

Church with Chapel Brampton Parish Council

Minutes of the Parish Council Meeting held on Thursday 17th January 2019 in The Bramptons Primary School at 7.30pm.

Record of Attendance and Apologies

Attendees

Mr. C Crane	Mr. R Gent
Mr. R Green (Vice Chairman)	Mr M Macmain
Mr. D Shawyer	Mr W Shearer
Mrs J Slinn (Chair)	Mr. S Walsh

In attendance – R Warne – Clerk

Parishioners – 1

Apologies for absence:

Apology received and accepted from Councillor Hill (previous engagement)

19/001 Declaration of Interest:

Councillor Walsh declared an interest in the proposed work on the footpath outside 10 Cottages, Church Brampton

19/002 Meeting adjourned for comments/questions from parishioners:

Mr Bland attended the meeting and raised the following:

- Website - Some minutes are not on the website, Councillor details are not up to date and Parish Council vacancy needs to be removed – Clerk and Councillor Gent will action
- Raised his frustrations and concerns regarding how Gigaclear are undertaking the works in the villages and the traffic problems the traffic lights are causing – Councillor Slinn advised that she has been in discussion with Gigaclear and will discuss this with them further
- Agricultural vehicles going through the village are damaging signs and eroding verges – Councillor Gent advised he will discuss this with the PCSO

19/003 Minutes of the meeting held on 15th November 2018

The Minutes of the meeting 15th November 2018 were agreed to be a true record on proposition by Councillor Macmain, seconded by Councillor Green and all Councillors in agreement and were signed by the Chairman

19/004 Matters Arising and Outstanding Issues:

- Flytipping has been removed, however, noted that flytipping is occurring on Merry Tom Lane and Councillor Gent will report this to the PCSO
- NCC have responded to the Parish Council regarding the E-licences required at the recycling centres

Playing Field report – Councillor Macmain has sent the monthly playing field report to the Clerk.

Councillor Macmain presented a quote from Maurice Fitch for work that needs to be carried out on the playing field. Councillor Macmain proposed that the work costing £1440 including VAT be undertaken, this was seconded by Councillor Slinn and all Councillors in agreement. Councillor Macmain will make arrangements to have this work undertaken

Councillor Macmain presented a quote for various works to Spencer Close and bramble cutting on the playing field. Councillor Macmain proposed that the work costing £415.00 plus VAT be undertaken, this was seconded by Councillor Slinn and all Councillors in agreement. Councillor Macmain will make arrangements to have these works undertaken

Pocket Park: - Councillors discussed the lease on the Pocket Park and the various works which need to be undertaken. It was agreed that Councillor Crane will approach Althorp Estates for clarification on lease renewal date and also to ask about reducing the term of the lease. This item to be discussed further in February

19/006 Highways

1. **Mobile VAS sign** – All going well and data will be uploaded before moved to the next location
2. **Zebra Crossing** – Councillor Shearer provided an update and advised that DDC have allocated funding of £92000 for a zebra crossing on A5199. There appears to be some delay by NCC and it was agreed that an email would be sent to Judy Shepherd and John Shepherd to get this project moving forward in the next financial year

19/007 Verges / Footpaths / Village Matters

- **Neighbourhood Watch/village PCSO** – Councillor Gent advised that he attended the quarterly meeting today and this was positive. Councillor Macmain advised that he felt the PCSO is not visible enough in Chapel Brampton. Councillor Gent will pass these comments on to the PCSO. Also discussed was the need for a meeting to be held for Chapel Brampton residents to meet PCSO and Councillor Gent will discuss this with Sergeant Dobbs
- **Car park extension – to discuss if to proceed further with this application** – Councillor Macmain advised that the application will be presented at the next DDC Planning Committee meeting
- **To discuss Neighbourhood Plans** – Neighbourhood plans were discussed and it was agreed that Barry Frenchman would be invited to the Annual Parish Meeting in April to provide an overview on Neighbourhood Plans
- **Oak Tree – to discuss location** – Following discussions it was agreed that the oak tree would be planted on Jacks Lane if acceptable to NCC. Councillor Crane will continue to lead this project
- **Traffic Count** – Councillors agreed that the annual traffic count should be undertaken. Provisional date of w/c 29th April was agreed and Clerk to get a quote for the February meeting
- **Quotes for tree work and hedges** – discussed earlier in the meeting
- **Footpath outside 10 Cottages, Church Brampton** – Councillor Green presented a quote from AA Landscaping for the removal of soil and leaves to clear the Footpath outside 10 Cottages, Church Brampton. Councillor Green proposed that the works costing £600.00 including VAT be undertaken, this was seconded by Councillor Slinn and all Councillors in agreement. Councillor Green will make arrangements for these works to be undertaken
- **Gigaclear** – Councillor Green raised on behalf of Golf Lane residents a letter they have received from Gigaclear advising that they have the right to lay cables on private land and if not agreed will get a compulsory order. Councillor Shearer recommended that residents seek legal advice regarding the validity of this letter. Councillor Sawyer advised that he will investigate this letter and report back

