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The Parish Councillors are summoned to an extra ordinary council meeting of the Parish Council on:

Thursday 20th January 2022 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

14th January 2022

Apologies received:

2021/98 Declarations of Interest.

Councillors are asked to make declarations of interest on matters relating to this agenda.

2021/99 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Playing Field: Play ship wheel. Item ordered not yet installed.
- Jacks Lane tree debris. Reported to Althorp, not yet cleared.
- Golf Lane tree debris. Council advised that this is not Althorp's responsibility. Reported to WNC for action.
- Harlestone Road, Black Pines. Request sent to Althorp regarding replanting trees lost to the storm. Matter has been referred to Althorp's conservation officer.
- Jubilee Tree: Cllr SC to arrange purchase of tree for planting on small green near Jacks Lane

2021/100 Minutes

Council is asked to approve the minutes of the ordinary meeting held on 18th November. Minutes of past meetings are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2021/101 Bank reconciliation and YTD budget vs Expenditure review

Council is asked to review and accept the bank reconciliation and the budget analysis provided with this agenda.

2021/22 Opening balance:	£27,768	
YTD Income	£32,229	
YTD expenditure (Inc. VAT & Unauthorised payments)		£30,422
Online Balance 10th January		£30,375
YTD Closing balance (less pending expenditure)		£29,575
2021/22 Unclaimed VAT YTD	£2,384	
<u>Receipts</u>		nil

Chairman to sign Precept Form for 2022/23 in accordance with the Local Government Finance Act 1992, section 41 to set a precept of £29,000 as agreed at the meeting of the council on October 21st, minute refence **2021/78** (detailed budget included with October minutes)

2021/102 Accounts for Payment

Council is asked to approve the accounts for payment – all payments are inclusive of VAT

Sarah Stock	December	28.12.21	£420.00
J Hawkins	December	28.12.21	£27.50

Z A Finney (Noah & Grace)	December	28.12.21	£55.00
YU Energy	632502	2.12.21	£20.67
YU Energy	632501	2.12.21	£45.66
YU Energy	663135	2.1.22	£50.01
YU Energy	663136	2.1.22	£22.26
Unity Trust Bank	Statement 16	30.12.21	£18.00
The Althorp Estate	15359	1.12.21	£69.90
Wicksteed Leisure Ltd	816139	30.11.21	£1,540.80
Barbara Osborne	6889	31.12.21	£67.50
Sarah Stock	January	28.1.22	£420.00
J Hawkins	January	28.1.22	£27.50
Z A Finney (Noah & Grace)	January	28.1.22	£55.00
ICO	Z2520159	23.1.22	£40.00
Wicksteed Leisure Ltd	816289	22.12.21	£257.64

2021/103 PCSO

Council is asked to accept the 2022/23 charges for the PCSO services.

	CTB	%	Contribution
Boughton	976	37%	£ 15,230
Brampton	415	16%	£ 6,479
Harlestone	208	8%	£ 3,252
Harlestone Manor	238	9%	£ 3,710
Pitsford	315	12%	£ 4,917
Spratton	473	18%	£ 7,384
	2625.23	100%	£ 40,972
per household £	£ 15.61		
increase of total CBT	77		

CLlr MM has queried the PCSO time allocation to each village and requests more detailed reporting as to how PCSO spends his time.

2021/104 Asset Mapping Project

Council is asked to engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the clerk and [2*] councillors.

Summary: "AMP offers an important opportunity to undertake timely local research on the assets (land and property), services, and any assets of community value currently owned and provided by your Unitary Council." The guidance indicates that this is an "audit" of assets and services. The UA need to understand what services and assets are delivered in an area which might, in the future, be devolved to parish councils. <https://www.northantscalc.com/amp-faqs.html>

It would not include anything owned or managed by the PC (such as the playing field or Chapel Meeting Room) but does include things like grit bins and grass verges which they mow.

