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The Parish Councillors are summoned to an extra ordinary council meeting of the Parish Council on:

Thursday 17th March 2022 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

11th March 2022

Apologies received: Cllr William Shearer

2021/111 Declarations of Interest.

Councillors are asked to make declarations of interest on matters relating to this agenda.

2021/112 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Playing Field: Play ship wheel. Item ordered not yet installed.
- Jacks Lane tree debris. Reported to Althorp, not yet cleared.
- Harlestone Road, Black Pines. Request sent to Althorp regarding replanting trees lost to the storm. Matter has been referred to Althorp's conservation officer.
- Jubilee Tree: Cllr SC to arrange purchase of tree for planting on small green near Jacks Lane. Locations sent to Highways for approval.

2021/113 Minutes

Council is asked to approve the minutes of the ordinary meeting held on 20th January. Minutes of past meetings are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2021/114 Bank reconciliation and YTD budget vs Expenditure review

Council is asked to review and accept the bank reconciliation and the budget analysis provided with this agenda.

Current Account (Unity 20415701)	£5,155	
Reserve Account (Unity 20415714)	£22,612	
2021/22 Opening balance:	£27,768	
YTD Income	£32,229	
YTD expenditure (Inc. VAT & Unauthorised payments)		£33,602
Online Balance 10th March		
Current Account (Unity 20415701)		£2,521
Reserve Account (Unity 20415714)		£25,164
Balance b/f		£27,685
YTD Closing balance (less pending expenditure)		£26,395
2021/22 Unclaimed VAT YTD	£2,686	

2021/115 Financial Risk Assessment

Council is asked to review the financial management risk assessment.

<http://www.churchwithchapelbrampton-pc.gov.uk/web/wp-content/uploads/2016/05/Brampton-Financial-Riask-Assessment.pdf>

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
Tel.: 01604 820635 email: theclerk@churchwithchapelbrampton-pc.gov.uk

Pending any changes recommended by councillors, the council is asked to accept the risk assessment for the year 2021/22.

2021/116 Clerk Salary

Council is asked to approve the annual pay award as per contract for Sarah Stock. This includes an uplift to pay point 15 as published by NCALC and a 3% inflationary increase. The hourly rate increases to £12.60

Clerk will receive home working allowance in April.

2021/117 Accounts for Payment

Council is asked to approve the accounts for payment – all payments are inclusive of VAT

Sarah Stock	March	28.3.22	£420.00
Sarah Stock	Back payment	28.3.22	£231.00
J Hawkins	March	28.3.22	£27.50
Z A Finney (Noah & Grace)	March	28.3.22	£55.00
YU Energy	729127	1.3.22	£43.01
YU Energy	729128	1.3.22	£19.31
E-on Energy Solutions	109669	14.12.21	£155.81
MGT Design Ltd	123139	1.3.22	£300.00
Unity Trust Bank	Statement 20	30.3.22	£18.00

2021/118 Traffic Calming

Council is asked to review the notes taken from the meeting with Helen Howard and Matthew Clerk from WNC Highways on 22nd Feb (meeting notes can be found at the bottom of this agenda). The following action points will be progressed:

- Errors on Google maps to be reported to correct road priority at the Pitsford Road/A5199 junction
- Highways to re-access feasibility for pedestrian crossing on A5199
- Highways to access feasibility for rumble strips on the A5199 at village entry points
- CCB-PC to consider next steps regarding traffic calming chicane on Sandy Lane
- CCB-PC to present proposal to WNC for cycle route along Sandy Lane

Council is asked to approve quotes for two poles to facilitate additional VAS signage. Locations near village perimeter on Sandy Lane and one near War Memorial on Harlestone Road. Cost of £998.39 (exc. VAT)

2021/119 Playing Field & Pocket Park

Clerk is asked to approve the appointment of ROSPA to undertake the annual playground inspection at a cost of £70 (exc. VAT). Quote from Wicksteed received, £120 (exc. VAT).

2021/120 PCSO

Council is asked to review the notes from the quarterly SPOC meeting (circulated by email)

2021/121 Environment (verges, path, trees, and village maintenance)

Request sent to WNC to re-balance the tree on Golf Lane. Fix-my-street map indicates that this tree is WNC's responsibility.

2021/122 Annual Parish Meeting

Council is asked to confirm the date and venue for the Annual Parish Meeting.

2021/123 Planning matters

Applications Received: Council to consider and resolve response to each planning application. Applications received after the publication of this agenda may also be included.

WND/2021/0428, Land at Brampton Lane, Chapel Brampton

Siting of 24 solar panels each measuring 100cm wide, 167cm long and 2.3m high (retrospective).

(Case Officer Nisar Mogul, deadline for comments not provided)

WND/2022/0028 The Old Bakehouse 14, Welford Road, Chapel Brampton,

Demolition of existing rear extension. Construction of two storey rear extension. Replace windows throughout.

(Case Officer Tim Cantwell, deadline for comments extended as awaiting amended plans)

Council note that the existing property only has one small bedroom window in the first-floor rear elevation. The proposed plan has two large windows and one small one. A loss of neighbour's privacy is a concern. In addition, the council consider that enlargement should be discouraged where properties have no off-street parking.

DECISION NOTICES (received since the date of the last meeting)

Communication

Date of next meetings: April 21st.

