

Church with Chapel Brampton Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of the above Parish Council on:

Thursday 30th July 2020 commencing at 7.00PM

Due to restrictions resulting from the COVID-19 outbreak, the meeting will take place using Zoom video conferencing. Members of the public can join the meeting virtually or may submit questions to the clerk by email.

Meeting Details: Meeting ID: 972 659 9267 Passcode: 820973

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

27th July 2020

Apologies received:

- 2020/047** Declarations of Interest
- 2020/048** Meeting adjourned for members of the public to address the council on matters related to this agenda.
- 2020/049** Minutes from the planning meeting held 18th June 2020 having been circulated separately to be approved. The minutes will be signed by the chairman at the earliest convenience.

Outstanding Issues/Updates

- Gigaclear 'snagging' (minute ref: 19/110 & 19/122): Re-seeding to take place in Spring 2020. Gigaclear are unable to provide a date for this works at the moment.
- Village Design Statement (minute ref: 19/158): Work on the VDS is deferred until further notice. It is recommended that the Design Guide and the VDS be combined. Once adopted the VDS will be a supplementary planning document and will have more weight to it when considering planning applications.
- Village Pavements: Request for path clearance and siding out through villages. Response from Ian Smith, NCC Highways (29th June) stated that funding will not be made available for this scheme as it does not classify as a safety defect. DDC's contractor confirmed that the area was last swept on the 15/06/2020, the sweeping runs on a 12 week cycle which would mean the next scheduled visit would be around mid-September.
- Verge maintenance nr Farmdale House (minute ref: 19/124): NCC have issued a private licence to Mr Cutler allowing him to establish a wild flower area. FOI request has been sent to NCC.
- Brampton Hill Track: correspondence with Ian Costello confirm that usage of the track has resumed unofficially and without challenge from the tenant farmer. IC agree to monitor this situation.
- Brampton Valley Caravans: DDC Planning Enforcement Officer has been notified. Awaiting response.
- Boughton Mill footpath diversion: NCC are aware that the path has been diverted without authorisation. CCB PC will establish what signage has been erected and confirm that a footpath is accessible.

2020/050 Playing field and Pocket park

- Playing field equipment upgrade/refurb (Cllrs RGt & RGn)
Grant application has been submitted to DDC. Deadline for applications is 1st July and the decision date is in August.

2020/051 Environment (verges/paths/trees)

- Trees on Harlestone Road. Report received from Susan King (May Trees, Golf Lane) regarding trees bushes and shrubs, growing between the boundary fence and the road. These have not been pruned and they are now causing damage to the fence and the branches are overhanging the residents garden, and the roadside. One of the large trees has a lot of dead branches and boughs and looks as if some might break off and fall, perhaps this tree is dying.

Report was made to Fix-my-Street but we have been advised NCC are not the land owner.

- 1-10 Ten Cottages. Hedges overhanging pavement. Council was contacted by Keith Archibold requesting the hedge be cutback. This has now been actioned.
- "Althorp" Oak tree which planted at the entrance to the playing field is showing signs of distress and need replacing. Cllr RGn to update the council.

2020/052 Neighbourhood Watch/PCSO (Cllr RGt)

- Minutes of the quarterly meeting circulated to councillors 8 July.

2020/053 Uno Bus Service

The council has been advised that some of the smaller councils have withdrawn their support for the scheme. Therefore, CCB-PC contribution will increase to £1,677 to cover the remainder of this financial year.

Welford PC have expressed disappointment that the service has been considerably reduced and they too are being asked to meet the shortfall where other councils have opted out. The clerk to Welford implied (very informally) that WPC will be reviewing its support for 2021/22.

2020/054 Applications for Consideration:

The council is asked to review the plans and discuss the merits of each application.

- No new householder applications received.

DA/2019/0358 (10 Little Close). The development has gone beyond the specifications of the original application. Specifically, the detached double garage has been fitted with a staircase and first floor. DDC enforcement officers have been informed.

DA/2020/0095 (Breeze) - refused 29th June.

DA/2020/0263 (Skettlecroft) - Approved 8th June

DA/2020/0175 (Dene House, Cedar Hythe) – Approved 28th April

For information regarding tree works (No CCB-PC comment, DDC Case Officer approval).

Application No: DA/2020/0474

Description: Work to trees subject of Tree Preservation Order DA 160

Location: Rosebank, Golf Lane, Church Brampton, Northamptonshire, NN6 8AY

2020/055 Consultations & Meetings

The council is asked to review and respond to the following consultations:

- Northampton Local Plan Part 2 Proposed Submission and the associated Sustainability Appraisal and Habitats Regulations Assessment. This public consultation is in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The deadline for making representations has been extended to 5pm on 7 September 2020.

