

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

Thursday 15th October 2020 commencing at 7.00PM

Due to restrictions resulting from the COVID-19 outbreak, the meeting will take place using Zoom video conferencing. Members of the public can join the meeting virtually or may submit questions to the clerk by email.

Meeting Details <https://us02web.zoom.us/j/9726599267?pwd=cjVlTFA5THkzYVJqTkdkbWZlL1F3UT09>

Meeting ID: 972 659 9267 Passcode: 820973

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

9th October 2020

Apologies received:

- 2020/077** Declarations of Interest
- 2020/078** Meeting adjourned for members of the public to address the council on matters related to this agenda.
- 2020/079** Minutes from the meeting held 16th September 2020 having been circulated separately to be approved. The minutes will be signed by the chairman at the earliest convenience.

Outstanding Issues/Updates

- Village Design Statement (minute ref: 19/158): Cllr JSL will not be able to lead this project.
- Verge maintenance nr Farmdale House (minute ref: 19/124): Email sent to Mr Cutler (21/9) to establish which areas our contractor should mow. Awaiting response.
- Brampton Valley Caravans: DDC Planning Enforcement Officer has been notified. Awaiting response. Clerk contacted Pitsford Parish council. CC John Shephard, Sarah Peck (21/9). Awaiting response.
- Boughton Mill unauthorised footpath diversion: Access to the footpath remains restricted because of the lack of signage and because the landowners rather aggressive Alsatian dogs are allowed to roam loose. Clerk notified Nick Wedgebrow, NCC Footpaths. CC Judy & John Shephard (21/9). Awaiting response.
- "Althorp" Oak Tree. Cllr SC will supply the replacement tree and will plant in the Autumn.
- Telephone Box electricity supply. Request has been made to E-on to re-establish unmetered supply (28/9)
- Tree on A5199 has been rather brutally pruned. Council have not been able to establish who pruned the tree but recognise that the tree belongs to the parish. Cllr SC will be asked access pruning needs and report back to the council.

2020/080 Environment (verges/paths/trees)

- Ornamental hedging on Spencer Close. Mr Warden to provide a quote
- Village Pavements: Path clearance and siding out through villages. The council is asked to review the quote from LGG (Simon Letts).

For the areas as identified on the map (provided by Cllr MM) the total cost would be £900 (exc. VAT)

2020/081 Playing Field & Pocket Park

- Planting hedge on southern boundary of Playing Field. The council reviewed the quotes from Guy Robins and discussed the merits of replacing the hedge. It resolved to defer the decision until councillors could inspect the current boundary.
- Car Park: Council discussed the poor state of the car park surface. Remedial works are required to repair several pot holes at an estimated cost of £250 (Cllr MM to oversee works).
- Council is asked to approve expenditure to install a locking swing barrier at a cost of £360. Item to be installed by Mr Miller (Cllr MM to oversee works).
- Play equipment installation update (Cllr RGn)
- Wild flower areas at Playing Field & Pocket Park
- Bulb planting at Playing Field

2020/082 Highways

Works by Cadent Gas Ltd in Church Lane, Church Brampton

2020/083 Neighbourhood Watch/PCSO (Cllr RGt)

2020/084 Benefice Newsletter

Derek Bland has announced that the final issue of the newsletter under his editorship will be published in April.

The council is to consider the future of the newsletter and possible support which could be offered to a new editor.

2020/085 Change of provider for Unmetered Electricity Supply

Northants CALC has been working with Weeden based company Clear Utility Solutions to design a service specifically tailored to parish and town councils in Northamptonshire. CUS is a specialist in unmetered supply and they know and understand the parish and town council market. It is likely they will be able to save 25% against our current cost. This is for the supply only, the maintenance contract stays with E-on Energy Solutions. We currently pay £206 per quarter.

Council is asked to approve the change from E-on to CUS.

2020/086 Applications for Consideration:

The council is asked to review the following application:

Application No: DA/2020/0716
 Description: Works to trees within a conservation area
 Location: Holly House, Back Lane, Chapel Brampton, Northamptonshire, NN6 8AJ

Decision Notices Received & Pending

DA/2020/0557 (The Stables barn conversion, Chapel Brampton). Pending

DA/2020/0662 (Old Alms House, Church Brampton) Pending

2020/087 Cedar Hythe Conservation Area

Rachel Booth provided information outlining planning regulations regarding planting in Cedar Hythe.

Properties in Cedar Hythe do not appear to be subject to any restrictive conditions relating to boundary treatments or planting on privately owned domestic land. Only the usual planning controls for domestic properties within a conservation area apply and do not prevent someone planting their front garden.

