

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

Thursday 21st January 2021 commencing at 7.00PM

Due to restrictions resulting from the COVID-19 outbreak, the meeting will take place using Zoom video conferencing. Members of the public can join the meeting virtually or may submit questions to the clerk by email.

Meeting Details

<https://us02web.zoom.us/j/9726599267?pwd=OUdrdU1RQm9wRmhKVCtBcllGUUnNXdz09>

Meeting ID: 972 659 9267 Passcode: Brampton

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

15th January 2021

Apologies received:

- 2020/110** Declarations of Interest.
- 2020/111** Meeting adjourned for members of the public to address the council on matters related to this agenda.
- 2020/112** Council is asked to approve minutes from the meeting held 19th November 2020 (circulated separately).

Outstanding Issues/Updates

- Brampton Valley Caravans: DDC Planning Enforcement has been notified. DDC Planning Enforcement are aware and DCllr Sarah Peck will update us as and when.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowner's rather aggressive Alsatian dogs are allowed to roam loose. CC Judy & John Shephard (21/9). Awaiting response. Cllr RGt requested PCSO intervention regarding the dogs.
- "Althorp" Oak Tree. Cllr SC has planted tree. Small cost of compost for the job incurred £6.00
- Conservation Area Article 4 Directive: R Booth (DDC Conservation Officer) has confirmed that provision will be made within the Article 4 directive ensure the preservation of the open plan character of Cedar Hythe and prevent residents establishing boundaries. They did think it would be reasonable to justify making an addition to the proposed Article 4(1) Direction due to the new information we had received about recent changes that are altering the character of Cedar Hythe.
- Defibrillator connection. Soil has now been removed around the telephone kiosk. Cllr RGn is in contact with the electrician to arrange connection of the power supply.

- Brampton Hill Track. Correspondence with David Slack confirmed that the estate supports the tenant farmers right to restrict access to the track. However, Mr Slack has agreed to a meeting with council representatives.

2020/113 Environment (verges/paths/trees)

- The council is asked to accept the quote from Maurice Fitch Tree Surgery for remedial pruning and removal of debris for the tree on A5199. Total cost £250 exc. VAT.

2020/114 Playing Field & Pocket Park

- Playing Field: "Eddie the Truck" has been order and will be delivered to A&A Landscapes who will install the equipment. They will also take delivery of the two memorial benches and arrange for installation.
- Pocket Park: Litter in the park has increased recently (three bags collected by Cllr SC last week). Council is asked to consider installing a bin at an estimated cost of £50 - £100 (esc. VAT). DDC would charge the council to empty the bin.
- Pocket Park: Council is asked to approve expenditure to purchase a combination lock for the large field gate at the park to prevent unwanted vehicular activity. Cost £91 from ScrewFix.
- Pocket Park: Council is asked to consider purchasing a replacement strimmer for use of the Stihl brush cutter. Currently the tool is fitted with a blade and this would provide a strimmer wire. Approximate cost of head, guard and wire is £50

2020/115 Highways - Traffic calming measures

- Council met with Ian Boyes to review traffic calming measures for Chapel and Church Brampton. The council and highways reviewed the following options:

1. Installation of rumble strips at entrances to village:

Highways engineers' will not consider introducing rumble strips within 200m of a property due to noise and vibration disturbance. As the speed limits on the approaches to the village are all well within 200m of properties rumble strips will not be an option.

2. Enhancing Speed Limit Signing (£2K - £2.5K total)

At the Harlestone Road, Sandy Lane and Holdenby Road approaches the existing signs are 750mm diameter with high visibility yellow backing boards and are combined with gateway features and have the associated "30" carriageway road marking roundels adjacent to the signs.

On the A5199 both sets of existing signs are the appropriate 750mm in diameter and are combined with the gateway feature and associated "30" carriageway road marking although neither of these pairs of signs have the high visibility backing boards so these could be upgraded to include the yellow backing boards.

On the Pitsford Road approach the signs are smaller diameter 600mm signs, without the yellow backing boards so these could be upgraded with yellow backing boards and the "30" carriageway roundels.

3. Priority chicane feature Sandy Lane (£40K - £45K)

Highway engineer to look into the viability of locating such a feature along this section and, if feasible, will arrange for a diagrammatic drawing to be sent to the Parish Council for further discussion and then costings obtained.

4. Additional Vehicle Speed Indicator Devices (£7K - £8K)

Highways are now permitting the installation of permanent electronic vehicle activated signs. These indicate the actual speed of individual vehicles rather than just flashing up the "30" symbol (similar to the portable devices that that village already). If the Parish would like further information on these devices and typical costs I can arrange for my colleague Steve Barber to contact you.

2020/116 Tracsis 2021

- TRACSIS has sought confirmation that the council would like to proceed with the traffic survey in April. Approximate cost £1,500. The council is asked to confirm it wants to spend £1500 on the traffic survey in 2021.

