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The Parish Councillors are summoned to an extra ordinary council meeting of the Parish Council on:
Thursday 21st April 2022 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

15th April 2022

Apologies received:

2022/1 Declarations of Interest.

Councillors are asked to make declarations of interest on matters relating to this agenda.

2022/2 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Playing Field: Play ship wheel. Item ordered not yet installed.
- Harlestone Road, Black Pines. Request sent to Althorp regarding replanting trees lost to the storm. Matter has been referred to Althorp's conservation officer.
- Jubilee Trees: Licences applied for, awaiting response.
- Traffic calming: Confirmation accepting the quotes for poles for the VAS signs has been sent to WNC
- Tree at Golf Lane: Michael Venton has confirmed he will inspect before any works are carried out and will report to council.

2022/3 Minutes

Council is asked to approve the minutes of the ordinary meeting held on 17th March. Minutes of past meetings are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2022/4 Bank reconciliation and YTD budget vs Expenditure review

Council is asked to review and accept the bank reconciliation and the budget analysis provided with this agenda.

Current Account (Unity 20415701)	£3,467	
Reserve Account (Unity 20415714)	£25,177	
2022/23 Opening balance:	£28,644	
YTD Income	£0	
YTD expenditure (Inc. VAT & Unauthorised payments)		£2,207

Online Balance 10th March

Current Account (Unity 20415701)	£3,467
Reserve Account (Unity 20415714)	£25,177
Balance b/f	£28,644
YTD Closing balance (less pending expenditure)	£26,438

VAT 126 Reclaim submitted 13th April for period 1st April 2021 to 31st March 2022, £2699.32.

2022/5 Accounts for Payment

Council is asked to approve the accounts for payment – all payments are inclusive of VAT

Sarah Stock	April	28.4.22	£xxx
Sarah Stock	2021/22 HWA	28.4.22	£xxx
J Hawkins	April	28.4.22	£27.50
Z A Finney (Noah & Grace)	April	28.4.22	£55.00
YU Energy	762027	1.4.22	£45.28
YU Energy	762028	1.4.22	£20.54
Althorp Estate	15836	6.4.22	£960.00
Barbara Osbourne	6973	31.3.22	£67.50
Data Centa	INV_31170	30.3.22	£60.00

2022/6 Facebook Policy

Council is asked to review FB policy and consider allowing businesses to advertise on the site. There is no model policy available from NCALC. A quick review of other villages (East Haddon, Brington, Harlestone and Pitsford) the FB page/group is not run by the parish council. Duston/Brixworth PC do have a page set up, not a group, with no adverts.

2022/7 Traffic Calming

Council is waiting to receive an update from Highways, this should be available for the May or June agenda.

Council asked to accept responses received from Neil Holland & Graham Carr following a request to consider a cycle route along Sandy Lane. The responses state that no funding is available and that the engineering work required is not possible along this stretch of road.

2022/8 Playing Field & Pocket Park

Council is asked to review and approve schedule of work provided by Cllr MM and allocate funds to complete this work.

3 or 4 bags of Granno to Dust to fill the potholes in the car park.

Western boundary: Clean out vine/climber, remove the dead Leylandii. Ask Peter Warden to cut the area between the grass and western boundary hedge frequently to stop the nettles from growing then next year spread grass seed and wildflower seeds

Remove the Elder bush from around the Oak tree

Southern boundary: Buy about 20 short canes to replace the ones that have gone missing, remove the brambles and spray with weed killer, trim between the new hedge and prune around waste bin by the entrance gate

2022/9 Jubilee Commemorative Merchandise

Council is asked to consider providing an item to commemorate the Queen Platinum Jubilee and to allocate funds accordingly.

2022/10 PCSO

CLlr MM was provided with Council Tax Base figures and formular.

2022/11 Defibrillator (Chapel Brampton)

Council is asked to review quotes (more to be presented at meeting)

London Hearts: Defib (1 - Beneheart Mindray C1A Defib & External heated unlocked) & cabinet (inc. P&P)
£1,211

2022/12 Environment (verges, path, trees, and village maintenance)

Council is asked to consider promoting a village litter pick. CLlr SC to brief council.

2022/13 Annual Parish Meeting

Annual Parish Meeting will take place on Monday 25th April at 7.30pm in the school. Council may want to consider holding an informal consultation to establish what parishioners want on the Face Book page before the policy is formally reviewed in May.

2022/14 Planning matters

Applications Received: Council to consider and resolve response to each planning application. Applications received after the publication of this agenda may also be included.

No applications received.

DECISION NOTICES (received/pending since the date of the last meeting)

WND/2021/0428, Land at Brampton Lane, Chapel Brampton. Approved

WND/2022/0028 The Old Bakehouse 14, Welford Road, Chapel Brampton. Pending

Communication

- Email 19th March: Grant request from Northampton Lamport Railway Group. Reply sent explaining that the Open Spaces Act 1906 s14 provides Power of County Councils as to public walks or pleasure grounds not Parish Councils.

Date of next meetings: Annual Parish Meeting – 25th April. Annual Council Meeting 19th May. Next ordinary meeting 16th June. 21st July (clerk on holiday – suggest moving meeting to Tuesday 19th July), September 15th, October 13th (to avoid half term), November 17th.

BRAMPTON	2022/23 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£6,550	£974	£5,576
Litter Wardens	£1,000	£83	£918
Insurance	£650	£0	£650

Audit, Legal & NCALC	£900	£0	£900
Office expenses * inc Room Hire & training	£500	£118	£383
Streetlight maintenance & supply	£1,500	£59	£1,441
Grass/verge cutting *	£4,400	£0	£4,400
Tree surgery	£1,300	£0	£1,300
Playing Field (Inc. rental)	£1,500	£800	£700
Pocket Park (Inc. rental)	£800	£0	£800
Donations *	£250	£0	£250
Election Costs	£300	£0	£300
PCSO	£4,200	£0	£4,200
Traffic Survey	£1,350	£0	£1,350
VAS	£2,500	£0	£2,500
Contingency	£1,300	£0	£1,300
Total precepted budget & expenditure	£29,000	£2,034	£26,966
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£0	£0	£0
PCSO	£2,800	£0	£2,800
Tree Works	£0	£0	£0
Playing Field equipment refurb'	£0	£0	£0
Total allocated reserves	£2,800	£0	£2,800
Unallocated reserves (Inc. YTD receipts)	£24,468	£0	£24,468
Total allocated & unallocated reserves	£27,268	£0	£27,268