

## Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

Thursday 17<sup>th</sup> September 2020 commencing at 7.00PM

Due to restrictions resulting from the COVID-19 outbreak, the meeting will take place using Zoom video conferencing. Members of the public can join the meeting virtually or may submit questions to the clerk by email.

### Meeting Details:

Apologies to the Clerk, Sarah Stock; email [theclerk@churchwithchapelbrampton-pc.gov.uk](mailto:theclerk@churchwithchapelbrampton-pc.gov.uk)

11<sup>th</sup> September 2020

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Apologies received:

- 2020/062**      Declarations of Interest
- 2020/063**      Meeting adjourned for members of the public to address the council on matters related to this agenda.
- 2020/064**      Minutes from the planning meeting held 3<sup>rd</sup> September 2020 having been circulated separately to be approved. The minutes will be signed by the chairman at the earliest convenience.

### Outstanding Issues/Updates

- Village Design Statement (minute ref: 19/158): Work on the VDS is deferred until further notice.
- Village Pavements: Request for path clearance and siding out through villages. As NCC have declined to fund this project, the council considered funding the siding out from reserves. Council will assess the areas that need work before seeking a quote. Clerk will forward a map to councillors.
- Verge maintenance nr Farmdale House (minute ref: 19/124): NCC have issued a private licence to Mr Cutler allowing him to establish a wild flower area. FOI request has been sent to NCC. NCC have answered the FOI request stating that no licence exists. Clerk to investigate.
- Brampton Valley Caravans: DDC Planning Enforcement Officer has been notified. Awaiting response.
- Boughton Mill footpath diversion: NCC are aware that the path has been diverted without authorisation. CCB PC will establish what signage has been erected and confirm that a footpath is accessible.
- Trees on Harlestone Road (adjacent to May Trees, Golf Lane). NCC have confirmed that these trees belong to residents at May Trees. As there is no imminent highway health & safety threat NCC will not take action to remove or prune the trees. Mrs King has been notified.
- "Althorp" Oak Tree. Cllr SC will supply the replacement tree.
- Althorp Tree Works (roadside felling & pruning). Nigel shields confirmed trees are felled one year and replaced the next where possible... where possible means that they do not replace trees that were closer than 12 feet to the highway as per NCC highways advice.
- Tree on A5199 has been rather brutally pruned. Cllr JS to report back to council.

### **2020/065 Environment (verges/paths/trees)**

- Works to hedge along Harlestone Road (adjacent to Spencer Close): Quote from Guy Robins: Cut and Lay/ tidy up approx. 43 metres of hedge along Harlestone Road. Remove brambles and dead material, plant up gaps with mixed native species and cut and lay hedge in both directions over new plants and secure with stakes and binders. Either remove all brush from site or chip on site and spread chippings under hedge

Materials : £510.00      Labour : £600.00      Total = £1,110.00

- Pavement siding out. Map circulated to councillors.
- Hedging at front of No.22 Cedar Hythe

### **2020/066 Street Lighting**

Council is asked to approve expenditure of £80 (exc. VAT) to repair lamp post in Cedar Hythe. As the cost of repair is below our insurance excess the council will not make a claim against insurance. The details of the vehicle causing the damage have not been forthcoming.

### **2020/067 Bench renovations**

The council is asked to consider a programme of work to renovate the parish benches.

1. Harlestone Road (opposite school): Quote from A&A Landscapes: Excavate the area under the bench to lay a concrete base and once it has been allowed to set, supply and fix a 1.5m hard wood bench. The cost of this work will be £1475.00 (exc. VAT).