2020/117 Highway obstruction & vegetation management policy

- The council is asked to review and approve the highway obstruction and vegetation policy set out below:

In accordance with the Highways Act 1980 s.154 where a hedge, tree or shrub overhangs a highway or any other road or footpath to which the public has access so as to endanger or obstruct the passage of vehicles or pedestrians, or obstructs or interferes with the view of drivers of vehicles or the light from a public lamp, or overhangs a highway so as to endanger or obstruct the passage of horse-riders, a competent authority may, by notice either to the owner of the hedge, tree or shrub or to the occupier of the land on which it is growing, require him within 14 days from the date of service of the notice so to lop or cut it as to remove the cause of the danger, obstruction or interference.

It is Church with Chapel Brampton Parish Council policy to refer highway obstructions either direct to Northamptonshire County Council highways authority where the property is privately owned or to the Althorp Estate where they are the property owners. Where matters are referred to NCC, NCC have their own policy to clear the highway and pursue costs accordingly. NCC policy can be found on page 76 of the policy document available at: <https://www.northamptonshire.gov.uk/councilservices/northamptonshire-highways/transport-plans-and-policies/Documents/Network%20Management%20Plan.pdf>

2020/118 HGV Amenity Weight Limit Enforcement (Cllr MM)

- Council is asked to review the necessity for increased focus and resources on HGV Amenity Weight Limit Enforcement.

2020/119 UNO Bus Service

- Following meeting on the 3rd December of all stakeholders it was confirmed that the Parishes would be asked to contribute 25% of the running costs, agreed at £15,000. Since that time three proposals for apportioning

costs have been put forward as several councils argued that their parish was less well served by the service and the cost was not proportional to the level of service:

1. Council Tax Base (CCB contribution £1,970)
2. Combination of CTB and service level cost (CCB contribution £3,040)
3. Service level cost (CCB contribution £2,505)*** This proposal, from Welford Parish Council, seems to be preferred by most councils so far.

The council is asked to review the proposal and resolve to accept one or reject the proposals and withdraw from the scheme.

??? £15,000 / 317 = £47.32 * 46 stops = £2,176.66

2020/120 Neighbourhood Watch/PCSO (Cllr RGt)

- PCSO contribution for 2021/22 confirmed at £6,593

2020/121 Applications for Consideration:

The council is asked to review the following applications:

Application No: DA/2020/0934 (Amended)

Description: Two storey front, side and rear extensions and construction of front boundary wall and entrance gates.

Location: Dormy Three, Harlestone Road, Chapel Brampton, Northamptonshire, NN6 8AW

Application No: DA/2020/1089

Description: Demolition of existing garage. Construction of two storey side extension, first floor rear extension, single storey rear extension and double height entrance extension.

Location: Field House, Sandy Lane, Church Brampton, Northamptonshire, NN6 8AX

Decision Notices Received & Pending

DA/2020/0923 (Willow Tree Farm - temporary farm workers cabin) Pending

DA/2020/0942 (Ophir House, Church Brampton - Tree works) Approved

DA/2020/0687 (The Old Alms House, Chapel Brampton - shed & pergola) Approved.

DA/2020/0557 (The Stables, Chapel Brampton - barn conversion). Pending

2020/122 Notice Boards

- The council has been asked to consider relocating the notice board in Chapel Brampton to make it more accessible. However, the notice board is in a very poor state of repair this may present an opportunity to replace it. Likely cost £1,500 (excludes installation).

Quote obtained from Greenbarns Ltd (supplied Church notice board) £1,407 (exc VAT)

<https://www.greenbarns.co.uk/shop/external-noticeboards/oak-noticeboards/2-bay-4-x-a4-oak-noticeboard-ref-dn-o/>

2020/123 2021/2022 Budget and Precept Setting

The council is asked set the precept for the amount of £26,750.00 in accordance with the budget below. Additional expenses will be met from reserves, also set out below.

<u>Allocated Precept</u>	
Clerk's salary (Inc. PAYE & pension)	£5,700
Litter Wardens	£1,000
Insurance	£700
Audit, Legal & NCALC	£850
Office expenses	£800
Training	£200
Streetlight maintenance & supply	£1,500
Grass/verge cutting	£4,000
Tree surgery	£1,500
Playing Field (Inc. rental)	£1,300
Pocket Park (Inc. rental)	£600
Donations	£500
UNO Bus Service contribution	£2,000
Election Costs	£300
PCSO	£3,300
Traffic Calming	£1,500
Contingency	£1,000
Total precepted budget	£26,750
<u>Reserves</u>	
PCSO	£3,300
Refurbish/replacement noticeboards	£1,000
Tree Works	£1,000
Playing field equipment refurb'	£2,000
Replacement Notice boards (C & C Brampton)	*** (TBC) £3,000
Total allocated reserves	£10,300
Unallocated reserves	£21,376