BRAMPTON

	2021/22 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£5,700	£5,836	(£136)
Litter Wardens	£1,000	£990	£10
Insurance	£700	£637	£63
Audit, Legal & NCALC	£850	£907	(£57)
Office expenses * inc Room Hire & training	£1,000	£920	£80
Streetlight maintenance & supply	£1,500	£1,599	(£99)
Grass/verge cutting *	£4,000	£4,220	(£220)
Tree surgery	£1,500	£440	£1,060
Playing Field (Inc. rental)	£1,300	£1,324	(£24)
Pocket Park (Inc. rental)	£600	£685	(£85)
Donations *	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£3,300	£3,360	(£60)
Notice Boards	£2,900	£2,859	£41
Contingency	£1,600	£1,595	£5
Total precepted budget & expenditure	£26,750	£25,372	£1,378
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£3,000	£900	£2,100
PCSO	£3,300	£3,360	(£60)
Tree Works	£1,000	£0	£1,000
Playing Field equipment refurb'	£2,000	£1,284	£716
Total allocated reserves	£9,300	£5,544	£3,756
Unallocated reserves (Inc. YTD receipts)	£17,968	£0	£17,968
Total allocated & unallocated reserves	£27,268	£5,544	£21,724



Appendix – PC/WNC meeting notes

22nd February 2022 (3pm)

In attendance: Representing WNC Highways, Helen Howard & Matthew Clarke
 Representing Church with Chapel PC, Cllrs Jill Slinn, Stephen Crane, Mick Macmain, Robin Green, Sarah Stock (Clerk)

Points to note:

Highways Community Liaison Team holds a budget of £12K for small scale works (such as new signs or dropped curbs) for the WNC district. Maintenance works comes from a separate budget. Funding for larger highways projects comes from the Network Improvement Budget. This is a countywide budget of around £450K. Highways Teams, including Safer Routes to School, Walking & Cycling, Bus and Rail and Community Liaison have to bid for funds on an annual basis. Scheme specific bids are submitted and ranked against agreed criteria. (Parish Council's cannot make direct applications). The Road Safety Team also have a budget, but this is specifically directed at reducing injury collisions which are happening on the road network. Funding levels change each year.

The group noted that there are inconsistencies across the county, so that some villages have had pedestrian crossings installed, or junctions reengineered. However, these historic allocations have no bearing on the current criteria for allocating funds or making assessments. Also noted that some projects are third party funded.

- Accident reduction at the Pitsford Road/A5199 junction. The council would like the GIVE WAY changed to a STOP. Advice given that this junction would not meet the criteria for change because sight lines have been deemed sufficient to warrant GIVE WAY status. The use of 'STOP' signs is tightly regulated so that they are only used at locations which meet the criteria. There are already two advanced give way signs on the approach to the junction in addition to the actual give way signs at the junction. Any change would be unlikely to change driver behaviour. Some Satellite Navigation systems fail to recognise the junction and drivers miss the signage. Highways have no mechanism for correcting the information displayed on SatNav systems.

85th percentile speed on A5199 nr Spencer Arms: 47.1mph

Nr Back Lane:	43mph
Pitsford Road:	32.2mph

- Pedestrian crossing on the A5199 to allow school children to cross safely
 During the meeting children emerged from school. About 15 children plus their parents/carers crossed. Advice given that if the site was suitable a bid would have to be submitted to the Network Improvement Budget and compete for funding with other schemes from around the county. A previous assessment has been carried and determined a crossing was not recommended due to the low numbers crossing and technical difficulties. Assessment of the volume of pedestrian traffic would be required. The location of the crossing would need careful consideration as residents from south side of the junction may prefer to cross opposite the pub and avoid crossing the Pitsford Road. Concern expressed by Highways that a crossing could give a false sense of security to pedestrians – there is evidence of this happening at crossings in rural locations. Highways agreed to re-examine the proposals for a crossing and provide advice to the council. Original scheme (for pedestrian island) presented to council in 2016 estimated cost £92K.

- Rumble Strips on A5199 at entry points to the village.
 Advice given that rumble strips would not be installed within 200m of property. Highways agreed to make assessment and advise council.

- Installation of traffic calming chicane in Sandy Lane, Church Brampton.

Highways have surveyed and agreed CCB could have chicane and drawings supplied, project costs estimated at £45K. Cost of project would fall to the Network Improvement budget, no application for funds has been made. No formal consultation for this proposal has taken place.

85th percentile speed on Sandy Lane: 39.4mph

- Results of the West Haddon 20mph speed restriction consultation. Is CCB a good candidate for a similar scheme?

The West Haddon 20mph trial is not run by highways. The signage used at this location does not meet regulation.

Advice given that 20mph zones are non-enforceable and invalidate a 30mph enforceable limit. A scheme in Bugbrooke was deemed unsuccessful as average speeds fell by 1mph and no enforcement of the 30mph could be undertaken.

- Review sites for two commemorative jubilee trees (one at the entrance to Jacks Lane and one Tulip Tree in Cedar Hythe)
Clerk to provide map to Matt Clarke.

- Proposal to bid for a pedestrian/cycle route between Church Brampton and the Wind Hover.
Parish Council to submit a proposal to Neil Holland.