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The Parish Councillors are summoned to the Council Meeting of the Parish Council on:

Thursday 19th October 2023 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

12th October 2023

Apologies received:

2023/60 Declarations of Interest.

Councillors to make declarations of interest on matters relating to this agenda.

2023/61 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Chapel Meeting Room power supply: E-on will supply meter. Date TBC.
- Golf Lane Oak. Andrew Leighton (WNC) confirmed WNC will commence work after the summer.
- Harlestone Road & Sandy Lane SID Pole. New location agreed with WNC Highways.
- Streetlighting. Quote received to upgrade bulbs to lower wattage LED lights with timed dimmers - total cost £19,118.71. Given this is cost prohibitive, no further action.
- Church entrance pavement. Council asked to confirm who is responsible for repairs at this location.

2023/62 Minutes

Council to approve the minutes of the ordinary meeting held on 21st September. Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2023/63 Bank reconciliation and YTD budget vs Expenditure review

Council to review and accept the bank reconciliation and the budget analysis provided with this agenda.

2023/24 Opening balance:	£32,385	
YTD Income	£34,666	
YTD expenditure (Inc. VAT & Unauthorised payments)		£22,847
Online Balance		
Current Account (Unity 20415701)		£4,603
Reserve Account (Unity 20415714)		£41,513
Balance b/f		£46,116
YTD Closing balance (less pending expenditure)		£44,204
2023/24 Unclaimed VAT YTD	£2,354	

Income:

WNC	Precept	29.9.23	£14,500.00
Unity Trust Bank	Interest	30.9.23	£207.36
Road Safety Grant	Grant	11.10.23	£2,550.00

2023/64 Accounts for Payment

Council to approve the accounts for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
Yu Energy	1317418	2.10.23	£266.57	£12.69
Yu Energy	1317419	2.10.23	£33.00	£1.57
J Hawkins (SO)	October	28.10.23	£27.50	
Z A Finney (Noah & Grace) (SO)	October	28.10.23	£55.00	
Sarah Stock (SO)	October	28.10.23	£x	
E-On Energy Solutions	120188	18.9.23	£273.00	£45.50
PKF Littlejohn LLP	SB20232413	25.9.23	£252.00	£42.00
PW Warden Environmental	7099	29.9.23	£816.00	£136.00

2023/65 2023/24 Notice of conclusion of audit

Council to note receipt of PKF report, the external auditors report. There are no matters arising. Notice of the conclusion of audit, external audit report and signed AGAR has been published on the website.

2023/66 2024/2025 Budget

Council to agree budget for 2024/25. See final page of agenda for proposed budget. Council to review proposed budget, increasing expenditure from precepted funds by 7%, from £29,000 to £31,000.

Council should anticipate a closing balance of around £35,000.

2023/67 Playing Field & Pocket Park

Playing Field:

Council to note Rice Farms have flailed the Western Boundary hedge to the playing field. This is not their boundary.

Pocket Park:

2023/68 Northwest Sandy Lane Relief Road

Cllrs MM & RGn to update the council following their site meeting with Balfour Beatty.

Council to note Balfour Beatty has supplied a community newsletter and additional information which can be distributed to the community.

Road closure dates and diversions are as follows (Cllrs MM & RGn to confirm):

A5199 to Kingsthorpe – it's unclear from the map if Boughton Lane is closed or the A5199 (near Boughton Lane) will be closed 22 Nov 23 to 29 Jan 24 (7 weeks).

Sandy Lane (A5199 to Church Brampton) will be closed 16 Jan 24 to 9 Feb 24 (4 weeks). Diversion through Chapel Brampton. Access to homes on Sandy Lane and the golf club will be maintained.

A5199 (from Sandy Lane junction) to Chapel Brampton will be closed 8 Feb 24 to 29 April 24 (11.5 weeks). Traffic diverted up Boughton Lane and onto Harborough Road.

Council to consider what temporary measures could be implemented to lessen the impact of the diverted traffic travelling through Chapel Brampton past the school and down Sandy Lane. Note all traffic, traffic including lorries, will be passing the school and through Back Lane.

2023/69 Environment (verges, path, trees, and village maintenance)

Wildflowers: Proposal from Cllr Macmain to establish wildflower areas on the verges on the entry to Church and Chapel Brampton (scheme like Pitsford PC).

Dog waste bin (Harlestone Road): Council to note that the bin was destroyed, and a replacement has been ordered. Cost of replacement & installation, £214 exc. VAT. MOP reported the bin was destroyed by agricultural equipment cutting the hedge. Mr Paybody has agreed to meet the cost of the replacement bin.

Hedges etc: Council to receive update from Cllrs WS & RGn regarding outstanding works A5199 Ash tree, hedges at Ten Cottages, Harlestone Road and Ten Cottages Welford Rd. Cllrs will report details of meeting (13th Oct) with Stuart Coleman (Althorp Estate Director).

2023/70 Northampton to Market Harborough Railway

Cllr MM to brief the council.

2023/71 Planning matters

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may be included.

Date of next meetings: 16th November. No December meeting.

BRAMPTON	2023/24 Budget (as Precept)	YTD Spend	Estimated YE Expenditure	Proposed 2024/25 Budget
<u>Allocated Precept</u>				
Clerks Salary	£6,550	£4,007	£6,468	£7,000
Litter Wardens	£1,000	£578	£990	£1,000
Insurance	£650	£728	£728	£750
Audit, Legal & NCALC	£900	£874	£874	£1,000
Office Expenses	£500	£387	£500	£500
Street Lighting	£1,500	£2,610	£5,221	£4,500
Street Light electrical testing			£1,550	£1,550
Grass Cutting	£4,400	£3,470	£4,400	£4,400
Wildflower verges				£1,000
Village Maintenance	£1,300	£599	£1,500	£1,500
Playing Field	£1,500	£1,110	£2,110	£2,000
Pocket Park	£800	£206	£400	£500
Chapel Meeting Room	£0	£180	£780	£1,000
Election Costs	£300	£0	£0	£300
PCSO	£4,200	£0	£0	£0
Traffic Calming/VAS	£3,850	£2,340	£0	£1,500
Street Light Repairs				£1,000
Contingency	£1,550	£0	£1,500	£1,500
Allocated Reserves			£3,405	
Totals	£29,000	£17,088	£30,425	£31,000
Anticipated YE balance			approx.	£36,625
<u>Allocated & Unallocated Reserves</u>				
Chapel Brampton Defib	£500		£0	£500
Unallocated Reserves				£36,125