Proposed bench: <https://uk.glasdon.com/seating/hardwood-benches-seating/larbreck-tm-hardwood-seat>

2. Harlestone Road (nr Post Box)
3. Golf Lane Triangle
4. Spencer Close

Council is asked to review the benches listed on asset register as follows

3 x wooden benches, Pocket Park  
 Wood and metal bench Playing field  
 Wood/concrete seat Harlestone Rd  
 Wooden Jubilee seat Harlestone Rd  
 Wooden seat , Cawan Bank  
 Wooden seat Chapel B, Spencer Close  
 Wooden seat, Chapel B, Crossroads  
 Wooden seat, Church B, The Green  
 Wooden Wayside bench, Harlestone Rd

### **2020/068 Playing Field & Pocket Park**

- Update on DDC grant application
- Works to southern boundary of Playing Field. The council is asked to review the quotes from Guy Robins: Plant approx.. 180 Metres of New Hedge along Southern boundary of Chapel Brampton Playing Field using a mixed Native species (60% Hawthorn and 5% of each of the following Field Maple, Blackthorn, Hazel, Crab Apple, Dog Rose, Wayfaring Tree, Guelder Rose).

Plant Height would be 60/80 cm and planted in a double row at a spacing of five plants per metre protected by Spiral Shelters and supported by canes, existing trees and plants would be kept in the hedgerow, bare rooted plants will be available to transplant from early November

Materials : £1,114.20 Labour : £750.00 Total = £1,864.20 (exc. VAT)

- Tree work in Playing Field. The council is asked to review the quote from Maurice Fitch:

1. Cutdown dead tree by entrance
2. Raise canopy on mature Oak,
3. Remove Blackthorn thicket and grind roots
4. Raise canopy on Ash
5. Remove Elderberry
6. Raise canopy on Oaks x 3
7. Remove dead Thorn
8. Cut back the side of the bottom boundary and poison the roots.

Remove all debris

Total Cost: £1,180.00

## **2020/069 Rotary Car Rally (April 2020)**

The council is asked to approve the proposal to hold a classic car rally on the Chapel Brampton playing field next April.

Subject to the relaxation of COVID-19 restrictions Northampton West and Northampton Rotary Clubs would like to progress their plans to hold a Classic Car Rally on the playing field. They will ensure all risk assessments take place and any COVID-19 safety measures are in place alongside the necessary public liability insurance. Other village organisations will be invited to join the venture and it is hoped the school will provide cake stalls etc  
The date we would like is Sunday 18th April 2021

## **2020/070 Speed Watch**

- Council is asked to note the 2020 arrangements for Speed Watch sent by Matthew O'Connell Safer Roads Operations Manager: The spread of Covid-19 resulted in a suspension of the programme in March of this year. As we near the end of the programme year, based on the intelligence and data we have, our County is still at high risk of Covid-19 cases, with ongoing warnings about a potential local lockdown if things do not improve. As a result, I have made the decision that Community Speed Watch will not begin until the new year and only at a time when we can safely undertake the activity. We will be sending out the invites to the 2021 programme via email around the start of November, so please look out for them in your inbox.

- Council is asked to address concerns raised on FB about the lack of traffic calming on the Welford Road in Chapel Brampton in comparison with other villages.

## **2020/071 Neighbourhood Watch/PCSO (Cllr RGt)**

Update regarding parking on Pitsford Road (Cllr MM)

## **2020/072 Applications for Consideration:**

The council is asked to review the following application:

Application No: DA/2020/0716  
 Description: Works to trees within a conservation area  
 Location: Holly House, Back Lane, Chapel Brampton, Northamptonshire, NN6 8AJ

Decision Notices Received & Pending

DA/2020/0474 (Rosebank, Golf Lane) Tree Works. Approved.

DA/2020/0557 (The Stables barn conversion, Chapel Brampton). Pending

Almshouse. Council has been notified of development taking place at Almshouse. Matter has been referred to DDC planning who have confirmed that planning permission should have been sought. DDC enforcement will investigate.

## **2020/073 Consultations & Meetings**

### **2020/074 Clerk's Salary**

The council is asked to accept NCALCs recommendation to increase the clerk salary by 2.75% and move the clerk to SPC 14 and back date the payment to April 1st. The revised hourly rate is £12, pro rata annual salary of £4,608.

