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The Parish Councillors are summoned to the Annual Council Meeting of the Parish Council on:

Thursday 15<sup>th</sup> June 2023 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

9<sup>th</sup> June 2023

Apologies received: Cllr Margaret Green,

Note: Council has two casual vacancies arising as members leave the council. Anyone wishing to fill a vacancy should contact the clerk.

Councillors are obliged to submit a Register of Interests (ROI) to West Northamptonshire Council, the ROI is displayed on the WNC website. The site does not have a ROI for three CCB councillors, who are asked to complete the form and return it to the clerk. Clerk will supply forms at the meeting to Cllrs RGn, RGt and SC.

#### **2023/27 Declarations of Interest.**

Councillors are asked to make declarations of interest on matters relating to this agenda.

#### **2023/28 Public Session**

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Electricity charges. Resolved. Councillors have been advised by email of the issues surrounding the estimated annual consumption generated by National Grid. Yu energy have waived late payment charges and are not seeking backdated payment against the incorrect EAC.
- Chapel Meeting Room power supply: No progress, clerk to advise.
- Golf Lane Oak. Andrew Leighton (WNC) has confirmed by email that WNC will commence works to the tree after the summer.
- Neighbourhood Plan – WNC Officer Mags Howe has offered to attend a meeting for members of the community interested in progressing a NDP.
- Althorp (email from Stuart Coleman, 10/5) confirming action will be taken to clear Ash tree, clear ROW CE6, and trim hedges at Ten Cottages, Harlestone Road.
- Harlestone Road SID Pole. Clerk awaiting progress report from WNC

#### **2023/29 Minutes**

Council to approve the minutes of the ordinary meeting held on 18<sup>th</sup> May. Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

#### **2023/30 Bank reconciliation and YTD budget vs Expenditure review**

Council to review and accept the bank reconciliation and the budget analysis provided with this agenda.

Current Account (Unity 20415701)

£5,258

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.

Tel.: 01604 820635 email: [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

Reserve Account (Unity 20415714)	£27,127	
<b>2023/24 Opening balance:</b>	<b>£32,385</b>	
YTD Income	£17,229	
YTD expenditure (Inc. VAT & Unauthorised payments)		£12,022
Online Balance		
Current Account (Unity 20415701)		£10,097
Reserve Account (Unity 20415714)		£32,627
Balance b/f		£42,724
<b>YTD Closing balance (less pending expenditure)</b>		<b>£39,702</b>
2023/24 Unclaimed VAT YTD	£1,103	

Council to note that portion of the utility bills from Yu Energy relate to 2022/23 - £1,214.68. Propose to allocate this against reserves. However, it is likely that bills will be around £500 per month. As there will be no PCSO cost during 2023/24, council is asked to reallocate £3,750 to cover street lighting. This leaves £2,250 previously allocated to cover the PCSO.

Council could investigate measure to reduce the electricity bill such as "dimmed" lighting between midnight and 5am and lower wattage bulbs (bulb change would not be FOC).

### 2023/31 Accounts for Payment

Council to approve the accounts for payment – all payments are inclusive of VAT.

J Hawkins (SO)	June	28.6.23	£27.50	
Z A Finney (Noah & Grace) (SO)	June	28.6.23	£55.00	
Sarah Stock (SO)	June	28.6.23	£488.60	
Yu Energy	1142382	1.6.23	£2,071.48	£86.31
Yu Energy	1142381	1.6.23	£219.63	£9.15
Unity Trust Bank	Statement 30	30.6.23	£18.00	
Barbara Osborne Payroll	7308	31.3.23	£67.50	
Barbara Osborne Payroll	7382	30.6.23	£69.00	
Brixworth Country Park	PP Information	8.6.23	£4.80	

### 2023/32 PCSO – proposed new scheme.

Proposal from Northants Police as per the meeting on 25<sup>th</sup> May.

That, on the basis that the four\* other Councils agree to do so, the Council will enter a contract with the Police, Fire and Crime Commissioner for the provision of a dedicated PCSO on the terms proposed by the PFCC.

\*Council to note Harlestone will not join the scheme, leaving three other councils. CCB %share will be 17.5% (or £7,387.38 based on 23/24 figures, commencing April 2024).

Council to note that if the contract is to go ahead in its current form, that more rigour needs to be applied from both sides in the SPOC/Police relationship, specifically:

- Quarterly meetings administered by Tiffany, to include PCSO's line manager clearly identifying policy for the future quarter (enhanced visibility being a policy point)
- A co-ordinating SPOC to facilitate this.
- Agreeing performance indicators and reviewing against
- Improved recording of PCSO activity to demonstrate activity.
- Recording of the extent of useful intelligence obtained by the PCSO as an incidental but useful part of his activity.
- Consideration by the Police of flexibility on shift patterns

The objective being to satisfy SPOCs as to VFM given by the PCSO so that in turn the SPOC can so advise Councils and Councils pass on to parishioners that good VFM is given.

The police offer is:

- to provide a new PCSO as soon as can be achieved, realistically October.
- to waive any charge for the current year (2023/4), giving, if October can be achieved, a six-month free period.

An officer is standing by, very keen to join our group of parishes.

**2023/33          Playing Field & Pocket Park**

**2023/34          Environment (verges, path, trees, and village maintenance)**

Spencer Close: Council to decide action regarding the bench which is falling apart and overgrown front hedge.

**2023/35          Planning matters**

Council to consider and resolve response to planning applications. Applications received after the publication of this agenda may also be included.

No applications received.

DECISION NOTICES (received/pending since the date of the last meeting)

**Date of next meetings:** 20<sup>th</sup> July. No August meeting. 21<sup>st</sup> September. 19<sup>th</sup> October. 16<sup>th</sup> November. No December meeting.

<b>BRAMPTON</b>	2022/23 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerks Salary	£6,600	£2,052	£4,548
Litter Wardens	£1,000	£248	£753
Insurance	£700	£728	(£28)
Audit, Legal & NCALC	£900	£664	£236
Office Expenses	£500	£300	£200
Street Lighting	£2,250	£2,253	(£3)
Grass Cutting	£3,500	£680	£2,820
Village Maintenance	£1,500	£599	£901
Playing Field	£2,000	£1,000	£1,000
Pocket Park	£500	£206	£294
Chapel Meeting Room	£1,000	£0	£1,000
Coronation Related Expenditure	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£6,000	£0	£6,000
Traffic Calming/VAS	£750	£0	£750
Contingency	£1,000	£0	£1,000
<b>Total precepted budget &amp; expenditure</b>	<b>£29,000</b>	<b>£8,729</b>	<b>£20,271</b>
<u>2023/24 Allocated reserves</u>			
Chapel Brampton Defib	£500	£0	£500
Traffic Calming/VAS	£750	£0	£750
Replacement Street Light (Back Lane)	£2,190	£2,190	£0
Allocated Reserves	£3,440	£2,190	£1,250
Unspecified Reserves	£28,945	£0	£28,945
<b>Total allocated &amp; unallocated reserves</b>	<b>£32,385</b>	<b>£2,190</b>	<b>£30,195</b>