2021/105 Playing Field & Pocket Park**2021/106 Environment (verges, path, trees, and village maintenance)**

The Council is invited to participate in a joint scheme with Pitsford Parish Council who are considering employing a Lengths man to carry out various works in the parish (i.e. sweeping pavements, weeding, keeping tidy, and other miscellaneous works). Either self-employed or directly employed by the Council. Will be fully insured by Council insurance when acting on works agreed by Council. Council to decide a maximum number of hours over the year as the work will be seasonal.

2021/107 Traffic Calming

Accident prevention at A5199/Pitsford Road junction: Council is asked to consider purchasing “Accident black spot” signs to erect near the junction. Plastic signs available from Amazon at cost of £7.49 each (400mm x 300mm) or £14.29 each (400mm x 600mm).

Council is asked to consider pressing Highways to install official signage warning road users that this is an accident black spot.

2021/108 Air Quality Monitoring

Council is asked to review and decide on the quote for Air Quality Monitoring at two locations in the village (near Sandy Lane/Harlestone Road junction & near Pitsford Road/A5199 junction). Cost for two locations: £4,295 exc VAT for 7 days monitoring.

2021/109 Sandy Lane Footpath

Council is asked to consider improving/installing walking access from Sandy Lane to Brampton Crossing (Cllr JS to brief council).

2021/110 Planning matters

Applications Received: Council to consider and resolve response to each planning application. Applications received after the publication of this agenda may also be included.

Application No: DA/2021/0271 (Amended)

Description: Replacement garage with office/storage above. Demolition of existing single storey link and two barns and replace with part single/part two storey extension.

Location: Brownstones, Harlestone Road, Chapel Brampton, Northamptonshire, NN6 8AW
(Case Officer Rebecca bates, deadline for comments 11 November)

Note: Consultation letter dated 28th October

DECISION NOTICES (received since the date of the last meeting)

WND/2021/0616: Salar, H'stone Rd. Demolition of conservatory, replace with single storey extension. Approved

WND/2021/0632: Rydal House, Golf Lane, Church Brampton. Removal of tree. Approved

Communication

- Email from Tracy Tiff, WNC Democratic Services Manager. Council is invited to take part in Tree Policy and Strategy Task and Finish Group 2 February 2022 6pm – remote meeting over Zoom. Core questions regarding tree strategy can be provided.
- Email from John Shephard (7th Jan) inviting community groups to apply for grants from a discretionary COVID recovery fund. The fund is intended to support local communities recover from the financial impact of covid. The minimum grant is £200 and the maximum £2500. Groups need to contact JS direct before the end of January.

Date of next meetings: February 11th (avoiding half-term); March 17th; April 21st.

BRAMPTON

	2021/22 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£5,700	£4,744	£956
Litter Wardens	£1,000	£825	£175
Insurance	£700	£637	£63
Audit, Legal & NCALC	£850	£907	(£57)
Office expenses * inc Room Hire & training	£1,000	£593	£407
Streetlight maintenance & supply	£1,500	£968	£532
Grass/verge cutting *	£4,000	£4,220	(£220)
Tree surgery	£1,500	£440	£1,060
Playing Field (Inc. rental)	£1,300	£1,324	(£24)
Pocket Park (Inc. rental)	£600	£685	(£85)
Donations *	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£3,300	£3,360	(£60)
Notice Boards	£2,900	£2,859	£41
Contingency	£1,600	£711	£889
Total precepted budget & expenditure	£26,750	£22,275	£4,475
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£3,000	£900	£2,100
PCSO	£3,300	£3,360	(£60)
Tree Works	£1,000	£0	£1,000
Playing Field equipment refurb'	£2,000	£1,284	£716
Total allocated reserves	£9,300	£5,544	£3,756
Unallocated reserves (Inc. YTD receipts)	£17,968	£0	£17,968
Total allocated & unallocated reserves	£27,268	£5,544	£21,724