The lack of boundaries between pavement and gardens at the front of properties on Cedar Hythe, which gives the impression of space throughout the development, is recognised in the recently adopted Chapel Brampton conservation area appraisal and management plan as a characteristic of the layout of 1960s residential estates. However, there is no specific design guidance given on this matter and it is not covered by the proposed Article 4 Direction for the conservation area.

Nigel Shields has confirmed that the Estate Restrictive Covenants do not cover hedges and gardens.

Council is asked to consider what further action needs to be taken, if any.

2020/088 Consultations & Meetings

- A draft Statement of Community Involvement (SCI) has been agreed as a consultation document by Northampton Borough Council, Daventry District Council and South Northamptonshire Council. The Councils have embarked on a new Strategic Plan for West Northamptonshire and the purpose of the SCI is to set out how the Councils will engage with stakeholders and the public on the preparation of the Strategic Plan.
Consultation website: https://westnorthantsplan.inconsult.uk/consult.ti/WNSP_SCI/consultationHome
- Parish and Town Council's Meeting - 29 October 2020, 6.30pm. If you would like to include an item on the agenda or attend, please notify Amy James <AJames@daventrydc.gov.uk> by noon on Wednesday 21 October.
- Parish Councils have been asked to assess how much of the traditional winter time support will continue this year (events such as Christmas dinners for older people, gifts for disadvantaged children etc). Responses to NCALC by 23rd October.

2020/089 Bank Reconciliation & YTD Budget vs Expenditure review

The council is asked to review and accept the bank reconciliation and review the detailed budget analysis provided with this agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
2019/20 Opening balance:	£44,811	
YTD Income	£30,730	
YTD expenditure (Inc. VAT & Unauthorised payments)		£35,326
Online Balance as at 28th September		
Current Account (Unity 20415701)		£3,442
Reserve Account (Unity 20415714)		£39,962
Balance b/f		£43,404
YTD Closing balance (less pending expenditure)		£40,215
2020/21 Unclaimed VAT YTD	£3,596	
<u>Receipts for September</u>		
24 September: Precept	£13,000	

2020/090 Accounts for Payment & Receipts

The council to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	October	28.9.20	£xxx
Litter Wardens	D J Flemington	October	28.9.20	£27.50
Litter Wardens	J Hawkins	October	28.9.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	October	28.9.20	£27.50
Office Expenses	Sarah Stock (Zoom Subscription)	INV42664539	22.9.20	£14.39
Street Lighting	E-on Energy Sol	CHU002 99026	25.6.20	£155.81
Pocket Park	Althorp Estate	13519	29.9.20	£209.42
Office Expenses	Barbara Osborne	6406	30.9.20	£66.00
Tree Works	Maurice Fitch	10506	29.9.20	£1,416.00
Pocket Park	Cllr R Green (Boston Seeds)	434059	5.10.20	£92.99
Grass Cutting	PW Warden Environmental Services	6920	30.8.20	£732.00

Correspondence:

Council reviewed the correspondence.

Next Meeting November 19th 2020

Meeting dates for 2021

January 21st; February 25th (avoids half term); March 18th; April 15th; May 20th; June 17th; July 15th

	2020/21 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,500	£2,940	£2,560
Litter Wardens	£1,000	£586	£414
Insurance	£700	£631	£69
Audit, Legal & NCALC	£900	£603	£297
Office expenses * inc Room Hire	£800	£687	£113
Training	£200	£0	£200
Streetlight maintenance & supply	£2,000	£859	£1,141
Grass/verge cutting *	£5,000	£3,400	£1,600
Tree surgery	£2,000	£1,180	£820
Playing Field (Inc. rental)	£1,500	£1,196	£304
Pocket Park (Inc. rental)	£600	£252	£348
Donations *	£2,500	£2,211	£289
Election Costs	£300	£0	£300
Traffic Calming	£1,500	£0	£1,500
Contingency	£1,500	£70	£1,430
Total precepted budget & expenditure	£26,000	£14,614	£11,386
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000	£0	£5,000
PCSO	£6,500	£3,305	£3,195
Tree Works	£1,000	£0	£1,000
Playing field equipment refurb'	£15,000	£11,134	£3,866
Playing field Hedgelaying	£2,678	£2,678	£0
Total allocated reserves	£30,178	£17,116	£13,062
Unallocated reserves (Inc. YTD receipts)	£14,634	£0	£31,750
Total allocated & unallocated reserves	£44,811	£17,116	£27,695