Page 2/2019

- **Litter on Sandy Lane, Church Brampton – need for additional litter pick** – following discussions it was agreed that a litter pick would take place on 16th March 2019 commencing at 10am. Chapel Brampton volunteers to meet in the pub car park and Church Brampton volunteers to meet at the top of Golf House Lane

- Councillor Shearer reported that the footpath between Golf Lane and Sandy Lane has been planted with hedge shrubs. Councillor Gent provided an explanation why this has been undertaken.
- Footpath between Church Lane and the Church is blocked and following discussions it was agreed that Councillor Green would get a quote from AA Landscapes and Councillors agreed on a proposition by Councillor Shearer, seconded by Councillor Slinn that this work could proceed as long as the cost did not exceed £300.00 exclusive of VAT
- **Bus service** – following update on the costing for the bus service to be funded by Parish Councils, Councillors agreed not to fund due to the ongoing costs against use

19/008 Administration

- **NCC Urban Highway Grass Mowing 2018** – Councillors agreed to continue with the existing grass cutting arrangements. Clerk to complete necessary documentation and return to NCC
- **Report on the Account Internal Audit undertaken by Councillor Shearer** – Councillor Shearer advised that he has undertaken an Internal Audit and all is in order
- **Bank Signatories** – Clerk to obtain the necessary documentation to remove W Shearer and D Bland as signatories and to add R Gent and D Sawyer

19/009 Bank Reconciliation & Budget for month of December 2018

Bank Reconciliation and Budget were agreed as true record

Bank Reconciliation December 2018	
Current Account	£ 17249.25
Deposit Account	£47013.84
Cheques not Presented	£4262.39
Payment on bank statement from 17/18	+£123.75
Balance	£60123.95

19/010 Accounts for Payment

The Council agreed that all invoices should be paid

	Net	VAT	Total	Cheque No
	£	£	£	
Clerk's salary – January 2019	-	-	-	1995
HMR&C – PAYE	-	-	-	-
Church Brampton Litter Picker – January 2019	55.00	-	55.00	1996
Chapel Brampton Litter Picker – January 2019	27.50	-	27.50	1997
Bridleway Litter Picker – January 2019	13.75	-	13.75	1998
Bridleway Litter Picker – January 2019	13.75	-	13.75	1999
K D & R V Wade – repairs to car park	180.00	-	180.00	2000
EON – Lighting Repairs	57.77	11.55	69.32	2001
EON – Lighting charges	159.42	7.97	167.39	2002
EON – lighting maintenance	180.10	36.02	216.12	2003
Information Commission – Data Protection Fee	40.00	-	40.00	2004
8 th Earl Spencer Settlement Fund – Chapel and Pocket Park	217.12	30.67	247.79	2005

19/011 Money Received

Interest – November £1.96

VAT refund – November £1867.97

Grass Cutting – December £831.12

Interest – December £1.97

19/012 Applications for Consideration:

DA/2018/1149 – Construction of agricultural barn at land North West of Merry Tom Lane, Chapel Brampton

Councillors discussed the application and agreed to object on the grounds that no agricultural survey was submitted with the application. The Parish Council ask that DDC get a full agricultural report before considering this application further

18/168 Planning Applications Comments:

- **DA/2018/0978** – Demolition of conservatory and various alterations both inside and outside at 9 Cedar Hythe, Chapel Brampton – Parish Council had no comments
- **Permission Granted - DA/2018/0802** – first floor extension over existing garage and two storey link extension at Westbrook, Holdenby Road, Church Brampton
- **Application withdrawn – DA/2018/0414** – conversion and extension of existing stable to dwelling at Broughton Mill Farm, Welford Road, Chapel Brampton
- **Permission Granted – DA/2018/0835** – Change of use of land from agricultural to domestic garden space associated with dwelling at Sedgebrook Lodge Farm, Pitsford Road, Chapel Brampton
- **Permission Granted – DA/2018/0927** – Conversion of garage to family room and new roof to garage and front porch at 24 Great Close, Chapel Brampton
- **Certificate of Lawful Use or Development Proposed – DA/2018/0913** – Lawful development certificate (proposed) for single storey rear extension at 24 Great Close, Chapel Brampton
- **Certificate of Lawful Use or Development Proposed – DA/2018/0853** – Lawful development certificate (proposed) for proposed dormer at 16 Great Close, Chapel Brampton

18/169 Correspondence:

Councillor Slinn advised that she has received a letter from Mrs Gent asking for if the grass verge on Church Lane near the church can be cut back to improve parking. Councillors agreed that it is a Highways issue and Concillors Slinn will respond accordingly

To be circulated – None

Next Meeting 21st February 2019

Meeting dates for 2019

FEBRUARY 21ST

APRIL 18TH

MAY 16TH - ANNUAL MEETING OF THE PARISH COUNCIL

JUNE 20TH

NO MEETING IN AUGUST

OCTOBER 17TH

NO MEETING IN DECEMBER

MARCH 21ST

APRIL 24TH -ANNUAL MEETING OF THE PARISH

JULY 18TH

SEPTEMBER 19TH

NOVEMBER 21ST