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The Parish Councillors are summoned to an extra ordinary council meeting of the Parish Council on:

Thursday 21st October 2021 commencing at 7.30PM

The meeting will take place at the Brampton Primary School. Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

14th October 2021

Apologies received:

2021/76 Declarations of Interest.

Council is asked to make declarations of interest on matters relating to this agenda.

2021/77 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

2021/78 Minutes

Council is asked to approve the minutes of the ordinary meeting held on 16th September. Minutes of past meetings are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2021/79 Bank reconciliation and YTD budget vs Expenditure review

Council is asked to review and accept the bank reconciliation and the budget analysis provided with this agenda.

Unity trust account stands at: £40,394.90

Receipts since date of last meeting:

29-Sep	Precept	£	13,375.00
20-Sep	GIFT TO	£	1,685.00

2021/80 Accounts for Payment

Council is asked to approve the accounts for payment – all payments are inclusive of VAT

Unity Trust Bank	Statement 14	30.6.21	£18.00
Sarah Stock	October	28.10.21	£***
J Hawkins	October	28.10.21	£27.50
Z A Finney (Noah & Grace)	October	28.1.21	£55.00
YU Energy	589674	2.10.21	£36.98
YU Energy	589675	2.10.21	£17.76
PW Warden Environmental	6985	30.9.21	£732.00
The Police & Crime Commission'	113420002893	14.10.21	£3,359.70

2021/81 2022/23 Draft Budget

Council is asked to review and approve the draft budget circulated with this agenda. The proposal is to increase the precept to £28,000 (and increase of 4.5%).

Note: Uplift for energy costs with inclusion of The Chapel meeting room supply, NCALC have advised councils to budget for a staff salary increase of 5%

2021/82 Playing Field & Pocket Park

Council will review quote for additional sign aimed at deterring dog owners from using the field (Cllr MM to provide quote)

2021/83 Environment (verges, path, trees, and village maintenance)

Councillors are asked to consider a request to improve the appearance of the grass triangle opposite the post box at the corner of Harlestone Road & Golf Lane. It is suggested that debris from the tree is cleared regularly and perhaps a flower bed added.

2021/84 Community Speed Watch

Council is asked to confirm if we would like to participate in Community Speed Watch 2022. Closing date to join the programme is 14th December. Council will need to nominate a coordinator.

2021/85 Traffic Calming

- Council is asked to review quotes for VAS speed signs. Quote to be circulated before meeting.
- Council is asked to authorise payment of £9.98 per 20mph sign and arrange for the signs to be fitted. Number of signs to be decided.

2021/86 Defibrillator

- Council is asked to approve expenditure for the defibrillator box, to be installed at the Chapel Meeting Room.
- Church & Chapel Brampton parishioners are invited to attend First Aid/resuscitation training in Harlestone Village Institute on 4th November at 7pm

2021/87 Planning matters

Applications Received: Council to consider and resolve response to each planning application. Applications received after the publication of this agenda may also be included.

Application No: WND/2021/0644

Description: Demolition of existing conservatory. Construction of two storey side extension.

Location: 2, Great Close, Chapel Brampton, Northamptonshire, NN6 8AN

(Deadline for comments 4th November, Case Officer Oliver Billing)

Application No: WND/2021/0616

Description: Demolition of existing conservatory and construction of single storey rear extension.

Location: Salar, Harlestone Road, Church Brampton, Northamptonshire, NN6 8AU

(Deadline for comments 1st November, Case Officer Tim Cantwell)

Application No: WND/2021/0632

Description: Removal of tree subject to tree preservation order DA 492

Location: Rydal House, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

(Deadline for comments 28th October, Case Officer Michael Venton)

DECISION NOTICES (received since the date of the last meeting)

WND/2021/0377: 7, Cedar Hythe, Chapel Brampton. Single storey side extension. APPROVED

DA/2021/0194: The Cottage, Church Lane, Church Brampton. Replacement shed and surfacing. APPROVED

DA/2021/0357: 14, Little Close, Chapel Brampton. Construction of extension. APPROVED

DA/2021/0271: Brownstones, Chapel Brampton. Replacement garage. PENDING

2021/88 West Northamptonshire Strategic Plan: Spatial options consultation

Council is asked to respond to the proposals in the draft West Northamptonshire Council new strategic plan which will guide development for the area up to 2050. Council should note that a key area for development is land adjacent to Boughton Lane, opposite Smiths Farm Shop. Deadline for comment 6th December.

Proposed 2022/23 budget

BRAMPTON	2021/22 Budget (as Precept)	YE Expenditure Forecast	2022/23 Budget Proposed
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & HWA)	£5,700	£6,315	£6,560
Litter Wardens	£1,000	£990	£1,000
Insurance	£700	£637	£690

Audit, Legal & NCALC	£850	£907	£950
Office expenses * inc Room Hire & training	£1,000	£500	£500
Streetlight maintenance & supply	£1,500	£1,156	£1,500
Grass/verge cutting *	£4,000	£5,067	£4,400
Tree surgery	£1,500	£800	£800
Playing Field (Inc. rental)	£1,300	£1,500	£1,500
Pocket Park (Inc. rental)	£600	£800	£800
Donations *	£500	£0	£500
Election Costs	£300	£0	£300
PCSO	£3,300	£3,360	£3,500
Notice Boards	£2,900	£2,859	£0
Traffic Survey			£1,500
VAS Sign			£2,500
Contingency	£1,600	£500	£1,000
Total precepted budget & expenditure	£26,750	£25,391	£28,000
<u>2021/22 Allocated reserves</u>			
Pavement siding out	£3,000	£2,000	£0
PCSO	£3,300	£3,360	£3,500
Tree Works	£1,000	£0	£1,000
Playing Field equipment refurb'	£2,000	£0	£1,000
Total allocated reserves	£9,300	£5,360	£5,500
Unallocated reserves (Inc. YTD receipts)	£17,968	£0	£18,267
Total allocated & unallocated reserves	£27,268	£5,360	£23,767