The local plan and its accompanying consultation documents can be viewed online:

<https://www.northampton.gov.uk/lpp2proposedsubmissionround2>

2020/056 Bank Reconciliation & YTD Budget vs Expenditure review

The council is asked to review and accept the bank reconciliation and to review the detailed budget analysis at the end of this agenda.

Current Account (Unity 20415701)	£1,021	
Reserve Account (Unity 20415714)	£43,790	
2019/20 Opening balance:	£44,811	
YTD Income	£17,730	
YTD expenditure (Inc. VAT & Unauthorised payments)		£14,919
Online Balance as at 27th July		
Current Account (Unity 20415701)		£4,870
Reserve Account (Unity 20415714)		£44,962
Balance b/f		£49,832
YTD Closing balance (less pending expenditure)		£49,832
2020/21 Unclaimed VAT YTD	£753	
<u>Receipts for June/July</u>	£3,899	
30/06/2020 (Interest)	£	46.10
25/06/2020 (HMRC VAT Claim)	£	3,852.86

2020/057 Accounts for Payment & Receipts

The council is asked to approve the accounts for payment – all payments are inclusive of VAT

Clerk's Salary	Sarah Stock	July	28.5.20	£369.95
Litter Wardens	J Hawkins	July	28.5.20	£27.50
Litter Wardens	D J Flemington	July	28.5.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	July	28.5.20	£27.50
Office Expenses	Sarah Stock (Zoom Subscription)	INV27190719	22.6.20	£14.39
Office Expenses	SS (Amazon, ink cartridge)	#206-6396633	27.6.20	£22.66
Grass Cutting	PW Warden Environmental Services	6907	30.6.20	£732.00
Clerk's Salary	Sarah Stock	August	28.5.20	£369.95
Litter Wardens	J Hawkins	August	28.5.20	£27.50
Litter Wardens	D J Flemington	August	28.5.20	£27.50
Litter Wardens	Z A Finney (Noah & Grace)	August	28.5.20	£27.50
Office Expenses	Sarah Stock (Zoom Subscription)	INV32295403	22.7.20	£14.39
Contingency	Cllr RGr (Connect Telecom Solutions)	24991	15.6.20	£84.06
Litter Wardens	Cllr MM (Jones)	n/a	20.6.20	£8.84
Street Lighting	E-on	H18A5FFB34	2.7.20	£204.42
Street Lighting	E-on Energy Sol	CHU002 99026	25.6.20	£155.81
Office Expenses	Barbara Osborne	6321	30.6.20	£66.00

Correspondence:

- Unity Bank. The council has been asked to confirm its eligibility for the FSCS scheme whereby the Financial Services Compensation Scheme (FSCS) compensates customers of UK authorised financial services firms up to a maximum of £85,000, if a firm has stopped trading or does not have enough assets to pay claims made against it. Confirmation was sent 27th July 2020.
- James Osborn (email 20th July): Following on from the anti-social behaviour altercation at the cross roads last weekend with two employees from Greene King their Business Development Manager, Joanna Wright at Chef has offered to step in and organise for the repair of the Mary Higgy bench. Clerk has replied to JO and will inform the PCSO of the developments should he think it appropriate to offer support to Ms Wright.

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Next Meeting September 16th 2020

Future dates for 2020

October 15th 2020

November 19th 2020

Budget Vs YTD Expenditure

	2020/21 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerk's salary (Inc. PAYE & pension)	£5,500	£1,850	£3,650
Litter Wardens	£1,000	£421	£579
Insurance	£700	£631	£69
Audit, Legal & NCALC	£900	£603	£297
Office expenses * inc Room Hire	£800	£441	£359
Training	£200	£0	£200
Streetlight maintenance & supply	£2,000	£649	£1,351
Grass/verge cutting *	£5,000	£1,910	£3,090
Tree surgery	£2,000	£0	£2,000
Playing Field (Inc. rental)	£1,500	£875	£625
Pocket Park (Inc. rental)	£600	£0	£600
Donations *	£1,000	£534	£466
Election Costs	£300	£0	£300
Traffic Calming	£1,500	£0	£1,500
Contingency	£3,000	£63	£2,937
Total precepted budget & expenditure	£26,000	£7,976	£18,024
<u>2019/20 Allocated reserves</u>			
Zebra Crossing	£5,000	£0	£5,000
PCSO	£6,500	£3,305	£3,195
Tree Works	£1,000	£0	£1,000
Playing field equipment refurb'	£15,000	£0	£15,000
Playing field Hedgelaying	£2,678	£2,678	£0
Total allocated reserves	£30,178	£5,982	£24,195
Unallocated reserves (Inc. YTD receipts)	£14,634	£0	£20,616
Total allocated & unallocated reserves	£44,811	£5,982	£38,829