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The Parish Councillors are summoned to the Council Meeting of the Parish Council on:

Thursday 16<sup>th</sup> November 2023 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

9<sup>th</sup> November 2023

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Apologies received:

**2023/72      Declarations of Interest.**

Councillors to make declarations of interest on matters relating to this agenda.

**2023/73      Public Session**

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Chapel Meeting Room power supply: E-on will supply meter. Date TBC.
- Harlestone Road & Sandy Lane SID Pole. New location agreed with WNC Highways. Date TBC.
- Dog Waste Bin (Harlestone Rd). Bin has been replaced and clerk will invoice Mr Paybody.
- Cedar Hythe Trees. WNC has granted permission for works to go-ahead.
- Tree works: Maurice Fitch has program of works to be completed end November/beginning December including Spencer Close shrub, Cedar Hythe trees, Back Lane ivy removed from lamp post, Debris removed from Sandy Lane junction, remove tree near playing field gate.
- Lamp post relocation, Great Close. Residents at number 18 have requested to proceed with the relocation. Clerk has requested detailed plan and will write to the next-door neighbour for their approval.

**2023/74      Minutes**

Council to approve the minutes of the ordinary meeting held on 19<sup>th</sup> October. Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

**2023/75      Bank reconciliation and YTD budget vs Expenditure review**

Council to review and accept the bank reconciliation and the budget analysis provided with this agenda.

<b>2023/24 Opening balance:</b>	<b>£32,385</b>	
YTD Income	£34,666	
YTD expenditure (Inc. VAT & Unauthorised payments)		£24,197
Online Balance		
Current Account (Unity 20415701)		£7,691
Reserve Account (Unity 20415714)		£36,513
Balance b/f		£44,204

YTD Closing balance (less pending expenditure)	£42,854
2023/24 Unclaimed VAT YTD	£2,439

Council to reallocate £2000 from unspent PCSO budget to cover grass cutting - £500, and electricity £1,500.

#### 2023/76 Accounts for Payment

Council to approve the accounts for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
Yu Energy	1354509	3.11.23	£305.38	£14.54
Yu Energy	1354510	3.11.23	£37.29	£1.78
J Hawkins (SO)	November	28.10.23	£27.50	
Z A Finney (Noah & Grace) (SO)	November	28.10.23	£55.00	
Sarah Stock (SO)	November	28.10.23	£488.60	
PW Warden Environmental	7105	6.11.23	£408.00	£68.00
Sarah Stock	Toner & Tape	8.11.23	£28.04	

#### 2023/77 Clerk's Salary – Local Government Services Pay Agreement 2023-24

Agreement with NJC has been reached on rates of pay applicable from 1 April 2023. Clerk's pay currently Spinal Column Point (SCP) 17 @ £13.95 per hour. Proposed increase at SCP 18 @ £15.21 per hour backdated to 1 April 2023. Back pay TBC by Barbara Osbourn.

#### 2023/78 Remembrance Day Poppies

Proposal from Cllr MM to allocate £100 for the purchase of large lamp post poppies to be displayed around the village next November.

#### 2023/79 Playing Field & Pocket Park

Playing Field:

Pocket Park:

#### 2023/80 Northwest Sandy Lane Relief Road

Council to note communication from Ian Jackson, Balfour Beatty.

There are no firm dates for the road closures and there are further delays due to the weather. It's likely the closures will be later than the previously published dates. Due to the level difference between the new and existing carriageway at Brampton Roundabout BB won't be able to remove the temporary traffic lights over Christmas. The site is closed between 22nd December and 3rd January and there will be additional traffic management maintenance visits over this period.

#### 2023/81 Pitsford Road Junction

Council is asked to partner with Pitsford Parish Council who intend to seek a review of the speed limit along the Pitsford road from 50mph to 40mph. The intention is to improve pedestrian safety as requests to widen the footpath have been ignored.

NB Council already agreed to seek grant for Vehicle Activated Device to increase awareness at the junction.

**2023/82 Environment (verges, path, trees, and village maintenance)**

Wildflowers: Quote received from R&G Maintenance to establish wildflower areas on the verges on the A5199. Total cost £518 (exc. VAT). Council to review and accept. Maps & details circulated to councillors 9 November.

Althorp Hedges etc: Council to receive update from Cllrs WS & RGn regarding outstanding works A5199 Ash tree, hedges at Ten Cottages, Harlestone Road and Ten Cottages Welford Rd.

Battery Strimmer: Proposal from Cllr MM to purchase a battery strimmer for use in the playing field to clear nettles etc. Approximate cost: £150.00

Pavements: Council to agree to send request to Highways for pavement clearing throughout the village.

**2023/83 Planning matters**

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may be included.

Council to receive response from Stephanie Gilbrate or Shaun Robson, WNC Planning Directors. Church with Chapel Brampton Council consider that the neighbours' and council should have been consulted before the application was determined as the changes are materially significant. The council would appreciate a response from you before the date for applying for Judicial Review expires on 17th November.

**Date of next meetings:** See you in 2024: January 18<sup>th</sup> (Clerk's birthday!). No February meeting. March 21<sup>st</sup>.

<b>BRAMPTON</b>	2023/24 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerks Salary	£6,600	£4,495	£2,105
Litter Wardens	£1,000	£660	£340
Insurance	£700	£728	(£28)
Audit, Legal & NCALC	£900	£874	£26
Office Expenses	£500	£415	£85
Street Lighting	£2,250	£2,937	(£687)
Grass Cutting	£3,500	£3,810	(£310)
Village Maintenance	£1,500	£599	£901
Playing Field	£2,000	£1,110	£890
Pocket Park	£500	£206	£294
Chapel Meeting Room	£1,000	£180	£820
Coronation Related Expenditure	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£6,000	£0	£6,000
Traffic Calming/VAS	£750	£2,340	(£1,590)
Contingency	£1,000	£0	£1,000
Total precepted budget & expenditure	<b>£29,000</b>	<b>£18,353</b>	<b>£10,647</b>
<u>Allocated Reserves</u>			
Chapel Brampton Defib	£500	£0	£500
Traffic Calming/VAS	£750	£0	£750
Replacement Street Light (Back Lane)	£2,190	£2,190	£0
2022/23 Street Light Costs	£1,215	£1,215	£0
Allocated Reserves	£4,655	£3,405	£1,250
Unallocated Reserves	£27,730	£0	£27,730
Total allocated & unallocated reserves	<b>£32,385</b>	<b>£3,405</b>	<b>£28,980</b>