2020/124 Bank Reconciliation & YTD Budget vs Expenditure review

Council to review and accept the bank reconciliation and the budget analysis provided with the agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
2019/20 Opening balance:	£44,811	
YTD Income	£41,279	
YTD expenditure (Inc. VAT & Unauthorised payments)		£51,861
Online Balance as at 14th January		
Current Account (Unity 20415701)		£4,528

Reserve Account (Unity 20415714)	£31,962
Balance b/f	£36,491
YTD Closing balance (less pending expenditure)	£34,229

2020/21 Unclaimed VAT YTD £1,791

Receipts

23-Dec	NCC Mowing	£	831.12
07-Dec	DDC Grant Litter	£	473.00

2020/125 Accounts for Payment & Receipts

The council to approve the accounts for payment – all payments are inclusive of VAT

Sarah Stock	December	28.11.20	£420.00
J Hawkins	December	28.11.20	£27.50
Z A Finney (Noah & Grace)	December	28.11.20	£55.00
Sarah Stock (Zoom Subscription)	INV58783488	22.12.20	£14.39
Sarah Stock (bags & pickers)	AMAZON	22.11.20	£31.34
Sarah Stock	January	28.1.21	£420.00
J Hawkins	January	28.1.21	£27.50
Z A Finney (Noah & Grace)	January	28.1.21	£55.00
Sarah Stock (Zoom Subscription)	INV53384399	22.11.20	£14.39
Althorp estate	13779	1.12.20	£69.90
E-on Energy Sol	CHU002 102515	17.12.20	£155.81
A&A Landscapes	9287	31.12.20	£720.00
ICO Data Protection Fee	Z2520159 (2021)	23.1.21	£35.00
Cllr Mmacmain (Abbotts Signs)	828791	9.12.20	£86.00
PJ Miller Ltd	14947	9.12.20	£432.00
E-on	H18FF1744FF	28.11.20	£119.06
Barbara Osborne	6513	31.12.20	£66.00
Cllr RGreen (defib thermometer)	n/a		£14.99

2020/126 Consultations & Meetings

Correspondence:

- Paul Fell, Northants Police (email). Update regarding sponsorship of an ANPR camera by Parish Councils. Police have agreed £1.3 million investment in additionality to the existing County ANPR network. This will increase the existing camera network of approximately 120 cameras by approximately another 150. The additional cameras started to roll out in mid-December, and we hope that they will all be in place and operational by spring 2021. This negates the need for parish council sponsorship. Full copy circulated to councillors 5/1. Clerk has requested information regarding the location of the additional ANPR cameras.

- Danny Moody, NCALC (email 5/12). Request to appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police. Cllr RGt already acts in this capacity and Clerk has confirmed to NCALC that he will continue to do so.
- Gwen Rhys, Comm' Engagement @ Office for National Statistics (email 25/11). ONS's national promotional campaign which will start on 19 January 2021. Council will be asked to help raise awareness of Census2021 within the community.

Next Meeting February 25th 2021 (avoids half term, although as we don't need the school and I'm unlikely to get away skiing we could move the meeting to the 18th Feb)

Meeting dates for 2021: March 18th; April 15th; May 20th; June 17th; July 15th

	2020/21 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,500	£4,200	£1,300
Litter Wardens	£1,000	£865	£135
Insurance	£700	£631	£69
Audit, Legal & NCALC	£900	£803	£97
Office expenses * inc Room Hire	£800	£842	(£42)
Training	£200	£0	£200
Streetlight maintenance & supply	£2,000	£1,299	£701
Grass/verge cutting *	£5,000	£4,080	£920
Tree surgery	£2,000	£1,540	£460
Playing Field (Inc. rental)	£1,500	£1,769	(£269)
Pocket Park (Inc. rental)	£600	£252	£348
Donations *	£2,500	£2,211	£289
UNO Bus Service contribution			
Election Costs	£300	£0	£300
PCSO			
Traffic Calming	£1,500	£0	£1,500
Contingency	£1,500	£685	£815
Total precepted budget & expenditure	£26,000	£19,177	£6,823
<u>2019/20 Allocated reserves</u>			
Pavement siding out	£5,000		£5,000
PCSO	£6,500	£6,609	(£109)
Referbish/replacement noticeboards			
Tree Works	£1,000	£0	£1,000
Playing field equipment refurb'	£20,567	£17,929	£2,638
Playing field Hedgelaying	£2,678	£2,678	£0
Replacement Notice boards (C & C Brampton)			
Total allocated reserves	£35,744	£27,216	£8,529
Unallocated reserves (Inc. YTD receipts)	£12,744	£0	£36,282
Total allocated & unallocated reserves	£48,489	£27,216	£21,273