### **2020/075 Bank Reconciliation & YTD Budget vs Expenditure review**

The council is asked to review and accept the bank reconciliation and review the detailed budget analysis provided with this agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
<b>2019/20 Opening balance:</b>	<b>£44,811</b>	
YTD Income	£17,730	
YTD expenditure (Inc. VAT & Unauthorised payments)		£32,137
Online Balance as at 28th August		
Current Account (Unity 20415701)		£2,690
Reserve Account (Unity 20415714)		£44,962
Balance b/f		£47,652
<b>YTD Closing balance (less pending expenditure)</b>		<b>£30,404</b>

2020/21 Unclaimed VAT YTD £3,159

Receipts for August Nil

It is recommended by the clerk that the council reallocate £1,500 from the contingency to donations to cover the increase cost of the UNO Bus service. This would leave £1,500 in contingency and raise Donations to £2,500 with an unspent balance of £289.00

#### **2020/076 Accounts for Payment & Receipts**

The council approved the accounts for payment – all payments are inclusive of VAT

Sarah Stock	September	28.5.20	£670.25
Uno Bus (Spratton PC)	n/a	1.9.20	£1,677.09
PW Warden Environmental Services	6911	30.7.20	£816.00
D J Flemington	September	28.5.20	£27.50
J Hawkins	September	28.5.20	£27.50
Z A Finney (Noah & Grace)	September	28.5.20	£27.50
Datacenta	29693	26.3.20	£60.00
NortonLifeLock (Sarah Stock)	NP260155618	4.6.20	£89.99
Sarah Stock (Zoom Subscription)	INV37396979	22.8.20	£14.39
Unity Bank Charges	Statement 007	3.6.20	£18.00
A&A Landscapes Ltd	9149	31.8.20	£90.00
Cllr RGr (Paints & Plants)	n/a	30.8.20	£245.84
Miracle Design & Play	INV-12487	24.8.20	£13,360.61
Eon Energy Solutions	100126	25.8.20	£96.00

#### **Correspondence:**

Council reviewed the correspondence.

- KIERWSP (NCC Highways) NCC have made an Order the effect of which is to prohibit pedestrians from along those lengths of Public Footpath CE19 in the Parish of Church with Chapel Brampton and Public Footpath CC6 in the Parish of Boughton (Corner near Brampton crossing).

**Next Meeting October 15<sup>th</sup> 2020**

Future dates for 2020

November 19<sup>th</sup> 2020

	2020/21 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,500	£2,520	£2,980
Litter Wardens	£1,000	£504	£496
Insurance	£700	£631	£69
Audit, Legal & NCALC	£900	£603	£297
Office expenses * inc Room Hire	£800	£609	£191
Training	£200	£0	£200
Streetlight maintenance & supply	£2,000	£729	£1,271
Grass/verge cutting *	£5,000	£2,790	£2,210
Tree surgery	£2,000	£0	£2,000
Playing Field (Inc. rental)	£1,500	£1,196	£304
Pocket Park (Inc. rental)	£600	£0	£600
Donations *	£1,000	£2,211	(£1,211)
Election Costs	£300	£0	£300
Traffic Calming	£1,500	£0	£1,500
Contingency	£3,000	£70	£2,930
<b>Total precepted budget &amp; expenditure</b>	<b>£26,000</b>	<b>£11,862</b>	<b>£14,138</b>
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000	£0	£5,000
PCSO	£6,500	£3,305	£3,195
Tree Works	£1,000	£0	£1,000
Playing field equipment refurb'	£15,000	£11,134	£3,866
Playing field Hedgelaying	£2,678	£2,678	£0
<b>Total allocated reserves</b>	<b>£30,178</b>	<b>£17,116</b>	<b>£13,062</b>
Unallocated reserves (Inc. YTD receipts)	£14,634	£0	£31,750
<b>Total allocated &amp; unallocated reserves</b>	<b>£44,811</b>	<b>£17,116</b>	<b>£27,695</b>