56          Declarations of Interest.**

Councillors are asked to make declarations of interest on matters relating to this agenda.

**2022/57          Public Session**

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Council welcome Mr Stuart Coleman, Althorp Estate Director. To be discussed:

- Repairs to the Chapel Meeting Room
- Harlestone Road Black Pines
- Plans for empty houses on Welford Road & Old Smithy, Chapel Brampton
- Tree at Golf Lane, possible rebalancing works
- Ash tree on A5155 (WNC notified council that this tree belongs to Althorp)

**Verbal Updates (no decisions will be made on items in this section of the agenda)**

- Traffic calming: Payment sent to WNC, install should be 6 weeks (mid-August)

**2022/58          Minutes**

Council to approve minutes of the ordinary meeting held July, and extra ordinary planning meetings on 15<sup>th</sup> August and 3<sup>rd</sup> September. Minutes are available at <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

**2022/59          Bank reconciliation and YTD budget vs Expenditure review**

Council is asked to review and accept the bank reconciliation and analysis provided with this agenda.

Current Account (Unity 20415701)	£3,467	
Reserve Account (Unity 20415714)	£25,177	
<b>2022/23 Opening balance:</b>	<b>£28,644</b>	
YTD Income	£17,589	
YTD expenditure (Inc. VAT & Unauthorised payments)		£21,282
Online Balance 7th September		
Current Account (Unity 20415701)		£6,078

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.  
Tel.: 01604 820635 email: [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

Reserve Account (Unity 20415714)	£21,067
Balance b/f	£27,145
<b>YTD Closing balance (less pending expenditure)</b>	<b>£24,951</b>

2022/23 Unclaimed VAT YTD £1,838

### 2022/60 Accounts for Payment

Council is asked to approve the accounts for payment – all payments are inclusive of VAT

Sarah Stock	September	28.9.22	£441.00
J Hawkins	September	28.9.22	£27.50
Z A Finney (Noah & Grace)	September	28.9.22	£55.00
Cllr M Macmain	Jewson 214912	27.7.22	£13.81
PW Warden Environmental	7027	30.7.22	£324.00
PW Warden Environmental	7021	30.6.22	£492.00
PW Warden Environmental	7031	30.6.22	£324.00
PKF Littlejohn LLP	SB20220159	27.7.22	£240.00
Althorp Estate	16479	29.9.22	£209.44
B Osborne	7132	30.9.22	£67.50
Sarah Stock (Norton)	n/a	30.4.22	£47.00
Eon Energy Solutions	114006	13.9.22	£155.81
Unity Trust Bank	Statement 24	30.9.22	£18.00

### 2022/61 Notice of conclusion of Audit

Council asked to note that PKF Littlejohn LLP have reported that there are no matters arising from the audit inspection. Accordingly, notice has been placed on the village notice boards and on the website.

Council has received notice providing the option to opt out of the SAAA central external auditor appointment arrangements. Council would need to appoint its own external auditor if opting out of the NCALC organised scheme. Opting out would be against NCALC advice and advice of the Clerk.

### 2022/62 Playing Field & Pocket Park

Council have been asked to consider adding a zip line to the play area (Creative Play 21m zip line with ramp, fully installed £7,696.00)

### 2022/63 Environment (verges, path, trees, and village maintenance)

Fix-my-Street: Outstanding reports

Overhanging/obstruction on footpath CE6 (nr Halfway Thorn)

3689512 (20/7/2022) Harlestone Rd – Church Lane footpath

### 2022/64 PCSO

Following a consultation of village residents, council is asked to review the comments and assess its commitment to supporting the PCSO scheme at an annual cost of £6,720. Cost is based on 6 parishes making a contribution proportional to the council tax base, Brampton currently pays 16% (2022/23 cost £6,720). 13 responses were received prior to the publication of the agenda and circulated to councillors.

Council is asked to review the monthly report sent by PCSO Paul Miller and to note feedback from the SPOC meeting held on 1<sup>st</sup> September.

#### **2022/65 Planning matters**

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may also be included.

WND/2022/0682 4, Spencer Close, Chapel Brampton, Northamptonshire, NN6 8HE	Conversion of loft to bedroom including insertion of rooflights.	Rob Burton, 28/9/2022
---	---	--------------------------

#### **Correspondence**

- West Northamptonshire Consultation: New Ward Boundaries. West Northamptonshire Council is currently undergoing an electoral review, that is run by the Local Government Boundary Commission for England (LGBCE). They are developing a new pattern of wards for West Northamptonshire Council. Consultation closes on 7th November 2022.  
Visit the West Northamptonshire Consultation Hub for information and how to have your say.

**Date of next meetings:** October 13<sup>th</sup> (to avoid half term), November 17<sup>th</sup>. No December meeting.

**BRAMPTON**

	2022/23 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£6,550	£3,179	£3,371
Litter Wardens	£1,000	£613	£387
Insurance	£650	£680	(£30)
Audit, Legal & NCALC	£900	£866	£34
Office expenses * inc Room Hire & training	£500	£504	(£4)
Streetlight maintenance & supply	£1,500	£718	£782
Grass/verge cutting *	£4,400	£2,380	£2,020
Tree surgery	£1,300	£0	£1,300
Playing Field (Inc. rental)	£1,500	£1,040	£460
Pocket Park (Inc. rental)	£800	£475	£325
Donations *	£250	£0	£250
Election Costs	£300	£0	£300
PCSO	£4,200	£3,360	£840
Traffic Survey	£1,350	£1,450	(£100)
VAS	£2,500	£998	£1,502
Contingency	£1,300	£857	£443
<b>Total precepted budget &amp; expenditure</b>	<b>£29,000</b>	<b>£17,121</b>	<b>£11,879</b>
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£0	£0	£0
PCSO	£2,800	£0	£2,800
Tree Works	£0	£0	£0
Chapel Brampton Defib	£1,760	£1,257	£503
Playing field gate	£0	£1,261	(£1,261)
<b>Total allocated reserves</b>	<b>£4,560</b>	<b>£2,518</b>	<b>£2,042</b>
Unallocated reserves (Inc. YTD receipts)	£22,708	£0	£22,708
<b>Total allocated &amp; unallocated reserves</b>	<b>£27,268</b>	<b>£2,518</b>	<b>£24,750</b>